



Kern County Sheriff's Office
Policies and Procedures

TITLE: UNIFORM APPEARANCE REGULATIONS		NO: K-100	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: March 1, 2003	REVIEWED: 1/26/2018	REVISED: 04/20/2005	UPDATED: 1/26/2018

POLICY

The Sheriff-Coroner shall be the final authority on all matters pertaining to official uniforms, equipment and identification items of the Sheriff's Office. All items of the uniform shall meet the requirements set forth in this section. Nothing is to be added to, subtracted from, substituted for, changed or altered on the uniform or in the uniform specifications except by written order of the Sheriff-Coroner.

Specialized units such as S.W.A.T., S.E.R.T., K-9, and D.A.R.E. that require a uniform other than specified in the following sections must have their respective uniforms approved by the Sheriff-Coroner. The specifications for such uniforms must be included in the unit's Operational Manual and forwarded to the Training Section Lieutenant.

During an emergency situation, when it is impossible to obtain the articles of apparel or equipment specified, or when the specifications cannot be maintained, the Sheriff-Coroner may order such deviations as are warranted.

It is the intent of this section to ensure all members have and wear apparel, equipment, and identification that meets the specifications of the Sheriff's Office and to assist them in purchasing items that are of good quality. It is also intended to ensure authorized suppliers guarantee their merchandise, and that merchandise sold conforms to Sheriff's Office specifications.

All members shall possess uniforms and dress in accordance with the rules and regulations as specified herein, according to their job descriptions. All Reserve personnel shall abide by the rules and regulations as specified.

Unless otherwise instructed, non-sworn members shall purchase their uniform immediately upon completion of their probation period.

DEFINITION

Uniform: "A distinctive dress or suit worn, especially when on duty, by members of the same organization."

DIRECTIVE A

The Training Section shall be responsible for the official records covering uniform and equipment matters and perform the following duties:

- Maintain a complete and current file of specifications;
- Maintain a list of "approved suppliers";
- Furnish approved suppliers with copies of authorized changes in specifications;
- Maintain a permanent file of any uniform or equipment exceptions granted by the Sheriff-Coroner.

DIRECTIVE B

A designation of "Approved Supplier" has been established to indicate to members, the names and addresses of those persons or organizations who have agreed to stock uniforms and equipment meeting all specifications of the Sheriff's Office. Each supplier shall guarantee that the items sold conform to specifications required by the Sheriff's Office.

A merchant who wishes to become an "Approved Supplier" must address a letter to the Sheriff-Coroner stating the fact. A copy of the Sheriff's Office uniform and equipment specifications will then be furnished to the merchant by the Lieutenant of the Training Section.

If after reviewing the specifications the merchant desires designation as an "Approved Supplier", they must send a letter to the Sheriff-Coroner stating that they will readily refund to the buyer, the entire purchase price of any article of uniform or equipment which is substandard or is not made in strict accordance with departmental specifications in effect at the time of purchase. The merchant must allow for inspection of garments and equipment at their place of business, by a member of the Office designated by the Sheriff-Coroner, during normal business hours. The designation of a merchant as an "Approved Supplier" may be withdrawn for cause. In that event, the name of the merchant shall be removed from the roster of "Approved Suppliers". The merchant shall be so notified by the Training Section.

Uniformed personnel desiring to register a formal complaint regarding an article of uniform apparel or equipment purchased from an "Approved Supplier" shall contact the Training Section for investigation and disposition.

Suppliers may not sell the Sheriff's Office shoulder patches and other official insignia to other than authorized Sheriff's Office members per County Ordinance.

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EFFECTIVE: March 1, 2003	REVIEWED: 1/26/2018	REVISED: 04/20/2005	UPDATED: 1/26/2018
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DIRECTIVE C

Any garment or equipment purchased, pursuant to specifications in effect at the time of purchase, may continue to be used on duty until it is no longer serviceable. The uniform shall be worn only during on-duty hours and when necessary to travel incidental to duty unless authorized by the Sheriff-Coroner.

Members shall maintain their uniforms in a clean, serviceable condition, ready for immediate use. They shall be replaced when they are so worn or damaged that they present an unacceptable appearance.

DIRECTIVE D

The Sheriff-Coroner shall determine which personnel shall wear a uniform during their tour of duty. If circumstances or special assignments arise which require a temporary change for specific personnel, a supervisor of the rank of Sergeant or above may authorize and change for a period of no longer than (3) working days.

Every employee who is required to have a uniform shall at all times be certain the condition of their uniform is such that it can be worn with dignity and pride and its appearance will produce a favorable impression and command respect. At a minimum, they will ensure that:

- All buttons will be in place and firmly attached;
- All leather gear shall be properly worn, kept dyed, and free of obvious abrasions;
- Shoes or boots shall be polished and the heels and soles shall be in good condition;
- The uniform shall be kept clean and properly pressed with sharp creases as prescribed;
- No item or article shall be repaired, mended or darned to the degree it is distracting or causes the uniform to appear tacky;
- Handkerchiefs and other items shall not project from trouser pockets and items shall not be carried in shirt pockets that do not allow such pockets to lay flat;
- Keys, flashlights, batons, and other articles shall not be worn in a manner allowing them to make noise while walking;
- No keys or other articles shall be inserted into the buckle of the gun belt;
- No pencils, pens or other items shall protrude extensively from any pocket or be carried over an ear or stuck in or under any headgear.

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EFFECTIVE: March 1, 2003	REVIEWED: 1/26/2018	REVISED: 04/20/2005	UPDATED: 1/26/2018
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- No pagers, glasses, or any other item except a radio microphone may be carried or otherwise hung in a shirt or jacket shoulder strap.
- Deputies may be excused from wearing certain items of uniform and equipment by the officer in charge of detail when the removal of these items may protect the deputies from possible injury.

DIRECTIVE E

No distinguishable part of any official uniform, which would identify the wearer as a member of the Sheriff’s Office, shall be worn in conjunction with civilian clothes.

No visible necklaces, ornamental bracelets or anklets shall be worn while in uniform. Medical Alert I.D. bracelets are permitted. Rings should be kept to a minimum and be of a size that does not present a danger to the wearer. Female deputies with pierced ears are permitted to wear small stud earrings. Wrist watches are permitted.

DIRECTIVE F

Inspections may be made at any time by any supervisor of the rank of Sergeant or above. At any time, the Sheriff-Coroner may inspect all or any portion of the Sheriff’s Office.

All garments shall be maintained as outlined and shall be replaced when they no longer meet those standards. Departmentally issued equipment is county property and shall be maintained in a clean, serviceable condition at all times. Replacement or re-issuance of county issued equipment will be governed by the following procedure(s). Items of county owned equipment requiring replacement, or repairs, are to be returned to the Property Room.

A master list of equipment, that is provided by the County, will be kept by the Property Room, as outlined in this manual.

PROCEDURE A

In the event that an officer believes that an item of county issued equipment is defective, non-functional or not presentable and is in need of replacement, the officer shall:

- Present the piece of equipment to his/her supervisor for inspection along with a memo requesting that the item be replaced and the reasons for such replacement.

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EFFECTIVE: March 1, 2003	REVIEWED: 1/26/2018	REVISED: 04/20/2005	UPDATED: 1/26/2018
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- The officer's supervisor shall inspect the equipment and make a determination of whether the item should or should not be replaced. The supervisor should also determine whether a new item should be issued or whether a used, fully functional piece of equipment would be sufficient. In the event the reason for replacement is due to the poor appearance of the item, the supervisor should take into consideration whether the officer could return the item to presentable condition rather than being replaced.
- If the officer's supervisor has determined the item presented is in such condition that it should be replaced, the supervisor shall indicate his/her approval for replacement of the equipment and shall indicate on the memo whether a new or fully functional used item is recommended.
- In the event an officer's immediate supervisor is not able to approve the replacement of issued equipment, the officer making the request may present his/her memo to the Property Room Unit Sergeant, Senior Deputy, or Commander, who shall have the authority to review and authorize such replacement. In the event the item(s) needing replacement is vital safety equipment; and that it would be dangerous or impractical to wait for the approval of the officer's supervisor, the requesting officer may present the item to the property control officer for immediate replacement. The property control officer shall receive approval from the Property Room Unit Sergeant, Senior Deputy, or Commander prior to replacing the equipment.
- The requesting officer shall present the approved memo and the equipment for replacement to the Property Control Officer, who will issue replacement equipment to the officer.
- The Property Control Officer shall maintain a file of all equipment replacement approval memos for a period of 90 days. The Property Control Officer shall note on the officer's equipment card what item was replaced and the date of said replacement. The Property Control Officer will make the appropriate entries into the officer equipment inventory computer system at the time of the transaction.
- The Property Control Officer will decide whether to dispose of the equipment replaced or send it to vendor for repair and return to inventory.

DIRECTIVE G

Whenever any member retires, resigns, is discharged, or suspended, they shall surrender to the Property Room all property assigned to them. Upon separation from the Kern County Sheriff's Office, this directive shall be complied with before the employee receives their final paycheck.

K-100-5

EFFECTIVE: March 1, 2003	REVIEWED: 1/26/2018	REVISED: 04/20/2005	UPDATED: 1/26/2018
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PROCEDURE B

If county equipment is lost or stolen, on or off duty, the member the equipment is assigned to will:

- Report the loss to the Sheriff's Office Watch Commander immediately;
- Complete a numbered incident report setting forth the details;
- If stolen in another agency's jurisdiction, notify the agency of jurisdiction and have a crime report taken in addition.
- Obtain that agency's case number.

PROCEDURE C

When personally owned articles of apparel or equipment are damaged in the "line of duty" and the member desires to submit a claim for replacement or reimbursement, they will:

- Obtain a copy of the "Case Report" which pertains to the activity where the damage was sustained;
- Obtain a "Statement of Cost" or invoice from an "Authorized Supplier" or merchant where the article was purchased;
 - Include name and address of "Authorized Supplier" or merchant on their letterhead;
 - Replacement or repair costs and a description of the damaged article.
- Complete a "Report of Loss or Damage to Personal Property" form (attachment A);
- Forward the damaged article plus documents outlined above through the chain of command to the appropriate Chief Deputy. This form requires the Sheriff-Coroner's final approval/disapproval before submission to County Counsel, Risk Management.

DIRECTIVE H

A Uniform Committee consisting of the Chief Deputy from each bureau or his/her designee will review all proposed changes in or additions to uniform specifications. The Uniform Committee will determine whether such proposal(s) will be implemented. No testing of uniform apparel or equipment will be conducted without the express authorization of the Uniform Committee.

K-100-6

EFFECTIVE: March 1, 2003	REVIEWED: 1/26/2018	REVISED: 04/20/2005	UPDATED: 1/26/2018
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PROCEDURE D

When any Sheriff's Office member seeks to recommend a change or addition to uniform specifications, they will:

- Identify in writing the specific need for specification change or addition, and
- Explain why existing specification does not meet that need, and
- List the recommended change(s) or addition(s) in detail and in a format consistent with existing specifications, and
- Submit the recommendation to the Uniform Committee through the chain-of-command.
- Prior to forwarding any proposed recommendation to the Uniform Committee, each officer in the chain-of-command will review and approve the recommendation for form and content.

K-100-7

EFFECTIVE: March 1, 2003	REVIEWED: 1/26/2018	REVISED: 04/20/2005	UPDATED: 1/26/2018
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Kern County Sheriff's Office
Policies and Procedures

TITLE: GENERAL APPEARANCE-ALL MEMBERS		NO: K-200	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: August 1, 1990	REVIEWED: 2/1/2018	REVISED: 2/1/2018	UPDATED: 2/1/2018

POLICY

Members of the Kern County Sheriff's Office are reminded they are highly visible representatives of the County and the Sheriff's Office. In their dress and grooming they must endeavor to present a neat, well-groomed appearance that inspires confidence in the public that services will be performed in a competent and impartial manner. The following regulations are general standards that apply to all members whether in uniform or not with the possible exception of undercover personnel.

DIRECTIVE 1:

For purposes of this policy, Detention Deputies/Officers will conform to the sworn officer requirements.

MALE PERSONNEL (Uniformed, Non-Uniformed, Civilian)

HAIR

- Must be clean and neatly combed.
- Hair color and style will not be unusual or bizarre.
- Hair shall not be worn longer than to the top of the shirt collar at the back of the neck when standing with the head in a normal posture.
- Hair will be tapered at the back of the head so as not to curl outward.
- Hair may extend over the top of the ears, but will extend no further than the bottom of the ear opening.
- The bulk and length of the hair shall not interfere with the wearing of all standard headgear.
- Natural hairstyles may be worn as long as they conform to the above standards. Sideburns shall be neatly trimmed and not bushy, and shall be rectangular in shape and shall not extend below the ear lobe.

- Beards/facial hair:
 - Sworn: Male personnel shall be clean-shaven; however, neatly trimmed sideburns and mustaches are permissible.
 - Non-sworn: Beards must be neatly trimmed, may not be more than ½ inch thick and may not extend more than 1 ½” from the tip of the chin/jaw line back toward the neck. The neck will be clean-shaven. (See Figure K-200-1)
 - Goatees include a full mustache that complies with mustache guidelines below. The mustache must extend in a straight vertical line down to the beard. Goatees may not be more than ½ inch long and may not extend more than 1” from the tip of the chin/jaw line back toward the neck. The neck will be clean-shaven. (See Figure K-200-1)
 - Mustaches shall not extend more than ½ inch beyond the corners of the mouth nor below the vermilion border of the upper lip, or more than ¼ inch below the corner of the mouth. Waxed ends or points shall not be allowed. (See Figure K-200-1)
 - Soul patches and Fu-Manchu mustaches are prohibited.

K-200-2

EFFECTIVE: August 1, 1990	REVIEWED: 2/1/2018	REVISED: 2/1/2018	UPDATED: 2/1/2018
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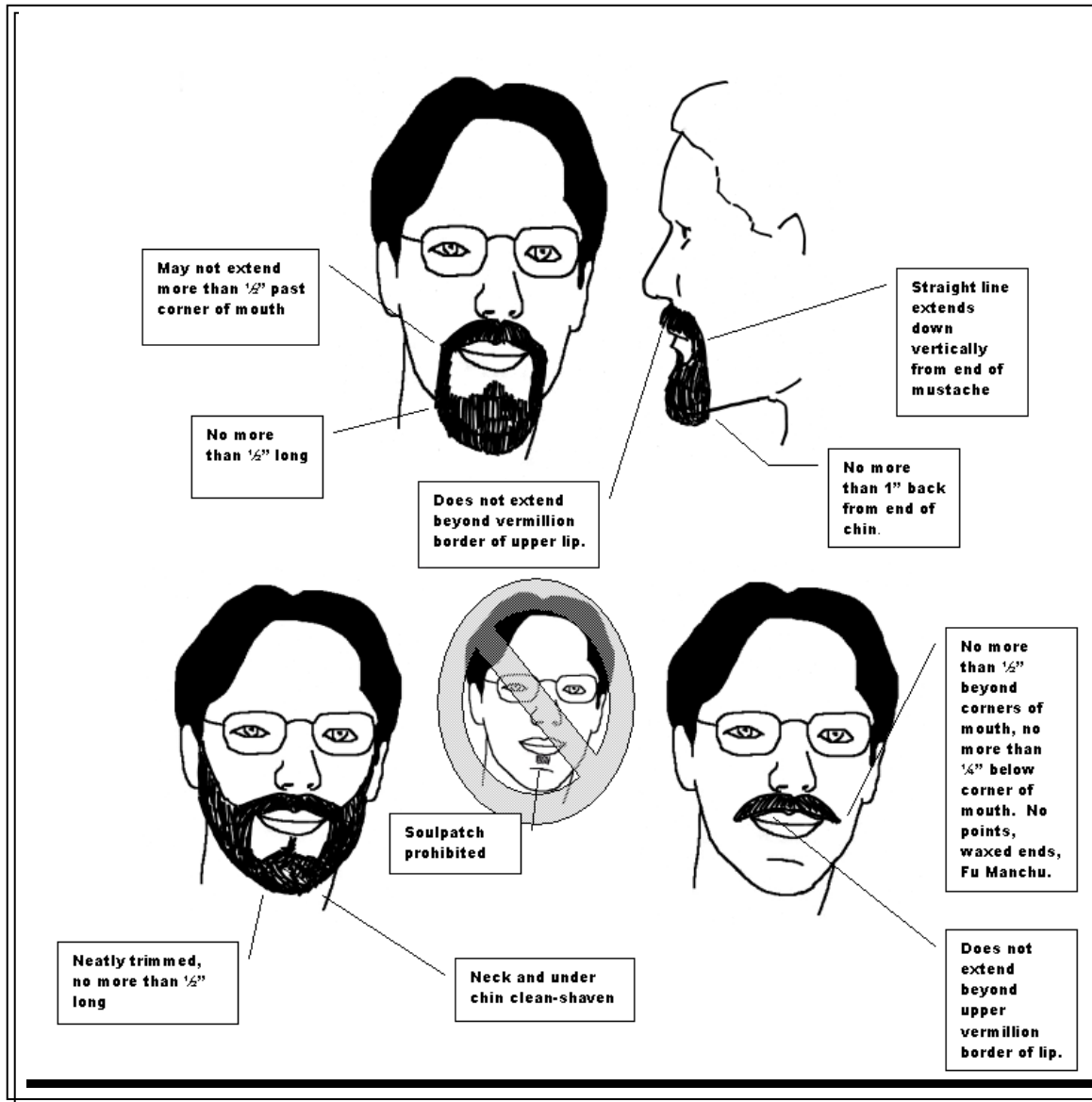


Figure K-200- 1: Facial hair regulations

FINGERNAILS

- Shall be clean and trimmed.
- Nail length for sworn and uniformed civilian personnel shall not extend past the fingertip in excess of 1/8 inch. Nails in excess of this length can become a safety hazard and interfere with the performance of the member's particular function.

K-200-3

EFFECTIVE: August 1, 1990	REVIEWED: 2/1/2018	REVISED: 2/1/2018	UPDATED: 2/1/2018
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JEWELRY

Jewelry may be worn but should be of a conservative nature in keeping with contemporary standards of good taste.

Only the following items of jewelry may be worn by on duty sworn, detention deputy/officer and uniformed civilian personnel:

- Bracelets worn for medical purposes.
- A total of two conservative rings including a wedding band.
- A watch.
- No visible body piercing, earrings, eyebrow, nose, or tongue studs.
- Teeth: No dental art, decals, inlaid rings, stones, or other adornment/designs are permitted.

TATTOOS, BRANDING, SCARIFICATION, BODY IMPLANTS:

- Employees while on-duty shall not display any tattoos, branding, scarification, dermal punching, or body implants.
 - For purposes of this regulation, body implants mean objects inserted beneath the skin of the hands, arms, head, face, neck, upper chest, or ears resulting in a visible protrusion of the skin outlining the object.
 - For purposes of this regulation, dermal punching is the removal of tissue for the insertion of jewelry or other objects.
- Any visible tattoos, brandings, scarification, or implants, will be covered by wearing an approved uniform, appropriate non-uniform clothing, or a neutral skin patch or bandage (e.g. ace bandage or Band-Aid) that covers the tattoos, brandings, scarification, or implants.
- Facial tattoos whether covered or not are prohibited.

K-200-4

EFFECTIVE: August 1, 1990	REVIEWED: 2/1/2018	REVISED: 2/1/2018	UPDATED: 2/1/2018
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FEMALE PERSONNEL (All except Civilian Non-Uniform)

All sworn female personnel in non-uniformed line positions (i.e. Administrative and Detective assignments) shall adhere to the same grooming standards as those in uniformed assignments, unless otherwise noted.

HAIR

- Will be kept clean, neat, and well-groomed at all times while on duty.
- The hairstyle and/or color shall not be unusual or bizarre. Hair shall not be worn in a manner which will jeopardize the safety to the employee, cause a hindrance in the performance of their duties, or interfere with the use of standard headgear. The style shall allow quick placement of and ensure proper seal of emergency headgear, i.e. helmet, gas mask, SCBA mask.
 - Bouffant, braided, or casual hairstyles are permitted. Hair shall not extend over the collar in front of the ears and may not extend below shoulder level behind the ears while on duty. The hair length shall not extend below the bottom portion of the shirt yoke (the yoke is that portion of the uniform shirt that runs horizontally from shoulder to shoulder with a horizontal seam across the back approximately 3 inches below the collar). Hair worn forward may not extend below the eyebrow line and in no instances, restrict the field of vision.
 - Hair devices worn to hold longer hair in place shall be concealed as much as possible and shall be of a color and style that blends with the hair.
- A single ponytail may be permitted for all sworn female personnel in non-uniformed line positions (i.e. Administrative and Detective assignments).
 - Hair length extending below the bottom portion of the shirt yoke shall be neatly and securely pinned (i.e. ponytail, bun, etc.).
 - Hair length extending below the mid-back is considered a safety hazard and is prohibited. Hair shall be neatly and inconspicuously fastened or pinned.
 - All other hair grooming standards shall be adhered to.
 - Female personnel on special assignments or specialized duties may be so exempted when approved by the division commander.

K-200-5

EFFECTIVE: August 1, 1990	REVIEWED: 2/1/2018	REVISED: 2/1/2018	UPDATED: 2/1/2018
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- However, all sworn female personnel shall adhere to the grooming standards as those in uniformed assignments, when in uniform, with an understanding that the need to conform to the uniformed personnel grooming standards may arise suddenly and without notice.

FINGERNAILS

- Shall be clean and trimmed.
- Nail length for sworn, detention officer and uniformed civilian personnel shall not extend past the fingertip in excess of 1/8 inch. Nails in excess of this length can become a safety hazard and interfere with the performance of the member's particular function. Fingernail polish, if worn, shall be clear, French-nails, pale-neutral, subdued soft tone colors. No nail art, decals, inlaid rings, stones, or other adornment/designs are permitted.
- The wearing of ceramic or gel overlays on the fingernails are permitted if they conform to the above described standards.

JEWELRY

Jewelry may be worn but should be of a conservative nature in keeping with contemporary standards of good taste.

Only the following items of jewelry may be worn by on duty sworn, detention deputy/officer and uniformed civilian personnel:

- Bracelets worn for medical purposes.
- A total of two conservative rings (for the purpose of this order, a set of wedding and engagement rings will be considered one ring).
- A watch.
- The wearing of pierced stud earrings only limited to two earrings per ear, stud-type not to exceed 1/4-inch diameter conservative in appearance.
- No visible body piercing, eyebrow, nose, or tongue studs.
- Teeth: No dental art, decals, inlaid rings, stones, or other adornment/designs are permitted.

K-200-6

EFFECTIVE: August 1, 1990	REVIEWED: 2/1/2018	REVISED: 2/1/2018	UPDATED: 2/1/2018
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TATTOOS, BRANDING, SCARIFICATION, BODY IMPLANTS:

- Employees while on-duty shall not display any tattoos, branding, scarification, dermal punching, or body implants.
 - For purposes of this regulation, body implants mean objects inserted beneath the skin of the hands, arms, head, face, neck, upper chest, or ears resulting in a visible protrusion of the skin outlining the object.
 - For purposes of this regulation, dermal punching is the removal of tissue for the insertion of jewelry or other objects.
- Any visible tattoos, brandings, scarification, or implants, will be covered by wearing an approved uniform, appropriate non-uniform clothing, or a neutral skin patch or bandage (e.g. ace bandage or Band-Aid) that covers the tattoos, brandings, scarification, or implants.
- Facial tattoos whether covered or not are prohibited.

Permanent, conservative eyebrow and lip liner cosmetic tattoos are acceptable.

COSMETICS

- If worn, cosmetics shall be subdued and blended to match the natural skin color of the individual.
- Unusual or bizarre false eyelashes and/or longer than ½” are prohibited.

FEMALE PERSONNEL (Civilian Non-Uniformed)

HAIR

- Non-uniformed civilian personnel shall have their hair neatly styled, trimmed, and well groomed. It shall not be of a style, length, or artificial color which is offensive to the general public. Wigs or hairpieces are permitted if they conform to these standards.

K-200-7

EFFECTIVE: August 1, 1990	REVIEWED: 2/1/2018	REVISED: 2/1/2018	UPDATED: 2/1/2018
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JEWELRY

Jewelry may be worn but should be of a conservative nature in keeping with contemporary standards of good taste.

Only the following items of jewelry may be worn:

- A bracelet.
- A total of two conservative rings (for the purpose of this order, a set or wedding and engagement rings will be considered one ring).
- Earrings.
 - Only one conservative clip-on earring per ear.
 - No more than two conservative pierced earrings per ear.
- A watch.
- A necklace.
- No visible body piercing, eyebrow, nose, or tongue studs.
- Teeth: No dental art, decals, inlaid rings, stones, or other adornment/designs are permitted.

TATTOOS, BRANDING, SCARIFICATION, BODY IMPLANTS:

- Employees while on-duty shall not display any tattoos, branding, scarification, dermal punching, or body implants.
 - For purposes of this regulation, body implants mean objects inserted beneath the skin of the hands, arms, head, face, neck, upper chest, or ears resulting in a visible protrusion of the skin outlining the object.
 - For purposes of this regulation, dermal punching is the removal of tissue for the insertion of jewelry or other objects.
- Any visible tattoos, brandings, scarification, or implants, will be covered by wearing an approved uniform, appropriate non-uniform clothing, or a neutral skin patch or bandage (e.g. ace bandage or Band-Aid) that covers the tattoos, brandings, scarification, or implants.

K-200-8

EFFECTIVE: August 1, 1990	REVIEWED: 2/1/2018	REVISED: 2/1/2018	UPDATED: 2/1/2018
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- Facial tattoos whether covered or not are prohibited.
- Permanent, conservative eyebrow and lip liner cosmetic tattoos are acceptable.

COSMETICS

- If worn, cosmetics shall be subdued and blended to match the natural skin color of the individual.
- Unusual or bizarre false eyelashes and/or longer than ½” are prohibited.

FINGERNAILS

- Shall be clean and trimmed. Nails shall not be so long as to become a safety hazard or interfere with the performance of the member's particular function.
- Fingernail polish, if worn, shall be of a conservative color.
- The wearing of ceramic or gel overlays on the fingernails are permitted if they conform to the above described standards.

K-200-9

EFFECTIVE: August 1, 1990	REVIEWED: 2/1/2018	REVISED: 2/1/2018	UPDATED: 2/1/2018
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**Kern County Sheriff's Office
Policies and Procedures**

TITLE: UNIFORM SPECIFICATIONS - CLOTHING		NO: K-300	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: March 2, 2003	REVIEWED: 03/11/2019	REVISED: 03/11/2019	UPDATED: 03/11/2019

Members of the Sheriff's Office who are required to wear and/or maintain a uniform shall follow the specifications as listed in this section. All authorized uniform suppliers shall only sell items that meet the specifications as listed.

Belt, Trouser, Class A & B Uniform

- Black Bianchi ErgoTek Model 7955, featuring a 4-part laminate construction with a Duraskin exterior and ergonomic load support cushions on the inside to the belt to be worn in conjunction with the Bianchi 7205 Liner Belt. To be from 1 ½" - 1 ¾" wide, fitted with plain black Tri-Release shatter resistant polymer buckle. To be finished in "Craftool" #511 basket weave and border design.

Cap, Class A Uniform (Campaign)

- The Class A cover shall approximate the *Cover, Class B* (Campaign style) with the following modifications:
 - The cover will be olive green and be constructed of felt.
 - Manufactured by Stratton
 - Black cover band
 - The brim cord shall be gold color with gold acorns.
- In the event this style of cover is no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.



Cover, Class A Uniform

Cap, Class B Uniform (Campaign)

- Material: Shall be #1 Quality Bedford Hemp Braid, tight weave, 5 - 5 ½ mm width, color to be Stratton Forest Green.
- Crown: Shall be made of single layer of hemp braid forming a Montana peak traditional four-dent style, 5 ½” high. Stiffened and made water resistant with a double dip of #21 sizing by Kempen Paint Company.
- Brim: Shall be made of a 2-ply layer of hemp braid sewn together and 3” wide. Stiff-ended and made water resistant with a triple dip of #21 sizing by Kempen Paint Company.
- Sweatband: Shall be 1 5/8” oil, silk lining filled with head culture foam with seven stitches to an inch.
- Cover: Shall have two holes at the front center of the crown 1 ¾” apart from center-to-center with holes 2” above the cover brim to hold the Sheriff’s Office cap piece. One metal eyelet on each side of the crown and one metal eyelet on the rear of the crown, all to be 1 ¾” above the cover band. One 3/8” oval metal eyelet on each side of the brim adjacent to, and centered on, the crown.
- Cap Band: Shall be ¾” wide yarn dyed gross grain nylon band extending around the bottom of the crown with a 3 ½” flat bow centered on the left side of the crown. Color to be black.
- Brim Cord: Shall be 3/16” wide nylon cord to lie on the brim around the bottom of the crown. Each end of the cord to have 1 ¼” double acorn with 1 1/8” single slide acorn. Both double acorns to lie on the brim and to the center-front of the crown. The single slide acorn to lie on the brim against the center-front of the crown. Color of cord to be black and gold with black acorns.
- Head Strap: Shall be 3/8” black leather throughout with silver buckle and ring swivel ends with snap-end closure for securing the hat through the oval eyelets and over the brim cord.
- In the event this style of hat is no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.



Cover, Class B Uniform

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Cap, Rain Cover

- To be standard commercial type, clear or smoke gray plastic material, constructed to fit over the Class A or Class B uniform cap. May be constructed to also cover visor on Class A cap.

Cap, Class C Uniform (Cold weather)

- Fur Trooper Cap, Black with a crown of vinyl or nylon postal specification and matching simulated fur ear flaps and visor covering.



Cap, Class C Uniform (Cold Weather)

Cap, Class D Uniform (Baseball style)

- To be plain black baseball style cap
- Washed canvas, low crown cap
- Fitted to wearer, buckle-back, or adjustable with grommet
- Front embroidered “SHERIFF” in 2” high gold block letters.
- Back embroidered “KERN COUNTY” in ½” gold block letters arched 70% over back opening (where applicable).



Cap, Class D Uniform

EFFECTIVE: March 2, 2003	REVIEWED: 03/11/2019	REVISED: 03/11/2019	UPDATED: 03/11/2019
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Cap, Class E Uniform (Watch Cap)

- To be plain black 12” knit cap
- Otto Cap model #82-480 or equivalent
- The lower 3” of the cap will be folded up and “SHERIFF” will be embroidered on the center of the flap in 1”, gold block letters.
- In the event this style of hat is no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.



Cap, Class E Uniform

Footwear, General Specifications

- Material shall be black leather or Corfam.
- Leather shall have a smooth finish that will accept polishing. Toe shall be plain and conform to the contour of the sole.
- Soles shall not be more than ¾” thick. Heels shall not be more than 1 ½” thick (measured from the bottom of the heel to the top of the sole).
- Shoes or boots with a pointed toe and a squared or beveled heel (cowboy boot style) are not approved (approximate ¼” bevel, as found on Acme boots, is acceptable).
- Spur straps, ornamental stitching, or non-functioning buckles (such as the type found on engineer boots) are not allowed.
- Boot and shoe laces shall be black in color.
- Boots which allow the trouser leg to catch or bank up on the tops are not approved, even though they meet general specifications. Such footwear may be modified by adding a concealed zipper at the rear or side to eliminate this condition.
- Section Lieutenants may authorize other footwear due to weather or other conditions for up to 30 days at a time.
- Section Lieutenants may authorize special footwear when it is ordered by a doctor for medical reasons.

Footwear, Class A Uniform

- To be plain-toe, Oxford or Chukka-style shoes without ornamentation.

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- Plain-toe dress boots without laces or any ornamentation are authorized for Class A uniform wear. They may have a lug-type pattern. They shall not have rough work or mountain climbing type sole that is visible from the sides when the wearer is standing.
- All Class A footwear shall be polished to a high gloss or constructed of Corfam.
- All Class A footwear will conform to all general footwear specification listed above.

Footwear, Class B Uniform

- To be plain-toe lace-up leather boots without ornamentation.
- Boots with non-leather uppers may be worn if the non-leather material is black in color.
- Class B footwear shall be kept clean and polished.
- All Class B footwear will also conform to the general footwear specifications listed above.

Gloves

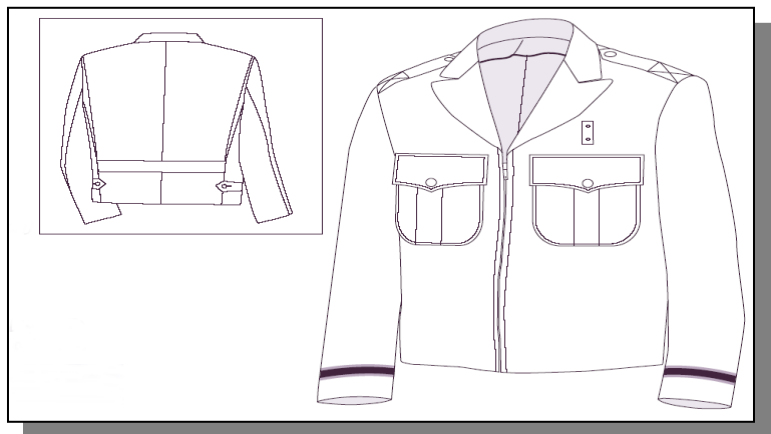
- Gloves shall be solid black in color without design. Gloves may be constructed of leather, or other synthetic material with an appearance similar to leather. Gloves may be lined or unlined.
- Gloves with a hard covering over the knuckle area, or those that are designed, marketed or sold as impact weapons or impact protection are prohibited. This includes gloves marketed as “breach gloves.”

Helmet, General Duty

- Max Pro brand helmet, Part #BEL-BA-3A or equivalent.
- Helmet shall be equipped with a Paulson face shield, part # DK5-H-1.50S or equivalent.
- Helmet shall be olive drab in color with gold, ¾ “lettering to be centered above the face opening. Lettering to read, “SHERIFF”.

Jacket, Class A Uniform

- General Design: Material to be Raeford 2-ply 55% Dacron-Polyester, 45% Wool Elastique, 19 ½ ounce to 20 ounce, Forest Green, #13507-168. Style to be semi-dress made with coat sleeves. Front to be fastened with a “Talon” #5 zipper, brass finish, from the bottom of the jacket, vertically to the base of the lapels. To have a two-piece back with center seam extending from the shoulder seam to the top of the belt at the back of the jacket. The golf pleats to be stitched closed, the first 3” below the shoulder seam. To have adjustment straps with a



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24 Ligne Sheriff's Office button (see insignia specifications) on each side at the side seams. To have a half belt stitched down in back at approximately the waistline. Jacket to be fitted so as to be worn loosely and straight down over the utility belt and accessories. Length to vary in accordance to proportions of wearer, but in all cases to fall to the tops of the hip pockets. Bottom to be made with a 4" bottom turn-up with lining sewn to top of turn-up, and not to include a separate waistband. Lapels to be plain peaked with 15" opening, and being 3 3/4" wide at the widest point. Sleeves to be plain with regular turn-up without cuffs or bottoms. To have Sheriff's Office stripe (see DPPM K-301) sewn on both sleeves, extending halfway around sleeves from seam to seam and set into the seam at both sides. Stripe to be sewn on sleeve positioned 3" between lower edge of stripe and end of sleeve.

- **Facing:** To be of same material as the jacket, cut in one piece, not less than 4" wide at the top and 3 1/2" wide at the bottom. Lining to be full, not quilted, in body and sleeves with 120 count forestry green rayon. Collar width to be 1 3/4" at the center and back and will be hand felled.
- **Pockets:** Two outside breast patch pockets, properly stayed and with box pleats 6 1/4" deep. Width of pocket will vary with garment size as follows:

Jacket Size	Bottom	Top
37	5 1/4"	5 1/2"
38-43	5 3/4"	5 1/2"
44-up	6"	5 7/8"

- **Badge Holder:** To be tunnel-type 1" wide and 1 3/4" long, made of two layers of the jacket material, single stitched all around the edges. To be equipped with two metal eyelets placed 1 1/8" center to center. Top eyelet to be 1/4" from top of badge holder. Entire holder to be attached to jacket with the center of the top eyelet 2 3/4" above top center of the left pocket flap.
- **Tailoring:** Jacket shall be tailored with good quality matching lining using "Hymo" type coat fronts, employing standard practices used in coat construction. Collar to be hand felled.
- **Shoulder Patches:** Sheriff's Office shoulder patches (see Sheriff's Office Insignia Specifications DPPM K-301) to be attached to both sleeves with the top of the patch 1/2" below the sleeve head-seam, and in such a manner that a line bisecting the center of the patch is perpendicular to the ground when the garment is worn. To be sewn on the garment with color-fast black thread, not cross-stitched.
- **Service Stripe:** See Sheriff's Office Insignia Specifications.
- **Sheriff's Office Stripe:** See Sheriff's Office Insignia Specifications.
- **Rank Insignia:** See Rank Insignia Specifications DPPM K-301.
- **Pressing/Creasing:**
 - Lapels and sleeves of Class A jacket will be roll-pressed, without creasing.
- **NOTE:** The women's dress jacket will be the same specifications as above with the exception of the usual reverse buttoning feature, and be tailored proportionately to the female physique.

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- In the event this style of jacket is no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.

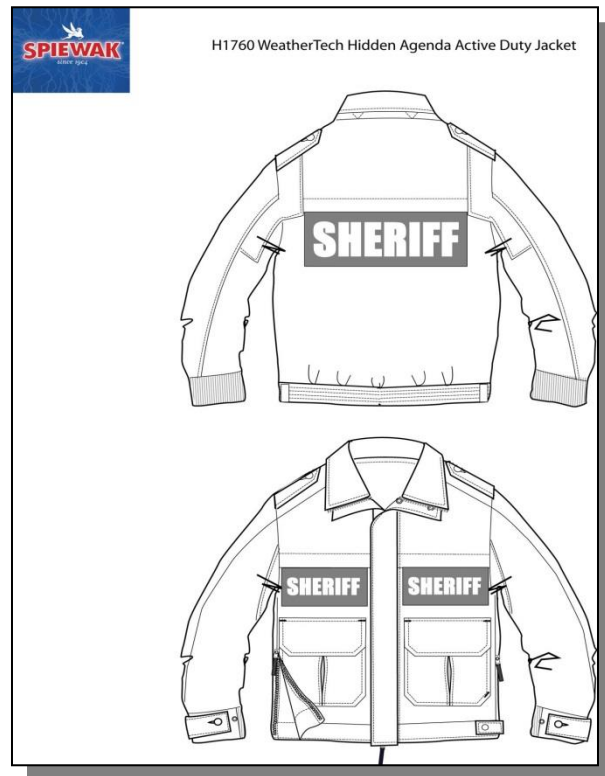
Jacket, Class B Uniform- Standard Duty

- Spiewak Style H1760 ID WeatherTech Jacket or equivalent style of similar color and construction.
- General Design: The jacket shall be waist length with a split waistband to allow for side vent zippers. There shall be a split front and back, a two-way zipper under a double fly front, permanent epaulets, and two, 2-way inverted pleated pockets. The sleeves shall be three pieces to form a box armhole to allow maximum freedom of movement and shall have access zippers for emblem customization without penetrating the lining. The shell will be waterproof and breathable. The jacket will feature a fully removable lining with non-pilling fleece body and nylon sleeves. The liner will be fully insulated with 100 gram Thinsulate. The liner shall attach with two front zippers and snap at the neck and each cuff.

- Color: Black

- Shell Fabric: The shell shall be of 160 denier Cordura nylon warp and fill, finished with a non-ravel coating, and the shell shall be treated with Teflon rain and stain finish. The fabric may also be Gortex or similar material as long as the jacket’s appearance is consistent with this policy.

- Weight: 4.1 oz per square yard
- Coating: Non-ravel
- Warp Yarn: 160-68SD
- Filling Yarn: 160-68SD
- Thread Count: epi (W x F) 103 x 71
- Tensile Strength, lb (MD/XD): 149/98
- Grab Strength, lb (MD/XD): 242/163 lbs
- Spray rating: 90-100.
- **Jacket, Class B, Standard Duty**
- Tongue Tear, lb (MD/MX): 6/9
- Color fastness and crocking: Good
- Abrasion resistance: 4 lbs pressure/ 1 lb load: over 2000 cycles
- Taber cycles: 126 cycles
- Wyzenbeck: 303 cycles



- Permanent Body Lining: Cloth type 100% Nylon Taffeta, 70 denier wrap and fill, color black, coating - WeatherTech waterproof/breathable.

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- Lining weight: 3.3 oz. per square yard
- Mullen Hydrostatic: Avg. 150 or better
- Spray rating: 100
- MVT E grms/SQM/24 hours: 523
- All lining joining seams shall be safety stitched and sealed with 1” heat sealed tape to prevent leakage. The tape shall be applied by hot air method. The tape shall not be affected by weather, temperature or storage. All stitching through the lining shall be sealed with waterproof tape. The label shall be sewn on a label carrier approximately 4” x 4” so as not to impede the performance of the lining. The label carrier shall be sewn at the neck and taped to prevent leakage at the neck area. There shall be a 24 Ligne female snap on the label carrier to secure the removable liner. The lining shall extend through the top collar of the shell garment to form a waterproof barrier. There shall be two female snaps at the seam joining point and opposite, approximately 2 ¼” from the sleeve bottom, to attach to the removable liner. There shall be an inside storage pocket of shell material on the left side of the lining measuring approximately 8 ½” deep by 7” wide. The pocket shall be taped at all points where the pocket is attached to prevent leakage.
- Facing: There shall be an inside facing of shell material with a non-woven interlining approximately 1 ¼” side on each side. There shall be a #5, 18” Delrina over the top YKK zipper set between the facing and the lining to attach the removable lining. The facing shall be backed with lining material and the seams taped to prevent leakage.
- Front: The front shall be two pieces joined double needle to allow for the box armhole construction. There shall be two front storm flaps over the front zipper to create a waterproof fly down the front of the jacket extending into the collar. The outside fly shall measure 26” long by 2 ½” wide. It shall be set double needle on the left side from the under collar to the jacket bottom. The storm flap shall be interlined. There shall be 6 hidden/24 brass oxidized female snaps evenly spaced to correspond with the 6/24 brass oxidized male snaps on the inner storm fly. The inner storm fly shall measure approximately 26” long approximately 1 ¾” wide. The inner storm flap shall be interlined and set down the front double needle. The front zipper shall be a #5, 2-way Delrina zipper 26” long. The flaps are constructed of a high visibility orange with “SHERIFF” printed in the reflective Scotchlite.
- Collar: The collar shall be made of two plies of the shell material with an interlining sewn to the under collar for stability. The collar points shall be well shaped and symmetrical. The top collar shall be lined with a waterproof lining material and seam taped to prevent leakage where the collar is sewn to the neckline.
- Sleeves: The sleeves shall be constructed of three pieces of shell material to form a unique box armhole for freedom of movement.
 - The top sleeve shall be joined at the neck seam and sewn double needle down the back and front of the sleeve to the cuff. The top sleeve shall graduate from a width of approximately 4” (size large) at the neckline to approximately 8” at the shoulder point to 5” at the cuff.

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- The front under sleeve shall be set double needle to the front at a point approximately 3 ½” (size large) from the side seam to the top sleeve at the shoulder point, to form a partial dolman sleeve.
- The sleeve shall be set to the bi-swing area approximately 3 ½” (size large) off the side seam to the shoulder point.
- There shall be access zipper at the joining seams of the two under sleeves. The access zippers shall be approximately 10” (size large) from the underarm seam. The access zipper shall be #3 nylon coil zipper measuring 9”, to allow access to sew on patches without infiltrating the waterproof liner.
- On the back under sleeve there shall be an eyelet 2” from the cuff joining sleeve to allow for water drainage.
- **Cuffs:** There shall be a cuff formed of two pieces of shell material approximately 1 5/8” wide at the bottom. Half of the cuff shall be heavy duty elastic stretched and sewn with two threads. There shall be a cuff tab adjustment approximately 1 ¼” wide tapering to approximately ¾” wide by 3” long, with a female snap. The top half of the cuff shall be interlined and shall have two male snaps for cuff adjustment.
- **Epaulets:** Optional epaulets shall be centered on each shoulder starting approximately 1” from the neckline. Epaulets shall measure 7” long by 2” wide at the shoulder point graduating to 1 ¾” wide at the narrow end. The epaulet shall be set with a cross stitch 2” wide and will have a 24 Ligne enameled snap closure at the point.
- **Pockets:** There shall be two inverted pleat patch or slash pockets, measuring approximately 7 ½” wide. The pocket shall be interlined with non-woven material. The hand warmer pocket will be lined with a non-pill 100% Polyester absorbent fleece for warmth and comfort. The pocket flaps shall be attached to the front joining seam and shall measure 2 ¾” long by 8” wide and shall have mitered corners. There shall be two 24 Ligne snap closures and the pocket shall be bar tacked at both sides and at the hand warmer opening.
- **Bottom Band:** The bottom band shall be constructed with heavy-duty elastic inserted between the folded fabric at the sides. The elastic shall be stretched and stitched with two threads. A 4” by 1 3/8” tab of two plies of shell material with a 24 Ligne female snap (enameled cap) shall be provided to close the zipper vent when worn open. A brass oxidized male snap shall be provided to fold the tab back when not in use.
 - The front band shall be lined with a non-woven interlining for stability and a clean appearance. There shall be 2 Ligne 24 oxidized male snaps spaced approximately 1 ½” apart to which the tab closure may be attached when the zipper vent is open.
- **Side Vents:** There shall be two side vents with 9” nylon coil zippers to allow access to guns and equipment on either side with a snap/tab closure (see bottom band). There shall be two brass enameled eyelets located above the side vents on each side to allow for water drainage.
- **Back:** The back shall be two pieces joined double needle to allow for the box armhole construction. There shall be a bi-swing back with heavy duty 1 ¾” elastic for freedom of movement. The back will have a full raid shed yoke with a 2” turn-up designed to conceal the hidden I.D. flap system. The yoke is to be fully lined with nylon and there is

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an additional yoke facing of nylon. There shall be three hook and loop closure sets on the yoke facing that match the location of corresponding sets on the shell, to securely close the rain shed yoke when the flaps are concealed. Matching sets of hook and loop closures are provided on the underside of the I.D. flaps which match corresponding hook and loop closure sets on the yoke linings to hold the flaps in place when not in use. The back pull down flap will measure approximately 16” long x 5” wide. The flap will be attached to the jacket with a 16” #3 YKK interchangeable Delrina zipper, or equivalent, so that it can be removed for cleaning. The flap is to be constructed of a high visibility orange with “SHERIFF” printed in reflective Scotchlite or equivalent reflective material.

- Removable Liner: The liner shall be a full body zip-in/zip-out liner. The lining color shall be black. The body shall be constructed of 100% Nylon 70 denier (106 x 88) nylon quilted 3M Thinsulate C100 in a 6” diamond pattern. The body shall be lined with a non-pil 100% Polyester fleece for maximum warmth and comfort. There shall be a collar of 100% 1” x 1” nylon stretch knit. There shall be a male brass oxidized snap centered at the neckline to attach the liner to the shell garment. There shall be two #5 Delrina over the top 18” zippers that correspond to the facing zippers in the shell garment. The sleeves shall be constructed of 100% nylon 70 denier, 106 x 88 quilted back to back in a 6” diamond pattern 3M Thinsulate C100. There shall be a knit gusset located under each arm approximately 4” by 12” to allow for freedom of movement. There shall be two male oxidized snaps at each sleeve bottom to correspond with the female snaps of the shell garment. The sleeves shall be shaped properly to fit the shell garment. There shall be two vents approximately 5 ¾” long to accommodate the side vents of the shell garment. All seams shall be sewn with a five needle safety stitch. The bottom and cuffs shall be finished with 100% Nylon binding.
- Shoulder Patch: Sheriff’s Office shoulder patches (see Sheriff’s Office Insignia specifications DPPM K-301) are to be attached to both sleeves with the top of the patch ½” below the sleeve head seam, and in such a manner that a line bisecting the center of the patch is perpendicular to the ground when the garment is worn. To be sewn on the garment with color fast black thread, not cross-stitched.
- Badge Tab/Name Plate: There shall be a badge tab constructed of shell material centered on the left breast sewn to the shell measuring approximately 2 ¾” long and 5/8” wide constructed of shell material. There shall be two enameled black eyelets spaced approximately 1” apart center to center. The badge tab is to be bar tacked across the bottom fold and bar tacked at the top. There shall be a corresponding name plate sewn to the shell on the right breast.
- Back Length: 25”
- Badge and Name Plate option: May be fitted with optional Sheriff’s Office Badge, Cloth and Sheriff’s Office Name Plate, Cloth or Sheriff’s Office Badge, Embroidered and Sheriff’s Office Name Plate, Embroidered, per specifications in Sheriff’s Office Insignia DPPM K-301.

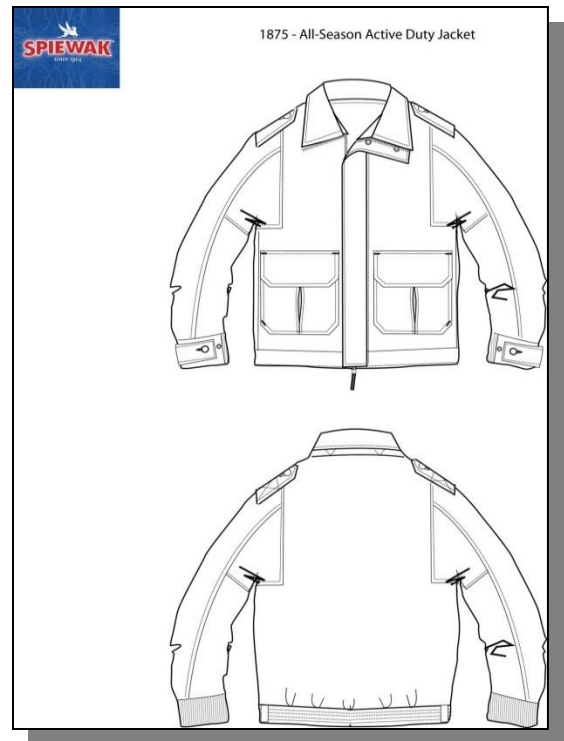
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Jacket, Class B Uniform - Alternate Duty

- Spiewak Style 1875, All Season Jacket or equivalent style of similar color and construction.
- **General Design:** The jacket shall be waist length with a split waistband to allow for side vent zippers. There shall be a split front and back, a two-way zipper under a single fly front, permanent epaulets, and two 2-way inverted pleated pockets. The sleeves shall be three pieces to form a box armhole to allow maximum freedom of movement. The jacket will feature a fully removable liner with 150 gram Thinsulate. The linear shall attach with two front zippers and snaps at the neck each cuff.
- **Color:** Black
- **Shell Fabric:** Same as Class B Standard Duty Jacket.
- **Permanent Body Lining:** Cloth type 100% Nylon Taffeta, 70 denier wrap and fill color black.
 - All lining joining seams shall be safety stitched. There shall be a 24 Ligne female snap in the center of the neck. There shall be two female snaps at the bottom, to attach to the removable liner. There shall be an inside storage pocket of shell material on the left side of the lining measuring approximately 8 ½” deep by 7” wide.
- **Facings:** There shall be an inside facing of shell material with a non-woven interlining approximately 1 ¼” wide on each side. There shall be a #5, 18” Delrina over the top YKK zipper set between the facing and the lining to attach the removable liner.
- **Front:** The front shall be two pieces joined double needle to allow for the box armhole construction. There shall be one front storm flap over the front zipper to create a windproof fly down the front of the jacket extending into the collar. The outside fly shall measure 26” by 2 ½” wide. It shall be set double needle on the left side from the under collar to the jacket bottom. The storm flap shall be interlined. There shall be six hidden 24 brass oxidized male snaps. The front zippers shall be a #5 two-way 26” long Delrina zipper.
- **Collar:** The collar shall be made of two plies of shell material with an interlining sewn to the under collar for stability. The collar points shall be well shaped and symmetrical.
- **Sleeves:** The sleeves shall be constructed of three pieces of shell material to form a unique box armhole for freedom of movement.
 - The top sleeve shall be joined at the neck seam and sewn double needle down the back and front of the sleeve to the cuff. The top sleeve shall graduate from a width of approximately 4” (size large) at the neckline to approximately 8” at the shoulder point to 5” of the cuff.
 - The front under sleeve shall be set double needle to the front at a point approximately 3 ½” (size large) from the side seam to the top sleeve at the shoulder point, to form a partial dolman sleeve.
 - The back sleeve shall be set to the bi-swing area approximately 3 ½” (size large) off the side seam to the shoulder point.
- **Cuffs:** Same as Class B standard Duty Jacket.

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- Epaulets: Same as Class B Standard Duty Jacket.
- Pockets: Same as Class B Standard Duty Jacket.
- Bottom Band: Same as the Class B Standard Duty Jacket.
- Side Vents: There shall be two side vents with 9” nylon coil zippers to allow access to guns and equipment on either side with a snap/tab closure (see bottom band).
- Back: The back shall be two pieces joined double needle to allow for the box armhole construction. There shall be a bi-swing back with heavy duty 1 ¾” elastic for freedom movement.
- Removable Liner: The liner shall be a full body zip-in/zip-out liner. The lining color shall be black. The body shall be constructed of 100% Nylon 70 denier (106 x 88) nylon quilted 3M 150 gram Thinsulate C150 in a 5” channel pattern. There shall be a collar of 100% 1” x 1” nylon stretch knit. There shall be a male brass oxidized snap centered at the neckline to attach the liner to the shell garment. There shall be two #5 Delrina over the top 18” zippers that correspond to the facing zippers in the shell garment. The sleeves shall be constructed of 100% nylon 70 denier (106 x 88) quilted back to back in a 5” channel pattern to 3M Thinsulate C150. There shall be a knit gusset located under each arm approximately 4” by 12” to allow for freedom of movement. There shall be two male oxidized snaps at each sleeve, shaped properly to fit the shell garment. There shall be two vents approximately 5 ¾” long to accommodate the side vents of the shell garment. All seams shall be sewn with a five needle safety stitch. The bottom and cuffs shall be finished with 100% Nylon binding.
- Shoulder Patch: Sheriff’s Office shoulder patches (see Sheriff’s Office Insignia specifications DPPM K-301) to be attached to both sleeves with the top of the patch ½” below the sleeve head seam, and in such a manner that a line bisecting the center of the patch is perpendicular to the ground when the garment is worn. To be sewn on the garment with color fast black thread, not cross-stitched.
- Badge Tab: There shall be badge tab constructed of shell material centered on the left breast sewn to the shell measuring approximately 2 ¾” long and 5/8” wide constructed of shell material. There shall be two enameled black eyelets spaced approximately 1” apart, center to center. The badge tab is to be bar tacked across the bottom fold and bar tacked at the top.
- Back Length: 25”
- Badge and Name Plate option: May be fitted with optional Sheriff’s Office Badge, Cloth and Sheriff’s Office Name Plate, Cloth, or Sheriff’s Office Badge, Embroidered and Sheriff’s Office Name Plate, Embroidered, per specifications in Sheriff’s

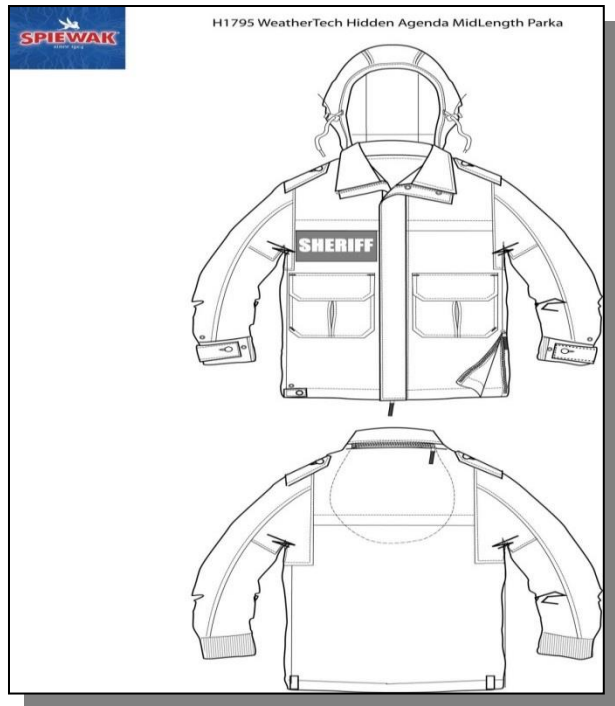


Jacket, Class B, Alternate Duty

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Jacket, Class B Uniform - Cold Weather Jacket

- Spiewak Style H1795 WeatherTech or equivalent style of similar color and construction.
- General Design: The parka shall be hip length with side vent zippers. There shall be a split front and back, a two-way zipper under a double fly front, permanent epaulets, and two 2-way expanded cargo pockets. The sleeves shall be three pieces to form a box armhole to allow maximum freedom of movement and shall have access zippers for emblem customization without penetrating the lining. The shell outer garment will be waterproof and breathable.
 - The parka shall have ½” elastic adjustable snap cuffs. The draw cord should be placed approximately 20” from the top of the front zipper. The parka will feature a fully removable lining with a non-pilling fleece body and nylon sleeves. The liner will be fully insulated with 100 gram Thinsulate. The liner shall attach with two front zippers and snap at the neck and each cuff.
- Color: Black
- Shell Fabric: Same as Class B Standard Duty Jacket.
- Permanent Body Lining: Same as Class B Standard Duty Jacket.
- Facings: Same as Class B Standard Duty Jacket.
- Front: Same as Class B Standard Duty Jacket with the following exceptions:
 - The outside fly shall measure 32” long by 2 ½” wide.
 - There shall be seven hidden, 24 brass oxidized female snaps evenly spaced to correspond with the 7/24 brass oxidized male snaps on the inner storm fly.
 - The inner storm fly shall measure approximately 32” long by approximately 1 ¾” wide.
 - The front zipper shall be a #5 two-way Delrina zipper 27 ½” long.
 - Front Hidden I.D. Flaps: The front right and left side shall have a full rain shed yoke with a turn-up designed to conceal the hidden I.D. Flap System. The yoke is to be fully lined with nylon and with an additional yoke facing of



Jacket, Class B Uniform, Cold Weather

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nylon. There is to be one hook and loop closure set on each yoke facing. They shall match the location of the corresponding set on the shell so that the rain shed yoke may be securely fastened when the ID flaps are concealed. Matching sets of hook and loop closures will be affixed on the underside of each I.D. flap which matches corresponding hook and loop closure sets on the yoke lining, to hold the flaps in place when not in use. The pull down flaps will measure approximately 7 ½” #3 YKK interchangeable Delrina zippers, so that they can be removed. The flaps shall be international safety orange with “SHERIFF” printed with 500 candle power silver reflective Scotchlite print or equivalent reflective material.

- Collar: Same as Class B Standard Duty jacket with the following exceptions:
 - There shall be a drop-in three piece hood constructed of shell material with a weather-tech lining set into the collar. The hood will have a fully tunneled draw cord. The opening at the neck shall be closed with a nylon coil zipper measuring approximately 7 ½” long.
- Sleeves: Same as Class B Standard Duty Jacket.
- Cuffs: Same as Class B Standard Duty Jacket.
- Epaulets: Same as Class B Standard Duty Jacket.
- Pockets: There shall be two expanded cargo patch or slash pockets, measuring approximately 8 ½” long by 7 ½” wide. The pocket shall be interlined with a non-woven material. The hand warmer pocket shall be lined with a non-pil 100% polyester absorbent fleece for warmth and comfort. The pocket flaps shall be attached to the front joining seam and shall measure 3 ½” long by 8” wide and shall have mitered corners. There shall be two 24 Ligne snap closures, one at each corner, and the pocket shall be bar tacked at both sides and at the hand warmer opening. The pocket bottoms shall be in line with the bottom of the front zipper.
- Bottom Band: The bottom shall be finished with approximately 1” turn-up of shell goods. There shall be four drain holes, two on each side on the front and back of each side vent zipper. The drain hole shall be placed approximately 2” from the bottom of the garment and 1 ½” from the side vent zipper.
- Side Vents: There shall be two side vent zippers with approximately 110” nylon coil zippers to allow access to guns and equipment on either side of the parka.
- Back: Same as Class B Standard Duty Jacket.
- Removable Liner: Same as Class B Standard Duty Jacket with the following exceptions:
 - There shall be two #5 Delrina over the top 20” zippers that correspond to the facing zippers in the shell garment.
- Liner: Shall measure approximately 28”.
- Shoulder Patch: Same as Class B Standard Duty Jacket.
- Badge Tab: Same as Class B Standard Duty Jacket.
- Back Length: 32” long
- Badge and Name Plate option: Same as Class B Standard Duty Jacket.

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Jacket, Class B Uniform - Alternate Cold Weather Jacket

- **General Design:** The parka shall be a permanently lined parka-style uniform jacket, approximately thigh length, with a water repellent shell, zipper front closure to the neck, removable hood, and internal draw cord around the waist (Law Pro Parka or equivalent style of similar color and construction).
- **Color:** Black
- **Shell Fabric:** The shell shall be of 210D 100% Nylon Oxford with 800mm PU coating with 1/2 oz. Acrylic back coating and water repellent finish.
 - Weight: 211 g/sq. yd.
 - Warp Yarn: 210D
 - Fill Yarn: 210D
 - Thread Count: 71 x 57
 - Tensile Strength: 151.7 warp-98.0weft kg 1/5cm
 - Tongue Tear: 3.7 war-2.5 weft kg
 - Color Fastness and Crocking: 4-5
 - Abrasion Resistance: above 2000
- **Permanent Body Lining:** The lining shall be 190T Nylon Taffeta with premium 7.5 oz. polyester fiberfill lining and 4” diamond quilted padding.
 - Lining Weight: 87 g. per square yard
- **Hood:** The hood shall be removable and attached with a zipper at the base of the collar on the back of the parka. The hood shall be quilted and have a draw cord.
- **Front:** The parka shall be closed in the front by a zipper of silver colored metal that extends to the neck and a single snap of black metal below the zipper.
- **Collar:** Black faux-fur made of deluxe 24 oz. acrylic pile.
- **Sleeves:** The sleeves shall be of the jacket type, plain, and one piece.
- **Cuffs:** There shall be an inside storm flap and wristlet on each sleeve.
- **Pockets:** There shall be two pockets on each front panel. The bottom pocket shall be approximately 5 ½” wide and 8” long. The pocket flaps shall be approximately 7” wide and 3” long. The upper pockets shall be 7” in length, 6” in depth, and be angled up toward the center of the parka and will not have a pocket flap.
- **Side Vents:** There shall be two side vents 10” in length to allow access to guns and equipment on either side with a snap closure of black metal approximately 5” below the top of the vent.
- **Back:** The back shall be plain and one piece.
- **Shoulder Patch:** Same as Class B Standard Duty Jacket.
- **Badge Tab/Name Plate:** There shall be a badge tab constructed of shell material centered on the left breast sewn to the shell measuring approximately 2 ¼” long and 1” wide constructed of shell material. There shall be two enameled black eyelets spaced approximately 1” apart center to center. The badge tab is to be bar tacked across the bottom folded and bar tacked at the top.
- **Back Length:** 33 - 39.5” (Dependent on Size)
- **Badge and Name Plate option:** Same as Class B Standard Duty Jacket.

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Jacket, Class B Uniform - Windbreaker

- **Fabric:** To be Greenwood Mills Nylon Parka cloth, 100 denier, two-ply 100% nylon taffeta with ¼ ounce Acrylic coated Durable Water Repellent finish with a lining of 70 denier single ply nylon taffeta, 88 pick or equivalent style of similar color and construction.
- **Color:** Black
- **Design:** The jacket shall be a permanently lined windbreaker style uniform jacket with a plain back, shirred waistband convertible jacket collar, patch front pockets and a zipper front closure to the neck.
- **Body Detail:** Front - the front shall close with a treated tape, brass talon jacket zipper to the neck.
- **Front Pockets:** There shall be two mitered patch and pleated pockets and shall finish to be 5 ½” wide and 6 ¼” long with the center pleat being 10 3/8” wide. The pockets shall be attached with single needle stitching leaving a ¼” welt along the edges. The top of the pockets shall be bar tacked for extra strength.
- **Pocket Flaps:** The pocket flaps shall be scalloped with the center peak being 3” at the widest point. They shall be attached ¼” above the patch pocket, and attached with single needle stitching. There shall be a sewn-in buttonhole in the center of the flap to accommodate a 24 Ligne metal button. The button shall be brass Sheriff’s 22 Ligne.
- **Back:** The back shall be plain and of one piece. The bottom shall be shirred using 2” wide polyester elastic and shall extend from 2” forward from the front side seam all around the back of the jacket.
- **Epaulets:** Optional epaulets shall be made of shell goods lined with Pellon. They shall be 2 ½” wide at the sleeve seam, tapering to 1 ¾” at the pointed end. They shall be sewn into the sleeve and top and cross-stitched. Epaulet must extend underneath the collar. The buttons shall be brass Sheriff’s 22 Ligne.
- **Collar:** The collar shall be made of shell goods and lined with Pellon. It shall be of convertible type, with a 1” wide inset collar band tapering into the collar seam. The collar points shall finish 4” at the widest point and shall be sewn with single needle stitching, leaving a ¼” welt at the edges.
- **Sleeves:** The sleeves shall be of the jacket type, plain, and of one piece. The cuff shall be sewn into the sleeve end to finish 2 ¼” wide with button and buttonhole closure.
- **Badge Tab:** The badge tab shall be made of shell goods to finish 1” wide and 2 ¼” long. It shall be placed 3/8” above the left pocket flap and have two metals eyelets spaced 1 ¼” center to center.
- **Shoulder Patch:** Same as Class B Standard Duty Jacket.
- **Inside Detail:** The jacket shall be permanently nylon lined with plain fronts and back.
- **Finishing:** The jacket shall be made in a first class workman-like manner with all loose threads removed.
- **Label:** The jacket must have a sewn-in label giving care instructions and shall be marked with lot number, fiber content, size, and WPL number.
- **Badge and Name Plate option:** Same as Class B Standard Duty Jacket.

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Shirt, Class B Uniform - Basic

- In the event the following styles of shirts are no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.
- Flying Cross, Elbeco or Conqueror.
 - Conqueror number 476 SS-BP Long Sleeve Silver-Tan or equal.
 - Conqueror number 260 SS-BP Long Sleeve Silver-Tan or equal.
- **Material:** J.P. Stevens Company #6916, #10398-42879, or equal, all synthetic tropical weave 65% Macron Polyester, 35% Avril Rayon, weight 6.5 ounces. Constructions to be of 50 warp x 40 filling yarns per square inch (all yarns 10/1 singles). Silver-Tan-193.
- **Front:** To be coat style. Button side to be reinforced with a double strip hemmed into the front and finished 1" wide including the hem. The reinforcing strip to be clean finished and to run to the bottom of the shirt. The buttonhole side to be made with box pleat, double-stitched, 1 ¾" wide finished. To have five vertical buttonholes exclusive of band; buttonholes spaced 3 ¾" on center. To have 24 Ligne, four-hole plastic buttons, color to match fabric placed correspondingly on right side. A hidden nylon zipper beneath the box pleat may be incorporated as an optional item.
- **Yoke:** To measure 3" from the bottom of the collar band to the bottom of the yoke. To be double-stitched 5/16" from edges.
- **Collar:** To be semi-dress type consisting of two pieces (i.e. top and band).
 - Top to be curved over the shoulder points to measure from 3"- 3 ½" finished.
 - Height of the neckband to be proportionate to the build of the individual for whom it is made, and is to end on the box pleat without extensions and to have two rows of stitching all around the edges ¼" apart.
 - Neckband to have one horizontal buttonhole, the outer edge extending 1/8" over the center of the box pleat. A 24 Ligne four-hole plastic button, matching fabric to be placed correspondingly on the right side. Points of collar to be properly stayed.
- **Shoulder Straps:** Straps to be of two layers of the same material as the shirt, with two rows of stitching ¼" apart around the edges. To be no less than 1 7/8" wide at the sleeve head and 1 ½" wide at the collar. All straps to start from the sleeve seam and to run within 2" of the collar band. Each strap to have a buttonhole perpendicular to the collar band and centered in the open end with correspondingly placed 24 Ligne, four-hole plastic button of a color to match the fabric. Straps to have two rows of stitching all around the edges and to be stayed across 2" above the shoulder seam and cross-stitched.
- **Sleeves:** Opening to be 5" facing on both sides with a double thickness of continuous cloth of same material as the shirt and to be ¾" wide finished. To have reinforced elbows made by extending the placket 12 ¼" from the cuffs and widening to 6 ¼" at the elbows. Each placket vent to be at least 3 ½" with one buttonhole and correspondingly placed 24 Ligne, four-hole plastic button of a color to match the fabric. Cuffs to be cut with round corner with two rows of stitching and to be 2 ¾" deep. Each cuff to have two buttonholes and correspondingly placed 24 Ligne, four-hole, plastic buttons to match the fabric color.
- **Pockets:** The pockets will have two outside plain, non-pleated patch pockets not less than 4 7/8" wide and 4 7/8" deep with rounded corners on the bottom. The top is to be turned back deep enough to provide a double thickness for the flap button. Top corners of pockets to be secured with box stays. Each to have a flap not less than 5 ¼" wide and

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1 3/4" deep on the sides and center, and 2 1/8" deep in the hollows attached to the shirt so that a 3/8" space will be left between the bottom of the stitching of the flap and the top of the pocket. All parts of the pockets and flaps to be stitched to the shirt with a double row of stitching 1/4" wide. Pocket on left side of shirt to have a pencil pocket single stitched 1" from the inside double-stitched pocket seam with a corresponding opening in the pocket flap so that a pencil may be slid through the pocket flap into the pencil pocket. Pocket flaps to include snaps or hook and loop fasteners to keep flaps down.

- *Note:* For female officers, the placement of pockets and flaps will vary according to chest size. Pocket width and depth may vary with garment size but shall not be less than 4 1/2" in width or 6" in depth. The shirt may have a plain front, without box-pleat, and be designed to include a minimum of two, a maximum of six bust darts.
- Body to be shaped to conform to the figure of the wearer.
- Stitching to be lock-stitched of two rows 1/4" apart except as specified and to be of "Boilfast" thread of a color to match the shirt. Collars and bands to be stitched not less than 18 stitches to the inch and pockets, flaps and cuffs not less than 17 stitches to the inch. All other stitching to be not less than 15 stitches to the inch.
- The bottom of front and back to be hemmed with a guest or reinforcing piece at the bottom of the side seam.
- Badge Holder: To be a tunnel type finished 1" wide and 1 3/4" long, made of two layers of the shirt material, single stitched all around the edges. To be equipped with two metal eyelets placed 1 1/8" center-to-center. Top eyelet to be 1/4" from top of badge holder. Entire holder to be attached to shirt with center of top eyelet 2 3/4" above the top center of the left pocket flap.
- Shoulder Patches: To be attached on both sleeves with the top of the patch 1/2" below the sleeve head seam, and in such a manner that a line bisecting the center of the patch is perpendicular to the ground when the garment is worn. To be sewn on garment with colorfast black thread, not cross-stitched.
- Service Stripe: See Sheriff's Office Insignia specifications DPPM K-301.
- Rank Insignia: See Rank Insignia specifications DPPM K-301.
- Pressing and Creasing: Shirt sleeves will be creased. Military creases will be added to uniform shirts. Personnel will center the front creases on each side of the shirt, centered on the pockets. Three equally spaced vertical creases will be pressed down the back, beginning at the yoke seam. Military creases shall not be sewn into the shirt.

Shirt, Class B Uniform - Wash and Wear

- In the event the following styles of shirts are no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.
- Flying Cross, Elbeco or Conqueror:
 - Conqueror number 6525 SS-BP Silver-Tan Long Sleeve or equivalent.
 - Conqueror number 5695 SS-BP Silver-Tan Short Sleeve or equivalent.
- Material: Raeford two-ply all wool tropical, 10-10 1/2 ounce, #8321-193; Raeford two-ply 45% Wool, 55% Dacron Gabardine, 11-11 1/2 ounce, #521-193; Raeford two-ply 45% Wool, 55% Dacron Polyester Tropical, 8 - 8 1/2 ounce, #571-193; Kenya Corporation

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55% Dacron Polyester, 45% Rayon, 9 – 9 ½ ounces, style 505, shade #505X; Metcalf two-ply 55% Polyester, 45% Wool Gabardine, 11 - 11 ½ ounce, 223-0193; Metcalf 55% Polyester, 45% Wool, 10 - 10 ½ ounce, 133-0193.

- **Front:** To be coat style. Button side to be reinforced with a double strip hemmed into the front and finished 1” wide including the hem. The reinforcing strip to be clean finished at the bottom and to run 22” below the last button on the bottom stand. The buttonhole side to be made with box pleat 12” wide finish, and to run the entire length of the shirt. The box pleat stitching not to show on the upper lapel outside, when the collar is worn unbuttoned. The pleat to be double-stitched 5/16” from the edges to have five vertical buttonholes exclusive of the collar button loop or collar buttonhole; the top buttonhole (when loop is installed) being not more than 4” below the bottom of the collar. Buttonholes will be spaced 3 ¾” on center. Collar button loop to be placed at point of left lapel. When the loop is buttoned, there must be tie space of approximately 2”. To have 24 Ligne, four-hole bone pearl buttons, color to match fabric, placed correspondingly on right side. An additional buttonhole may be substituted for collar loop. A hidden nylon zipper beneath the box pleat may be incorporated as an optional item.
- **Collar:** *Short Sleeve* - to be two piece sport type (convertible) consisting of top and lining. To be curved over the shoulders; points to measure from 3”- 4”. To be stitched all around with two rows of stitching ¼” from the edge. Collar to include concealed collar button and shall be made with removable stays. *Long Sleeve* - shall meet the same specifications as the basic shirt.
- **Sleeves:** Shall meet the same specifications as the basic shirt, except the length of the sleeves on the short-sleeved shirts shall come within approximately 1” of the inside of the forearm when the wearer’s arm is bent at a 90-degree angle.
- **Shoulder Patches:** To be attached on both sleeves with the top of the patch 2” below the sleeve head seam, and in such a manner that a line bisecting the center of the patch is perpendicular to the ground when the garment is worn. To be sewn on garment with colorfast black thread, not cross-stitched.
- **Service Stripes:** See Sheriff’s Office Insignia specifications DPPM K-301.
- **Rank Insignia:** See Rank Insignia specifications DPPM K-301.
- **Pressing and Creasing:** Shirt sleeves will be creased. Military creases will be added to uniform shirts. Personnel will center the front creases on each side of the shirt, centered on the pockets. Three equally spaced vertical creases will be pressed down the back, beginning at the yoke seam. Military creases will not be sewn into the shirt.
 - Although some uniform items are made of wash-and-wear materials or are treated with a permanent-press finish, personnel may need to press these items to maintain a neat appearance. However, before pressing uniform items, personnel should read and comply with care instruction labels attached to the items.
- **Other Specifications:** Specifications for portions of this shirt that not specifically covered shall be the same as the basic shirt.

Shirt, Class C Uniform

- In the event the following styles of shirts are no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.

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- 5.11 TACTICAL INC. PDU Class B Shirt
 - Long Sleeve: Style 72345 Men’s Uniform Shirt; Style 62065, 62068W Women’s Uniform Shirt
 - Short Sleeve: Style 71177 Men’s Uniform Shirt; Style 61159, 61162W Women’s Uniform Shirt
- Fabric: 65% Polyester, 35% Cotton 5.78 oz/yd² Twill
- Color: Silver-Tan (160)
- Design:
 - It shall have functional epaulets on each shoulder with reinforced box stitching at end and a button and button hole near the neck.
 - It shall have a bi-wing shoulder design to allow for extra movement through the back and shoulder and stitched eyelets on the underarm for ventilation.
 - It shall have two stitched pleat pockets at the chest area along with two welt openings alongside seam for microphone cord access.
 - The sleeves will have one button, adjustable cuffs.
 - The hem is a fishtail design. The pocket design has two chest pockets with stitched pleats and pencil pockets on each flap.
 - The pocket has hoop and loop flaps with button applies for appearance only.
 - Teflon® finish for stain repellency
- Stitching:
 - The patented document pockets, chest pockets, armholes, back yoke, and bi-swing gusset will have a triple needle stitching.
 - Center front placket is 1 ½” wide with double needle stitching on both sides. Pocket flaps, collar edge will have a ¼” double needle topstitch.
 - Hem will be a clean finish with double roll turn back edge and ¼” single needle stitching.
 - It shall have two vertical bar tacks on each of the pockets flaps spaced 1 ½” apart for the pen opening.
 - Single needle edge stitch on front yoke, side welt openings, badge tab, and epaulets.
 - Stitched eyelets in the front and back of the bottom of each sleeve for ventilation.
 - *Short sleeves shall meet the same specifications, excepting cuffs and gussets. Length of short sleeves shall come within approximately 1” of the inside of the forearm when the wearer’s arm is bent at a 90-degree angle.*
- Buttons: Four-hole Melamine buttons that will not melt burn or crack. One 20 Ligne button at the center front neck band. Six 20 Ligne buttons appear on front placket; three fully function through the button holes, the other three are applied directly to the top placket on top of the button holes. There is a zipper closure system underneath to eliminate gapping between the buttons.
- Zippers: Separating YKK zipper that features an auto locking slider at CF
- Shoulder Patches: Same as the Basic Shirt.
- Service Stripe: See Sheriff’s Office Insignia specifications.
- Rank Insignia: See Rank Insignia specifications.
- Badge: Sheriff’s Office Badge, Embroidered (See Sheriff’s Office Insignia).

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- Name Plate: Name Plate, Embroidered (See Sheriff’s Office Insignia).

*The 5.11 shirt that had previously been authorized for **Class C uniform** wear may be worn until unserviceable.*

Shirt, Class D Uniform

- In the event the following style of shirt is no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.
- 5.11 brand Performance Polo, Silver/Tan (160) in color, short or long sleeve, with a “no roll” collar.
- To be constructed of 6.7-ounce jersey knit, snag, rip, and wrinkle resistant, moisture wicking, quick drying polyester fabric.
- Sleeves: The sleeves shall be equipped with reinforced dual pen pockets on the left sleeve.
 - Deputy Sheriff:
 - The short sleeve shirt will have “SHERIFF” heat pressed in black ¾” vertical block letters on both sleeves along the length of the pen pocket and “SHERIFF” in black 4” block letters heat pressed on the back of the shirt between the shoulder blades.
 - The long sleeve shirt will have “SHERIFF” heat pressed in black 1 ½” vertical block letters on both sleeves, 4” above each sleeve cuff. “SHERIFF” will be heat pressed in black 4” block letters on the back of the shirt between the shoulder blades.
 - Detentions:
 - The short sleeve shirt will have “DETENTIONS” heat pressed in black ½” vertical block letters on both sleeves along the length of the pen pocket and “SHERIFF” in black 4” block letters heat pressed on the back of the shirt between the shoulder blades.
 - The long sleeve shirt will have “DETENTIONS” heat pressed in black 1” vertical block letters on both sleeves, 4” above each sleeve cuff. “SHERIFF” will be heat pressed in black 4” block letters on the back of the shirt between the shoulder blades.
 - The length of short sleeves shall come within approximately 1” of the inside of the forearm when the wearer’s arm is bent at a 90-degree angle.
- Badge: Sheriff’s Office Badge, Embroidered (See Sheriff’s Office Insignia DPPM K-301).
 - The badge will be aligned vertically with the third button and centered on the left breast.
- Name Plate: The name plate will be aligned vertically with the third button and centered on the right breast. It will be embroidered with black thread in ½” block letters.
- Rank Insignia: Rank insignia shall not be placed on the sleeves of the Class D Uniform Shirt. Instead, the rank will be embroidered ¼” above and centered on the embroidered name plate. The rank will be embroidered with black thread in 3/8” block letters as follows:

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- Sheriff
- Undersheriff
- Chief Deputy
- Commander
- Lieutenant
- Sergeant
- Senior Deputy
- Deputy
- Detentions Lieutenant
- Detentions Sergeant
- Detentions Senior Deputy
- Detentions Deputy
- **Service Stripes:** Service stripes will not be worn on the Class D Uniform Shirt.
- **Pressing and Creasing:** The Class D Uniform shirt shall be maintained in a presentable manner and will not be worn soiled or excessively wrinkled. The shirt shall not be pressed with military creases, nor shall military creases be sewn into the garment.

*The 5.11 shirt that had previously been authorized for **Class D uniform** wear may be worn until unserviceable.*

Shirt, Class E Uniform – Off-Road Vehicle Enforcement Team (ORVET)

Shirt:

- In the event the following styles of shirts are no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.
- Hot Shoppe Designs or L.R. Apparel brand moto style jersey, Khaki in color.
- **Material:** To be constructed of moisture wicking 100% polyester to prevent fading, wrinkling and shrinking.
- **Collar:** The collar shall be black V-Neck.
- **Sleeves:** The sleeves shall be long sleeve, with integrated elbow pads and black rib cuffs.
- **Graphics:**
 - **Sleeves:** The shirt will have “KERN COUNTY” in black ¾” tall block letters and “SHERIFF” in black 1 ½” tall block letters, sublimation printed on both sleeves along the length of the arm.
 - **Back:** The shirt will have “KERN COUNTY” in black 1 ½” tall block letters and “SHERIFF” in black 3” tall block letters, sublimation printed on the back of the shirt horizontally between the shoulder blades.
 - The graphics for the sleeves and back will be as follows: “KERN COUNTY” shall be above “SHERIFF” with the “K” centered above the “E” in “SHERIFF” and the “Y” ending above the last “F” in “SHERIFF”
 - Refer to graphics sample for reference.
- **Badge:** Sheriff’s Office Badge, sublimation printed (See Sheriff’s Office Insignia DPPM K-301).
 - The badge will be centered on the left breast.

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- Name Plate: The name plate will be centered on the right breast. It will be sublimation printed with black ink ½” block letters.
- Rank Insignia: Rank insignia shall not be placed on the sleeves of the Class E Uniform Shirt. Instead, the rank will be sublimation printed ¼” above and centered on the name plate. The rank will be black sublimation printing in ¾” block letters as follows:
 - Sheriff
 - Undersheriff
 - Chief Deputy
 - Commander
 - Lieutenant
 - Sergeant
 - Senior Deputy
 - Deputy
- Service Stripes: Service stripes will not be worn on the Class E Uniform Shirt.
- Pressing and Creasing: The Class E Uniform shirt shall be maintained in a presentable manner and will not be worn soiled or excessively wrinkled. The shirt shall not be pressed with military creases, nor shall military creases be sewn into the garment.

Shirt, Sheriff’s Office Polo

- Pique Knit Sport Style
- Knit collar and cuffs
- Double needle armholes and bottom hem.
- Side vents
- Three-button placket with bottom box stitch reinforcement
- Metal button with dye-to-match rims, or wood-tone button with durable cross-stitching.
- Kern County Sheriff’s Office logo will measure 3” wide by 1 ½” high, and will be embroidered or heat pressed and centered on the left breast of the shirt.
 - *The previously authorized polo shirts with the embroidered badge may be worn until they either become unserviceable or until June 30, 2010. The polo shirt with the embroidered badge is not authorized for wear after June 30, 2010.*
- Pressing and Creasing: The Sheriff’s Office Polo shirt shall be maintained in a presentable manner and will not be worn soiled or excessively wrinkled. The shirt shall not be pressed with military creases, nor shall military creases be sewn into the garment.

Shirt, Black and White Uniform

- Royal-Crest Tropical by Conqueror or equivalent.
- White in color.
- Material: Fabric to be 70% polyester, 30% rayon; 4.5 ounces per square yard.
- Front: Zipper front, short or long-sleeve, permanent press shirt. The shirt will have a tapered form fit. To be equipped with a zipper placket front with seven 19 Ligne pearlized buttons with the 3rd through 6th buttons sewed over the buttonholes.
- Pockets: Pockets are to be die-cut and creased to ensure uniformity. The shirt will have two pockets with ½” hem and 1 ½” box pleats stitched to prevent spreading. They shall

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be 6” deep by 5 ½” wide with mitered corners. Left pocket to have a 1 ½” pencil division. Hook and loop fasteners will be affixed to the corners to prevent the flaps from rolling up.

- **Collar:** Convertible-type collar with the points approximately 3 3/8” long, top stitched 3/16” from edge. To be equipped with die-cut, permanent sewed-in collar stays. Collar lining to be of 100% Dacron polyester.
- **General Construction:**
 - Two piece yoke with the outside yoke top stitched.
 - If badge holder in needed, is shall be the sling-type badge holder of self-goods approximately 1 ½” wide to extend from joining seam to pocket of left front. Two small buttonholes, 1 ¼” apart with the lower buttonhole approximately 1 ½” above the flap.
 - Shoulder strap to measure 2” at sleeve head and tapered to 1 5/8” at the ends. Shoulder strap points to measure 7/8”. Straps to be stitched to shoulders by single needle machine forming an “X”. Length of straps to be graduated, conforming to size of shirt. Buttons attached to yokes to match shoulder strap buttonholes. Point of shoulder strap tacked to yoke.
 - 1/16” military creases shall be sewn into the front and back of the shirt.
 - Men’s short-sleeve style #666Z. Short-sleeve to measure 9 ½” - 9 ¾” in length with 1 ¼” hem. Men’s long-sleeve style #555Z.
 - Women’s short-sleeve style #2227. Short-sleeve to measure approximately 8” with a ¾” hem. Women’s long sleeve style #3337.

Skirt, Black and White Uniform

- Black, 65% polyester and 35% cotton twill; with set-on waistband and 1” to 1 ½” belt loops. If skirt is worn; flesh tone or black nylons are required.

Socks

- Socks worn with the uniform shall be solid black in color without design. Other socks may be worn with Class B footwear.
- Section Lieutenants may grant a 30-day exemption from wearing uniform socks to members who have a medical condition that makes wearing the uniform socks inadvisable. In these cases, other socks may be substituted.

Sweater

- Female Only. Optional for personnel working in an office.
 - Material: to be wool or nylon knit, forest green in color, collarless plain cardigan style with matching bone buttons, full length sleeves and no ornamentation.
 - Shoulder Patch: Sheriff’s Office shoulder patches (see Sheriff’s Office Insignia specifications DPPM K-301) to be attached to both sleeves with the top patch 1/2” below the sleeve head-seam, and in such a manner that a line bisecting the

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center of the patch is perpendicular to the ground when the garment is worn. To be sewn on the garment with colorfast black thread, not cross-stitched.

Turtleneck

- The turtleneck will be a black colored, true turtleneck pullover design. It will not contain buttons, zippers or other fastening devices. The body of the shirt will be made of 100% Cotton. The neck and cuffs may contain as much as 100% Lycra/Spandex.
- The material in the shirt collar will be smooth in texture and will not contain any stitching, ribbing, or decorative design. The material in the shirt will be kept clean and in good repair, without snags, fading or clumping of fabric.
- The turtleneck will fit snugly around the neck of the wearer and will not extend beyond the sleeves of the uniform shirt. No portion of the turtleneck shirt will be visible between any of the buttons of the uniform shirt.

Tie

- Material: Dacron or wool fabric
- Color: Black
- Style: To be “four-in-hand” type, breakaway style. The tie will be worn in such a way that the tip of the tie will touch the utility belt, but not extend beyond it when the wearer is standing.

Tie Bar

- To be gold colored, metal, plain without design, having clamp type back.
- 5/16” wide and 2” long without appendages.
- Swank Company #0324-44-/30 or equivalent.
- To be worn with the top edge of the tie bar in horizontal alignment with the bottom edge of the shirt pocket flaps.

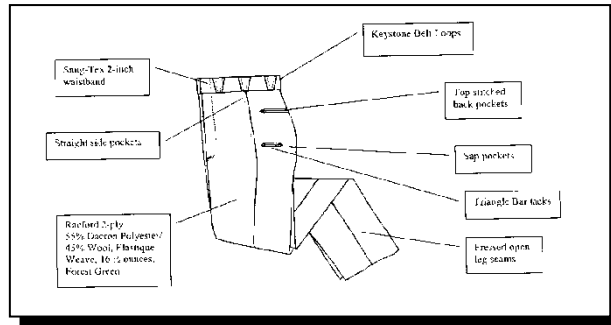
Trousers, Class A Uniform

- In the event the following styles of trousers are no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.
- Material shall be Raeford two-ply 55% Dacron Polyester, 45% Wool Elastique weave, 16 ½” ounces, Forest Green, #646-168 or equivalent. Style to be boot cut, plain without pleats. To have separate waistband to incorporate “Snug Tex” band with three rows of rubber and to be cut in two separate pieces, 2” wide, backed with a full shrunk canvas interlining, and lined with the best quality twill. Knee of trouser leg to measure approximately 20”. Bottom of trouser leg to measure approximately 22”. When the wearer’s size precludes these dimensions, they may be altered to be proportionate to the wearer’s size. Bottoms to be plain with 1” turn-ups hollowed in front to allow trousers to rest on shoe without any break. Bottoms to have heel stays. All seams are to be plain,

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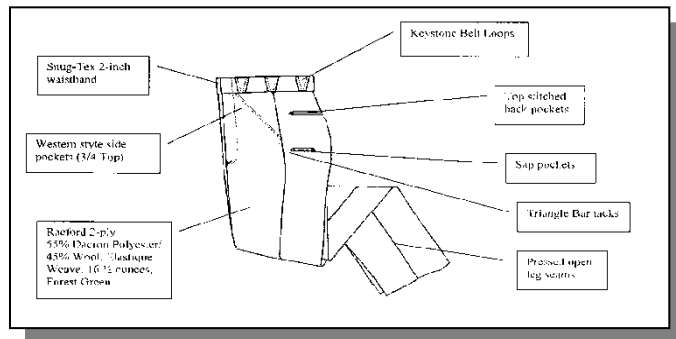
pressed open, and overcast. Trousers fly to have “Talon” zipper or equal. To have an anchor button in addition to two fly buttons attached at the waistband.

- Trousers for female personnel are to be designed to include a minimum of two and a maximum of four waist darts. Stitching to be of not less than fourteen stitches to the inch. Trousers to be tailored to proportions of individual wearer.



- To have seven keystone belt loops 1 3/4” wide and 2” long to allow for a 2” maximum width belt. One loop to be placed at the rear seam with other loops proportionately spaced in back, on the hips, and in front. Top of the loops to be sewn into the waistband seam.
- To have two hip, two side, two sap and may have one watch pocket made of good grade heavy drill, of a color to harmonize with the outer fabric. Hip pockets to have piping single stitched around pocket opening. Left hip pocket may have buttonhole centered 1/2” below pocket lower seam with correspondingly placed 22 Ligne, four hole bone or plastic button

of color to match fabric. Openings of sap pockets to be 3 1/2” directly below the outside edges of hip pockets, 1 1/2” to the rear of the outside leg seam, and to have a minimum depth of 8 1/2”. Watch pocket to be 3” wide and 4” deep and to have a welt edge.



Trousers, Class A with Western style side pockets

- Side pockets may be either Western Style side pockets (3/4” top pocket) or straight side pockets. All pocketing to be bar tacked and properly serged.
- Trousers to be creased.

Trousers, Class B Uniform

- In the event the following styles of trousers are no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.
- Material:
 - Deering Milliken Style 8651, color Forest Green, 10 – 10 1/2” ounce, Raschel Knit, 100% Dacron Polyester with VISA finish; Horace Small number 1323 men’s and 1583 women’s or equivalent.
- The trousers shall be made using a modified uniform pattern, having a plain front with 3/4” top front or straight side pockets and two back pockets.

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- The front pockets shall have a minimum opening of 6 ½” and shall be 6” deep from the bottom of the opening. They shall be stitched, turned, and re-stitched. The back pockets shall have a minimum opening of 5 ½” and shall be 6” deep. They shall be made with Reese PW automatic machine and shall be finished on the outside with an exposed top and bottom cord. The left back pocket shall have a tab to button. The front pockets shall have straight bar tacks and each back pocket shall have triangle bar tacks.
- The waistband shall be a minimum of 1 ½” wide and shall be closed with a crush-proof hook and eye, the eye being bar tacked for stability. The waistband curtain shall be 65% Polyester, 35% Cotton Twill with PRES-TU-LAST finish, and shall match the color of the pocketing. It shall be attached with a Rocap machine. Armoflexx waistband stiffener ¾” width, shall be sewn into the waistband on the front of the trouser from side seam to side seam. This is to prevent waistband roll over. The trousers are to have a continuous closed waistband.
- The right fly lining and crotch lining shall be of the same fabric and color as the waistband curtain. The right fly lining shall be sewn to the left fly below the zipper. The inside left and right flies shall be fused with an interlining for stability. The crotch lining shall be serged to each front. A separate French fly made of the outer fabric shall be sewn to the inside right fly.
- There shall be a minimum of seven drop belt loops, each loop being 1 ¾” wide, of double thickness, and stitched on the face side with a two-needle machine. Except for the back loop, which shall be tacked on, all loops shall be sewn into the rocap at the top and tacked at the bottom, and shall accommodate a 2” belt.
- The trousers shall be closed with a Talon #769 Nylon zipper tape must have been treated for RES-TU-LAST finishing. There shall be a brass bottom stop at the base of the zipper chain.
- A straight bar tack shall be sewn at the bottom of the fly. For extra stability, it shall be sewn through the zipper tape. The right and left fly shall be joined by another bar tack located below the bottom zipper stop. The bar tack will reduce stress on the left fly and zippers chain.
- The entire trouser is to be seamed with polyester core thread and the seam shall be stitched with a tandem needle seam seaming machine.
- The trousers shall be made in a first class workmanlike manner with all loose threads removed. They must be pressed completely and properly. Side seams, inseam, and seat seams are to be pressed open. There must be a Texpak clip attached.
- The trousers shall have a permanent label sewn into each garment giving care instructions and shall be marked with lot number, fiber content, size, and WPL number.
- Trousers for female officers are to be designed to include a minimum of two and a maximum of four waist darts.
- Trousers to be creased.

Trousers, Class C Uniform

- In the event the following styles of trousers are no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.
- 5.11 Tactical Inc.

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- Style 74326 Men's PDU class B Twill Cargo Pant, Style 64306, 64310W, Women's PDU class B Twill Cargo Pant.
- **Design:** The pant shall incorporate a plain front, two quarter top front pockets, two hip pockets, two flashlight/utility pockets, two cargo pockets, and one hidden zippered security pocket. The pant must have a one piece diamond gusseted crotch measuring approximately 19" long and four inches deep. There are bar tacks at the center front and center back of the gusseted crotch.
- **Color:** Forest Green (878)
- **Material:** 65% Polyester, 35% Cotton Twill, 7.25 oz./yd²
- **Waistband** The pant will be made with the 5.11 Tactical waistbands, which provides 6" elastic panels at each side for better comfort and fit. The waistband shall measure 2" wide when finished. The waistband shall be closed with a PRYM snap and a French fly. The waistband must be topstitched 1/8" along both edges for added strength. Front panel measures 9" and back panel measures 12".
- **Buttons/Zippers/Snaps:**
 - Fly zipper is metallic YKK zipper with locking slider, on top of the pocket behind cargo pocket, zipper is closed coil reversed tape, and a coil hidden YKK zipper.
 - Velcro 100% Nylon hook and loop closures (non-visible) at cargo pocket flaps.
 - Waistband snap is metal PRYM 5.11 logo snap with extra strong grip.
 - Inside French fly, back pockets and spare placed at wearer's left pocket bag button is Aetna Melamine satin finish button four-hole style and it is cross tacked.
- **Belt Loops:** Belt loops shall be 1 5/8" wide and have a functional opening 2 1/4". There must be a minimum of five (5) belt loops at the waist.
- **Trouser Crease:** The leg creases, front and back will have silicone bead to create a permanent crease set with steam press.
- **Pockets:** The two front pockets will be quarter top style with a minimum opening of 7 1/2" and a minimum depth of 5 1/2" measured from the bottom of the pocket opening. Pockets shall be constructed using a French seam.
 - The wearer's right hand front pocket shall have a zippered security pocket set back from the hand pocket opening.
 - The two hip pockets shall have a minimum opening of 5 1/2" and minimum depth of 6 1/2" measured from the bottom of the pocket opening. Hip pockets shall have double welts. The corners of the hip pocket opening shall have triangle bar tacks. Both pockets shall have a tab to button.
 - The two cargo pockets, (one on each side seam) shall be double pockets, (pleated patch pockets with flaps and a zippered under pocket. The pockets will be centered across the side seam. The pocket shall be constructed of the shell fabric. The flapped pocket shall have an elasticized inverted pleat opening extending the pocket opening an additional 1 1/2" and be lined with the 5.11 Back-up-Belt System, a hook and loop material. The loop materials serves as a mounting surface for 5.11's hook based material on the accessories pouches. The outside measurements of the pocket are 7 1/4" wide x 10" deep. There shall be a working 1 1/2" inverted center pleat on each pocket. The pocket flaps shall be mitered and secured with 1 1/2" x 1/2" hook and loop tabs at each corner. There shall be a coil zipper sewn behind the inner pocket and to the trouser leg so that the zipper is

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recessed 1” from the top of the pocket flap. There shall be straight vertical bar tacks on all corners of each pocket flap.

- The two flashlight/utility pockets shall be single welt and be 3 ½” wide and 8 ½” deep. These pockets shall have triangle bar tacks at each side
- All garments are to be pressed and folded with the creased lines. There shall be no untrimmed threads and no raw edges inside the trousers.
- Each garment shall have a cloth label sewn to the inside of the waistband containing the name of the manufacturer, the style, size, date of manufacture, and the care instruction. The labels are to be printed in permanent ink to last the life of the garment. A paper label is to be tacked to the outside waistband showing the size, style, and color of the garment.

*Note: The 5.11 tactical trousers that had previously been authorized for **Class C uniform** wear may be worn until they either become unserviceable or until January 1, 2012. In no case will the previously authorized 5.11 tactical pants be worn with the **Class C uniform** after January 1, 2012.*

Trousers, Class D Uniform-OHV

- Black, over the boot off-road style motorcycle pant with cargo pockets. Material: 600D polyester construction (or equivalent). Pockets: The pants will have a minimum of one cargo pocket on each leg, secured at the top with hook and loop, snap fasteners, or by zipper.
- Pressing and Creasing: The ORVET Uniform trouser shall be maintained in a presentable manner and will not be worn soiled or excessively wrinkled. The pants shall not be pressed or creased.
- Belt Loops: Belt loops shall be able to accept the standard uniform dress belt.

Trousers, Black and White Uniform

- In the event the following styles of trousers are no longer produced by the manufacturer, another equivalent style of similar color and construction is acceptable.
- Black 65% polyester and 35% cotton twill slacks with set-on waistband, zip front, slash pockets and 1 ¾” belt loops, similar to “Dickie’s” brand style #R98764W for plain front and style #R96764W for pleated front for women; or style #874BK for men.

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Kern County Sheriff's Office **Policies and Procedures**

TITLE: SHERIFF'S OFFICE INSIGNIA		NO: K-301	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: March 1, 2003	REVIEWED: 08/16/2022	REVISED: 08/16/2022	UPDATED: 08/16/2012

Cap Piece

- The cap piece shall be a gold metal shield, 2 ¼” across at the widest point by 1 ¾” long, atop which shall be perched an eagle with spread wings of gold metal. Wingspan to be 2 ¾.” A border of gold metal oak leaves, 3/16” wide, will surround the entire shield, except the area under the eagle. The design on the shield shall be sunburst, with rays radiating from center, done in relief.
- A separate piece of gold metal shall be permanently affixed and centered on the shield atop the sunburst design. It shall be constructed to receive a circular seal, ¾” in diameter, with gold leaf design on each side of the seal being 1 ½” wide at lower third of seal tapering off as it reaches the top of the seal. The seal shall be the official California State seal. A hard enamel strip, 1/8” wide and royal blue in color shall encircle the seal. The strip shall be bordered all around by a thin line of gold metal. Gold metal lettering shall be set within the strip and evenly spaced all around reading “The Great Seal of the State of California.” Within the encircling strip shall be the State seal in enamel and gold metal.
- A banner will be set below the seal. The banner will be of hard enamel, royal blue in color, with a thin gold metal border all around. Gold metal lettering will be deeply inset within the enamel which shall read “SHERIFF’S DEPT.” The banner will be set 3/8” from the bottom of the seal and extending 1/8” beyond the border or edge of each side of the shield.
- A second banner shall be permanently affixed directly under the eagle and curved to fit the configuration of the top of the seal, 1 ¾” long by ¼” wide. Gold metal lettering shall be evenly spaced within the enamel designating the rank of the wearer as indicated below.
- The entire piece shall be convex in shape to conform to the curvature of the front of the Class A and Class B uniform cap. It shall be affixed with two screw-type fasteners on the back spaced 1 1/8” apart.
- Classification and Rank Designations:
 - Sheriff
 - Undersheriff
 - Chief Deputy
 - Commander
 - Lieutenant
 - Sergeant

- Senior Deputy
- Deputy Sheriff
- Detentions Lieutenant
- Detentions Sergeant
- Senior Detentions Deputy
- Detentions Deputy



Cap Piece

Sheriff's Office Badge, Metal

- The Sheriff's Office Badge shall be a gold metal, seven-point star, measuring 2 5/8" between star points at the widest point. It shall have a 1/16" plain border enclosing oak leaf design in relief in each point. The seventh point shall be on the bottom and space will be provided without design for the badge number, which shall be deeply filled with hard enamel, royal blue in color.
- Set 1/16" inside the star indentations shall be a circle, 1/4" wide of hard enamel, royal blue in color, and bordered by a thin line of gold metal on both sides. Spaced within this circle of enamel shall be the words, "KERN COUNTY" around the top half, and "SHERIFF'S DEPT." around the bottom half. The two halves will be separated on both sides by a gold metal five-point star. Within the above circle shall be the State of California seal in gold metal and enamel, surrounded by a 1/8" circle of hard enamel, royal blue in color, inset with gold metal lettering reading "The Great Seal of the State of California." The seal and circle shall sit on a sunburst background design cast in relief.
- A banner shall be affixed 1/4" below the points of the two top most points of the star. The banner will be curved to the configuration of the top of the center circle. Banner to be of hard enamel, royal blue in color, with a thin gold metal border all around. Gold metal lettering will be deeply inset within the enamel which shall designate the rank or classification as specified below. The size of the letters will vary so they are evenly spaced within the banner.

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- The badge will be fitted on the back with a vertical pin and safety lock. Distance between hinge and lock to be 1 3/4” on center.
- Classification and Rank designations:
 - Sheriff
 - Undersheriff
 - Chief Deputy
 - Commander
 - Lieutenant
 - Sergeant
 - Senior Deputy
 - Deputy Sheriff
 - Deputy Coroner (to be worn by Deputy Coroners of all ranks)



Sheriff’s Office Badge, Metal

Sheriff’s Office Honorably Retired Badge, Metal

- The Sheriff’s Office Honorably Retired Badge shall be identical to the Sheriff’s Office Badge, with the following modifications, shall be a gold metal, seven-point star, measuring 2 5/8” between star points at the widest point. It shall have a 1/16” plain border enclosing oak leaf design in relief in each point. The seventh point shall be on the bottom, and space will be provided without design for the badge number, which shall be deeply filled with hard enamel, royal blue in color.
- Set 1/16” inside the star indentations shall be a circle, 1/4” wide of hard enamel, royal blue in color, and bordered by a thin line of gold metal on both sides. Spaced within this circle of enamel shall be the words “KERN COUNTY” around the top half and “SHERIFF’S OFFICE.” around the bottom half. The two halves will be separated on both sides by a gold metal five-point star. Within the above circle shall be the State of California seal in gold metal and enamel, surrounded by a 1/8” circle of hard enamel, royal blue in color, inset with gold metal lettering reading “The Great Seal of the State of California.” The seal and circle shall sit on a sunburst background design cast in relief.

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- A banner shall be affixed ¼” below the points of the two topmost points of the star. The banner will be curved to the configuration of the top of the center circle. Banner to be of hard enamel, royal blue in color, with a thin gold metal border all around. Gold metal lettering will be deeply inset within the enamel, which shall designate the rank or classification as specified below. The size of the letters will vary, so they are evenly spaced within the banner.
- The badge will have a second banner, 1 1/8” in length, affixed to the badge ½” below the two topmost points of the star. The banner will be curved to the configuration of the top of the center circle. The banner will be of hard enamel, royal blue in color, with a thin gold metal border all around. Gold metal lettering will be deeply inset within the enamel, which shall read, “HONORABLY RETIRED” in 1/16” letters.



Sheriff’s Office Honorably Retired Badge, Metal

Detentions Deputy Badge, Metal

- Badge shall be identical to the Sheriff’s Office Badge, with the following modifications:
- The Detentions Deputy Badge will have a second banner, 1 7/8” in length, affixed to the badge 7/16” above the point of the bottom star point. The banner will be curved to the configuration of the bottom of the center circle. The banner will be of hard enamel, royal blue in color, with a thin gold metal border all around. Gold metal lettering will be deeply inset within the enamel which shall read, “DETENTIONS” in 1/8” letters.
- Because the second banner covers the portion of the badge that depicts the badge number on the Sheriff’s Office badge, a tracking number will be stamped on the rear of the badge.
- The upper banner shall depict the wearer’s rank as follows:
 - Lieutenant
 - Sergeant
 - Senior Deputy

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- Deputy



Detentions Deputy Badge, Metal

Detentions Deputy Honorably Retired Badge, Metal

- The badge shall be identical to the Sheriff’s Office Honorably Retired Badge, with the following modifications:
- The Detentions Deputy Honorably Retired Badge will have a second banner, 1 7/8” in length, affixed to the badge 7/16” above the point of the bottom star point. The banner will be curved to the configuration of the bottom of the center circle. The banner will be of hard enamel, royal blue in color, with a thin gold metal border all around. Gold metal lettering will be deeply inset within the enamel, which shall read “DETENTIONS” in 1/8” letters.
- Because the second banner covers the portion of the badge that depicts the badge number on the Sheriff’s Office badge, a tracking number will be stamped on the rear of the badge.
- The badge will have a third banner, 1 1/8” in length, affixed to the badge ½” below the points of the two topmost points of the star. The banner will be curved to the configuration of the top of the center circle. The banner will be of hard enamel, royal blue in color, with a thin gold metal border all around. Gold metal lettering will be deeply inset within the enamel, which shall read, “HONORABLY RETIRED” in 1/16” letters.
- The upper banner shall depict the wearer’s rank as follows:
 - Lieutenant
 - Sergeant
 - Senior Deputy
 - Deputy

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Detentions Deputy Honorably Retired Badge, Metal

Sheriff's Office Civilian Badge, Metal

The civilian badge is designated for members who are not granted peace officer powers while on duty. Consequently, the following classifications are authorized to wear the Civilian Badge:

- Sheriff's Aides
- Chaplains
- Sheriff's Dispatchers
- Sheriff's Explorers
- The Sheriff's Office Badge shall be a silver metal, seven-point star, measuring 2 5/8" between star points at the widest point. It shall have a 1/16" plain border enclosing oak leaf design in relief in each point. The seventh point shall be on the bottom.
- Set 1/16" inside the star indentations shall be a circle, 1/4" wide of hard enamel, royal blue in color, and bordered by a thin line of silver metal on both sides. Spaced within this circle of enamel shall be the words, "KERN COUNTY" centered on the top portion, and "SHERIFF" centered on the bottom portion. The two portions will be separated on both sides by a silver metal five-point star.
- Centered within the above circle shall be a 1/2" X 3/4" flag of the United States of America. The flag shall sit on a sunburst background design cast in relief.
- A banner shall be affixed 3/8" above the lowest point of the bottom star point. The banner will be curved to the configuration of the bottom of the center circle and will measure 1/4" X 1 1/2". The banner will be of silver metal, with royal blue, hard enamel lettering to read "CIVILIAN".
- The badge will be fitted on the back with a vertical pin and safety lock. Distance between hinge and lock to be 1 3/4" on center.

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Civilian Badge, Metal

Sheriff's Office Badge: Black Mourning Band

- When authorized, the black mourning band may be worn on any Sheriff's Office badge. It shall be worn with the band placed between the first and second outside points of the star diagonally across the center of the badge to the tip of the lower inside point of the star. (When the badge is worn on the uniform, the band will be in the same direction as the right hand being held over the heart while pledging.)
- When the mourning band is worn over the Cloth or Embroidered Badge, the standard black elastic mourning band may be placed over a name plate. The name plate will then be placed over the badge in the appropriate manner.

Metal Badge with mourning band



Embroidered Badge with morning band



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Sheriff Office Badge, Cloth or Embroidered

The Sheriff's Office Badge, Cloth or Embroidered is authorized for all Class B Uniform Jackets, the Class C Uniform Shirt and the Class D Uniform shirt only.

- The background for the cloth version shall be black, measuring 2 ¾" high by 2 ¾" wide.
- The badge shall be a gold seven-point star measuring 2 ½" wide and 2 ½" high. It shall have a 1/16" plain border enclosing oak leaf design in each point. The seventh point shall be on the bottom and shall have four (4) five-point stars outlined in black at the widest portion of the point.
- Set 1/16" inside the star indentations shall be a royal blue circle ¼" wide bordered by a thin black band on the outside of the circle. Spaced evenly within this circle shall be the words "KERN COUNTY" around the top half. "SHERIFF'S DEPT." shall be around the bottom half of the circle and the two halves will be separated on both sides by a gold five-point star.
- Set within this circle shall be a thin gold circle separated into 28 evenly spaced segments and bordered on the outside by a thin black band. Set within this circle shall be a 1/8" royal blue circle bordered on the outside by a thin black band. Set within this circle shall be the California State seal.
- A banner shall be set ¼" below the points of the two top most points of the star. The banner shall be curved to the configuration of the top of the center circle. The banner shall be royal blue, outlined with a 1/16" black border. Spaced evenly within this banner shall be the word "SHERIFF."
- Embroidered badges will be embroidered directly to the Class C shirt centered over the left breast pocket flap with the tip of the seventh point ¼" above the top of the pocket flap.
- Cloth or Embroidered badges will utilize high quality 100% "Rayon" thread or equivalent. The following Pantone colors or their equivalents will be used:
 - Background, outline and detail: Black 6C
 - Banner, center circles: Royal Blue
 - Gold outline, detail and lettering: Gold
 - Bear, mountain in State seal: Light Brown
 - Grass in State seal: Green
 - Sky, water in State seal: Medium Blue
 - Sun in State seal: Yellow

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Sheriff Office Badge, Cloth or Embroidered

Detentions Badge, Cloth or Embroidered

Detentions Deputies will wear the Detentions Badge, Embroidered on the Class B Jacket, Class C Uniform Shirt, and Class D uniform shirts.

- The Detentions Badge, Cloth or Embroidered will be identical to the Sheriff's Office Badge, Cloth or Embroidered with the following modifications:
 - A second banner will be affixed to the badge below the circle, 3/8" above the lowest point of the lowest star point. The banner shall be curved around the outer edge of the center circle and the word "DETENTIONS" shall be evenly spaced in the banner.



Detentions Badge, Cloth or Embroidered

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Search and Rescue Badge, Cloth or Embroidered

- The Search and Rescue Badge, Cloth or Embroidered will be a silver colored, seven-point star measuring 3” by 3.” It shall have an oak leaf design in each point. The seventh point shall be on the bottom.
- Set 1/8” inside the star indentations shall be a royal blue circle, 1/4” wide. Spaced evenly within this circle shall be the words “KERN COUNTY” around the top half. “SHERIFF’S DEPT” shall be around the bottom half of the circle and the two halves will be separated on both sides by a silver five-point star. The letters will be written in silver colored block letters.
- The California State Seal will be set within this blue circle.
- A banner, measuring 2 1/2” long by 1/2” tall, shall be set 1/4” below the points of the two top most points of the star. The banner shall be curved to the configuration of the top of the center circle. The banner shall be royal blue and outlined with a 1/8” silver border. Spaced evenly within this banner shall be the word “SEARCH & RESCUE” in silver colored block letters.



Search and Rescue Badge, Cloth or Embroidered

Citizen Service Unit Badge, Cloth or Embroidered

- The Citizen Service Unit Badge, Cloth or Embroidered shall be a gold, seven-point star measuring 2 1/2” wide and 2 1/2” high. It shall have an oak leaf design in each point. The seventh point shall be on the bottom.
- Set 1/16” inside the star indentations shall be a royal blue circle, 1/4” wide, bordered by a thin yellow band on the outside of the circle. Spaced evenly within this circle shall be the words “KERN COUNTY” around the top half. “SHERIFF” shall be around the bottom half of the circle.

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- The area within the royal blue circle will be gold. Centered in the circle shall be a United States flag measuring ¾” by ½.”
- A banner shall be set ¼” below the points of the two top most points of the star. The banner shall be curved as illustrated. The banner will be 1 ¾” long and ¼” tall. Spaced evenly within this yellow banner shall be the word “CITIZEN” in black block letters.
- A second banner will be affixed to the badge, below the blue circle. The second banner will also be 1 ¾” long and ¼” tall and curved as illustrated. Spaced evenly within the second banner will be the word “VOLUNTEER” in black block letters.



Citizen Service Badge, Cloth or Embroidered

Sheriff’s Office Button, Class A Uniform

- To be gold colored metal with six-point star design with the bear and banners in the center of the star. To be ringed in back for attaching to garments unless otherwise specifically noted. Size to vary depending on specification for particular article of clothing.



Sheriff’s Office Button, Class A Uniform

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Sheriff's Office Stripe, Class A Uniform

- The Sheriff's Office stripe for the sleeve of the Class A Jacket shall be a ¾" wide braid sewn on both sleeves, extending halfway around the outside of the sleeves of the jacket, 3" from the button of the sleeve. It shall run from seam to seam and be set into the seam at both ends.
 - Sheriff's Office stripes worn by officers below the rank of Sergeant shall be red with a center stripe of gold. Those worn by Sergeants and above shall be solid gold in color.

Shoulder Patch

- To be a modified oval shape 4 ¾" wide by 3 ¾" high at widest points. Patch to be embroidered with high tenacity fast-dye rayon of a denier suitable to detail and all lettering and designs to be sharp and clear.
- Deputy Sheriff, Detentions Deputy, and Sheriff's Aide:
 - Design to consist of 1/8" gold border surrounding a red field. Centered within the field shall be a six-point star 1 ¾" between points. Star to be royal blue in color, tipped with gold. Centered upon the star shall be the California Bear in gold color, measuring 5/8" in length.
- The words "KERN COUNTY" shall be embroidered on the field above the star, and "SHERIFF" embroidered below the star. Letters to be gold in color and 7/16" high, evenly spaced.
- Patch to be embroidered to black wool background that will form a 1/8" border around the entire patch.
- Patch to be attached to uniform shirt and jackets with top of patch centered 1/2" below the sleeve head seam so that a line bisecting the center of the patch will be perpendicular to the ground when the garment is worn.
- The bear in center of the patch is to face forward on each side.
- Patch to be sewn on garment with colorfast black thread, not cross stitched.
- Patches are available in the Property Room.



Shoulder Patch

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September 11th Shoulder Patch

To be a modified oval shape 4 $\frac{3}{4}$ " wide by 3 $\frac{3}{4}$ " high at widest points. Patch to be embroidered with high tenacity fast-dye rayon of a suitable detail and all lettering and designs to be sharp and clear.

- Deputy Sheriff, Detentions Deputy, and Sheriff's Aide:
- Design to consist of 1/8" gold border with an inner thin black lined border, surrounding a red (#3545) field. Centered within the field shall be a pentagon 1 $\frac{3}{4}$ " between the two horizontal points. The inner portion of the pentagon will be the national ensign consisting of thirteen horizontal stripes alternating red (P701) and white: in the canton, white stars on a blue (P2781) field. The word "FLIGHT 93" will be embroidered in black (D30099) type centered on the twelfth stripe in the middle of the national ensign will be the numbers in block numerals consisting of one number "9" and two number "1"s.
- The first numeral "1" will be shorter than the second numeral, to give the effect of the Twin Towers. All the numerals will be gold (P546) outlined in black. A forward slash in royal blue will separate the 9 and 11, directly below the numerals will be a thin blue horizontal line touching both sides of the pentagon.
- The edge of the pentagon will have an outer gold stitched border with an inner stitched border in black.
- The words "KERN COUNTY" shall be embroidered on the field above the pentagon design, and "SHERIFF" embroidered below the pentagon design. Letters to be gold in color and 7/16" high, evenly spaced.
- Patch to be embroidered to black wool background that will form a 1/8" border around the entire patch.
- Patch to be attached to uniform shirts and jackets with top of patch centered 1/2" below the sleeve head seam so that a line bisecting the center of the patch will be perpendicular to the ground when the garment is worn.
- Patch to be sewn on garment with colorfast black thread, not cross stitched.
- **A single patch may be worn on the left sleeve only of any uniform shirt or jacket year-round.**
- **Patches are available at the Property Room.**

K-301

EFFECTIVE: March 1, 2003	REVIEWED: 08/16/2022	REVISED/ UPDATED: 08/16/2022
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Cancer Awareness Shoulder Patch

- To be a modified oval shape 4 5/8” wide by 3 5/8” high at widest points. Patch to be embroidered with high tenacity fast-dye rayon of a denier suitable to detail and all lettering and designs to be sharp and clear. The pink will #126 Pink with a #900 Black for lettering and borders.
- Deputy Sheriff, Detentions Deputy, and Sheriff’s Aide:
- Design to consist of 1/8” black border surrounding a pink field. Centered within the field shall be a six-point star 1 3/4” between points. Star to be black in color, tipped with black. Centered upon the star shall be the California Bear in pink color, measuring 5/8” in length.
- The words “KERN COUNTY” shall be embroidered on the field above the star, and “SHERIFF” embroidered below the star. Letters to be black in color and 7/16” high, evenly spaced.
- Patch to be embroidered to black wool background that will form a 1/8” border around the entire patch.
- Patch to be attached to uniform shirt and jackets with top of patch centered 1/2” below the sleeve head seam so that a line bisecting the center of the patch will be perpendicular to the ground when the garment is worn.
- The bear in center of the patch is to face forward on each side.
- Patch to be sewn on garment with colorfast black thread, not cross stitched.
- **Patches are available for purchase at the Kern County Employee Benefit Association office.**
- **The patch is only authorized to wear during the month of October.**

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Cancer Awareness Shoulder Patch

Name Plate

- All personnel shall wear a visible name plate when in uniform.
- Name plates will include first initial(s) and last name, or last name only.
 - Where the last name exceeds 13 characters including spacing, only the last name will be used.
- The name plate is to be worn centered, with its base ¼” above the right pocket flap seam on uniform shirts and jackets.

Name Plate, Metal

- To be all metal construction, plain without design, of polished gold finish with royal blue lettering approximately 1/32” stroke, ¼” in height.
 - The name plate for those classifications authorized to wear the Civilian Badge will be modified only in that it will be constructed of polished silver colored metal.
- To be engraved deep in the metal and filled with royal blue enamel.
- Plate to be rectangular in shape, approximately ½” wide and 2 ¼” in length.
- To have two metal clutch fasteners attached to back (Reeves Co. Inc., #500 or equivalent).

Name Plate, Embroidered Tape, Class B Uniform Jacket

- Cloth Tape Name Plates shall be 1” in height, extending the width of, and attached to, the top right-hand breast pocket of the Class B Uniform jacket.
- The letters of the name shall be centered on the name plate.
- The Cloth Tape Name plate shall be constructed of a fabric, and in a color, to match the material of the jacket.
- Letters will be embroidered in gold #286 block letters consisting of ½” in height.
 - The name plate for those classifications authorized to wear the Civilian badge will be modified only in that the embroidery will be white instead of gold.

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Name Plate, Embroidered, Class C Uniform Shirt

- Embroidered Name Plates will be embroidered directly to the garment.
- Embroidered Name plates will be gold #286 thread, block letters, and ½” in height.
 - The name plate for those classifications authorized to wear the Civilian badge will be modified only in that the embroidery will be black instead of gold

Name Plate, Embroidered, Class D Uniform Shirt

- Embroidered Name Plates will be embroidered directly to the garment.
- The name plate will be aligned vertically with the third button and centered on the right breast. It will be embroidered with colorfast black thread in ½” block letters.

Service Stripes

- Material is to be red and gold embroidery thread, colors matching the Sheriff’s Office shoulder patch. Center portion is to be red, 3/8” wide and 2” long. Trim surrounding the center is to be gold and 1/8” wide.
 - Service stripes on Class A jackets worn by those holding the rank of Sergeant or higher will be solid gold in color.
- Each service stripe represents five (5) years of accumulated service as a regularly employed, paid deputy sheriff, detention officer, or detentions deputy with the Kern County Sheriff’s Office. Time accumulated in any of the above classifications may be carried over to any of the other listed classifications. For example, a member with 3 years as a paid detention officer, 5 years as a detentions deputy and 7 years as a deputy sheriff is authorized to wear 3 service stripes representing 15 years of service.
- Sheriff’s aides are authorized to wear one service strip for every five years of service as a regularly employed, paid sheriff’s aide with the Kern County Sheriff’s Office. Accumulated time as a sheriff’s aide cannot be carried over to the deputy sheriff, detention officer or detentions deputy classifications.
- Long Sleeve Shirt:
 - The stripe is to be placed on the left sleeve, either by embroidering directly on the sleeve or by matching cloth on cloth.
 - The stripe will set at a 45-degree angle on the front-side of the sleeve with the lower end of the stripe toward the inside seam of the sleeve and the upper end of the stripe directly on the outside crease.
 - The bottom of the first stripe will be ¾” above the edge of the cuff.
 - Additional stripes to be placed above and parallel to the first stripe with ¼” background space between stripes.
- Class A Jacket:
 - The stripe will be centered at a 45-degree angle on the outside bottom half of the sleeve with the lower end of the stripe toward the inside seam of the sleeve.

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- The lower end of the service stripe to be 3/4" above Sheriff's Office stripe.
- Additional stripes to be placed above and parallel to the first stripe with 1/4" background space between stripes.

K-301

EFFECTIVE: March 1, 2003	REVIEWED: 08/16/2022	REVISED/ UPDATED: 08/16/2022
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Kern County Sheriff's Office **Policies and Procedures**

TITLE: UNIFORM SPECIFICATIONS - RANK INSIGNIA		NO: K-302	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: March 1, 2003	REVIEWED: 08/13/2018	REVISED: 12/12/2006	UPDATED: 08/13/2018

Sheriff-Coroner

- Insignia for Sheriff-Coroner shall be four (4) gold-colored, metal, five-point stars, each with a smooth finish, and connected together.
- Jacket
 - 5/8" diameter stars with pin and safety catch type fasteners.
 - Worn on the top of each shoulder directly over the shoulder seam. Outermost point of outermost star aligned with inboard shoulder strap seam. On jackets with no epaulet, the star shall be centered on the shoulder between the shoulder seam and the edge of the collar.
 - Refer to Figure K-302-1.
- Uniform Shirt
 - 5/8" diameter five-point stars with smooth finish, attached to a straight metal bar fitted with two clutch type metal fasteners.
 - Attached to the shirt collars.
 - One point of each star shall point upwards in such a manner that a line bisecting the stars will be parallel to the top edge of the collar.
 - They shall be centered between the top and bottom edges of the collar.
 - The center of the front star shall be one inch in from the front edge of the collar.
 - Refer to Figure K-302-2.
- The visor of the Class A Uniform Cap shall have a design of two arcs of gold nylon thread oak leaves embroidered on the top.
- The Sheriff's Office stripe and the service stripes on the Class A jacket sleeves shall be solid gold in color.
- The chinstrap on the cap and helmet shall be solid gold in color.
- The Sheriff's Office badge and cap piece shall have a top banner reading "Sheriff."
 - In place of a badge number shall be four royal blue enamel five-point stars.

Undersheriff

- Insignia for Undersheriff shall be three (3) gold-colored, metal, five-point stars, each with a smooth finish, and connected together.
- Jacket
 - 5/8" diameter stars with pin and safety catch type fasteners.

- Worn on the top of each shoulder directly over the shoulder seam. Outermost point of outermost star aligned with inboard shoulder strap seam. On jackets with no epaulet, the star shall be centered on the shoulder between the shoulder seam and the edge of the collar.
- Refer to Figure K-302-1
- Uniform Shirt
 - 5/8” diameter stars with smooth finish, attached to a straight metal bar fitted with two clutch type metal fasteners.
 - Attached to the shirt collars.
 - One point of each star shall point upwards in such a manner that a line bisecting the stars will be parallel to the top edge of the collar.
 - They shall be centered between the top and bottom edges of the collar.
 - The center of the front star shall be one inch from the front edge of the collar.
 - Refer to Figure K-302-2.
- The visor of the Class A Uniform Cap shall have a design of two arcs of gold nylon thread oak leaves embroidered on the top.
- The Sheriff’s Office stripe and the service stripes on the Class A jacket sleeves shall be solid gold in color.
- The chinstrap on the cap and helmet shall be solid gold in color.
- The Sheriff’s Office badge and cap piece shall have a top banner reading "Undersheriff."
 - In place of a badge number shall be three royal blue enamel five-point stars.

Chief Deputy

- Insignia for Chief Deputy shall be two (2) gold-colored, metal, five-point stars, each with a smooth finish, and connected together.
- Jacket
 - 5/8” diameter stars with pin and safety catch type fasteners.
 - Worn on the top of each shoulder directly over the shoulder seam. Outermost point of outermost star aligned with inboard shoulder strap seam. On jackets with no epaulet, the star shall be centered on the shoulder between the shoulder seam and the edge of the collar.
 - Refer to Figure K-302-1
- Uniform Shirt
 - 5/8” diameter stars with smooth finish, attached to a straight metal bar fitted with two clutch type metal fasteners.
 - Attached to the shirt collars.
 - One point of each star shall point upwards in such a manner that a line bisecting the stars will be parallel to the top edge of the collar.

K-302-2

EFFECTIVE: March 1, 2003	REVIEWED: 08/13/2018	REVISED: 12/12/2006	UPDATED: 08/13/2018
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- They shall be centered between the top and bottom edges of the collar.
- The center of the front star shall be one inch from the front edge of the collar.
- Refer to Figure K-302-2.
- The visor of the Class A Uniform Cap shall have a design of two arcs of gold nylon thread oak leaves embroidered on the top.
- The Sheriff's Office stripe and the service stripes on the Class A jacket sleeves shall be solid gold in color.
- The chinstrap on the cap and helmet shall be solid gold in color.
- The Sheriff's Office badge and cap piece shall have a top banner reading "Chief Deputy."
 - In place of a badge number shall be two royal blue enamel five-point stars.

Commander

- The insignia for Commander shall be a single gold-colored metal, five-point star with a smooth finish.
- Jacket
 - 3/4" diameter star with pin and catch type metal fasteners.
 - Worn on the top of each shoulder directly over the shoulder seam. The star shall be centered on the epaulet between the button and inner epaulet seam with two points of the star parallel with the front edge of the epaulet. On jackets with no epaulet, the star shall be centered on the shoulder between the shoulder seam and the edge of the collar.
 - Refer to Figure K-302-1
- Uniform Shirt
 - 3/4" diameter star with pin and catch type metal fasteners.
 - Centered on the front edge of the collar with two points of the star parallel with the front edge of the collar.
 - The center of the star shall be 3/4-inches from the front edge of the collar.
 - Refer to Figure K-302-2.
- The visor of the Class A Uniform Cap shall have a design of two arcs of gold nylon thread oak leaves embroidered on the top.
- The Sheriff's Office stripe and the service stripes on the Class A jacket sleeves shall be solid gold in color.
- The chinstrap on the cap and helmet shall be solid gold in color.
- The Sheriff's Office badge and cap piece shall have a top banner reading "Commander."

Lieutenant

- The insignia for Lieutenant shall be a single gold colored metal bar.

K-302-3

EFFECTIVE: March 1, 2003	REVIEWED: 08/13/2018	REVISED: 12/12/2006	UPDATED: 08/13/2018
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- Jacket
 - The insignia worn on the jacket shall be 1” long by 3/8” wide. It shall be fitted with two clutch type fasteners.
 - One bar shall be worn on each shoulder of the jacket, parallel to the shoulder seam and centered over the “X” formed by the cross-stitching at the outside end of the epaulet.
 - Refer to Figure K-302-1.
- Uniform Shirt:
 - The insignia worn on the uniform shirt shall ¾” long by ¼” wide. It shall be fitted with two clutch type metal fasteners.
 - One bar shall be worn on each side of the shirt collar, parallel to and inset ½” from the leading edge of the collar and centered on the collar flap.
 - Refer to Figure K-302-2.
- The visor of the Class A Uniform Cap shall have a design of two arcs of gold nylon thread oak leaves embroidered on the top.
- The Sheriff’s Office stripe and the service stripes on the Class A jacket sleeves shall be solid gold in color.
- The chinstrap on the cap and helmet shall be solid gold in color.
- Top banner, badge and cap piece:
 - Deputy Sheriff:
 - The Sheriff’s Office badge and cap piece shall have a top banner reading “Lieutenant.”
 - Detentions Deputy:
 - The Sheriff’s Office cap piece shall have a top banner reading "Detentions Lieutenant."
 - The Sheriff’s Office badge shall have a top banner reading “Lieutenant” and bottom banner of “Detentions”

K-302-4

EFFECTIVE: March 1, 2003	REVIEWED: 08/13/2018	REVISED: 12/12/2006	UPDATED: 08/13/2018
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Figure K-302-1
Jacket Insignia
(Drawing not to scale.)

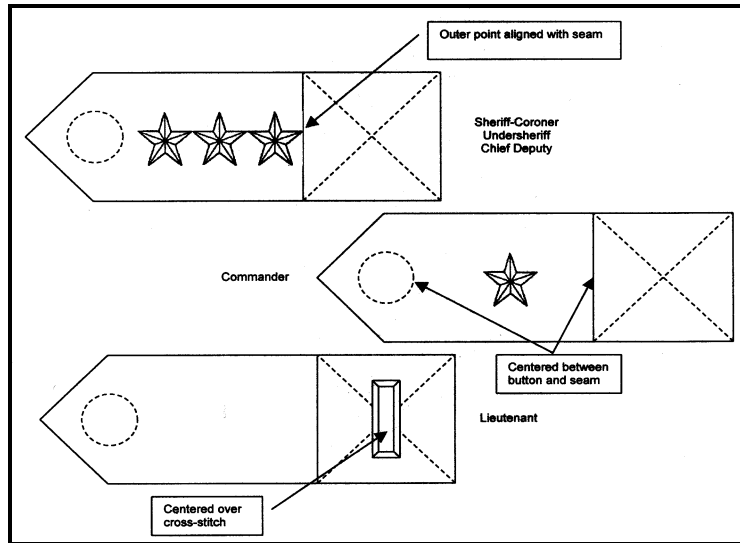
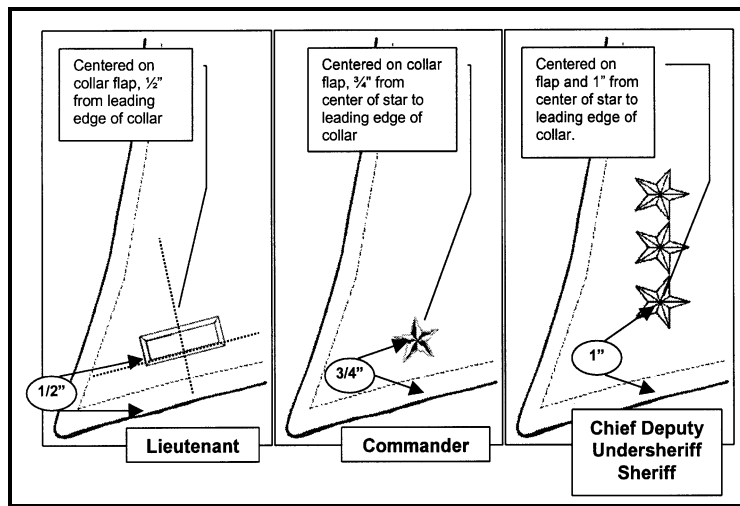


Figure K-302-2
Uniform Shirt
Insignia
(Drawing not to scale.)



Sergeant

- The Sergeant's insignia shall be a chevron of three stripes, each stripe forming two sides of a triangle with the apex pointing up.
- Stripes are to be embroidered in nylon thread and are to be machine stitched onto a black colored, 100% wool backing. 3/16 inch of the backing to show between each stripe and as a border completely around the three stripes.
- Class A Uniform Jacket
 - Chevrons, Sheriff's Office Stripe and Service Stripe on Class A Uniform jacket shall be solid gold in color.
- Class B Uniform jackets and Uniform Shirt
 - Chevrons shall be 1/4" wide; each leg of the chevron shall be 2 inches long.
 - Deputy Sheriff
 - Each stripe shall be red in color, bordered with gold.

K-302-5

EFFECTIVE: March 1, 2003	REVIEWED: 08/13/2018	REVISED: 12/12/2006	UPDATED: 08/13/2018
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- Detentions Deputy
 - Each stripe shall be red in color, bordered with gold.
- Chevrons are to be centered on each sleeve below the shoulder patch, with one inch separating the shoulder patch and chevron.
- The chinstrap on cap and helmet shall be solid gold in color.
- Top banner, badge and cap piece:
 - Deputy Sheriff:
 - The Sheriff’s Office badge and cap piece shall have a top banner reading “Sergeant.”
 - Detentions Deputy:
 - The Sheriff’s Office cap piece shall have a top banner reading "Detentions Sergeant."
 - The Sheriff’s Office badge shall have a top banner reading “Sergeant” and bottom banner of “Detentions”

Senior Deputy, Detentions Senior Deputy

- Senior Deputy and Senior Detention Deputy insignia shall be a chevron of two stripes with each stripe forming two sides of a triangle with the apex pointing up.
 - Deputy Sheriff:
 - Each stripe shall be red in color, bordered with gold.
 - Detentions Deputy:
 - Each stripe shall be red in color, bordered with gold.
- Stripes are to be embroidered in nylon thread and are to be machine stitched onto a black colored 100% wool backing, 1/8” of the backing to show between each stripe, and completely around the chevron as a border.
- Chevrons are to be attached to each sleeve, centered one inch below the shoulder patch.
- Chevrons will be the same for all shirts and jackets.
- The chinstrap of cap and helmet shall be solid silver in color.
- The Sheriff’s Office Stripe and Service Stripe shall be red with gold trim.
- Top banner, badge and cap piece:
 - Deputy Sheriff:
 - The Sheriff’s Office badge and cap piece shall have a top banner reading “Senior Deputy.”
 - Detentions Deputy:
 - The Sheriff’s Office badge shall have a top banner reading “Senior Deputy” and bottom banner of “Detentions.”

K-302-6

EFFECTIVE: March 1, 2003	REVIEWED: 08/13/2018	REVISED: 12/12/2006	UPDATED: 08/13/2018
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- The Sheriff's Office cap piece shall have a top banner reading "Detentions Senior"

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Kern County Sheriff's Office **Policies and Procedures**

TITLE: UNIFORM SPECIFICATIONS – UTILITY BELT AND ACCESSORIES				NO: K-303
APPROVED: Donny Youngblood, Sheriff-Coroner				
EFFECTIVE: March 1, 2003	REVIEWED: 1/17/2019	REVISED: 1/17/2019	UPDATED: 1/17/2019	

Kern County Sheriff's Office personnel assigned to duties that require the wearing of a duty belt with law enforcement accessories shall wear only Sheriff's Office issued or approved items while in uniform. The following utility belt and associated items are approved for uniform use:

Utility Belt

- Bianchi Accumold Elite ERGO TEK Duty Belt
- Black Basket Weave #7955

Baton

- See F-600

Baton Holder

- Bianchi Accumold Elite Baton Ring
- Black Basket Weave #67

Flashlight

- Any quality flashlight that meets the following requirements may be carried for field duty use:
 - Must be black or chrome finish
 - Minimum power supply of 2 "D" cell batteries
 - Rechargeable lights are approved providing they minimally provide the same illumination and light duration as 2 "D" batteries.
 - "Judo heads" or "baton light" designs are not permitted.

Flashlight Holder

- Bianchi Accumold Elite Flashlight Holder
- Black basket Weave #7909

Handcuffs

- Peerless, Smith & Wesson, or equivalent quality brand
- Must meet or exceed all U.S. National Institute of Justice standards for strength and quality.
- Equipped with double locking device
- With either welded links or hinges connecting the bracelets
- Black, silver or grey colored finish
- Locks and keys must be standard to fit Sheriff's Office issued handcuffs.

Handcuff Case

- Bianchi Accumold Elite Single or Double Handcuff case
- Hidden Snap
- Black basket Weave #7900 (Double is #7917)

Keeper Straps

- Bianchi Accumold Elite Belt Keeper
- Hidden Snap
- Basket Weave #7906

Key Holder

- Bianchi Accumold Elite Silent Key Holder
- Black Basket Weave #7916

Magazine Holder

- Bianchi Accumold Elite Double Magazine Pouch
- Glock 22
- Hidden Snap Black Basket Weave #7902

Chemical Agent Holster

- Bianchi Accumold Elite OC/Mace pouch (Small or Large)
- Hidden Snap Black Basket weave #7907 (Large is #7907)

Sidearm Holster

- Safariland Model 6360 or 6365 ALS level III Holster
- Black Basket weave
- Left or Right-handed model

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- With or without tactical light capability

Gun Mounted Lights

- A personally owned tactical / gun mounted light that attaches to the duty pistol is allowed and must be of good quality and attached to the accessory rail under the pistol.
- Duty weapons with gun mounted lights must fit in a department approved sidearm holster with tactical light capability without modification to the holster and the gun must still securely lock in place.
 - Being forced to remove the light before holstering hinders the ability to promptly de-escalate and may require handling of a loaded weapon in a dangerous manner/situation.
- The gun mounted light must be activated by a tail mounted rocker or push button switch and must be activated by the support hand thumb at or in front of the forward trigger guard.
 - A remote tail cap pressure switch is authorized for use in conjunction with a gun mounted light. Prior to deploying with a tail cap pressure switch, it must be inspected and approved for use by range staff. Staff will also be required to qualify with the tail cap pressure switch in place prior to use in the field.
 - If a tail cap pressure switch is utilized it shall be similar to the Surefire DG X Series (refer to attached photograph). The gun light is activated with a pressure switch located below the trigger guard and is activated by the middle finger of the gun hand.
- The gun mounted light shall be inspected and approved by range staff prior to deploying it in the field.

NOTE:

Gun mounted lights do not eliminate the need for a primary flashlight and at no time should it be drawn solely because of the need for illumination. Once a light is mounted on a weapon, it should be considered part of the gun and not simply a source of light.



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Optional Items

- Privately owned items, including flashlight holders, radio holders, belt keepers, key rings, OC spray holders, magazine holders, baton holders, knife cases, pager cases, collapsible baton cases, and latex glove cases may be substituted for the corresponding issued equipment for the Class B, C or D uniforms only.
- Privately owned items must be the functional equivalent to the corresponding issued item and shall match the color and finish of the issued utility belt.
- Privately owned items must have hidden, or flat black colored snap enclosures.
- The issued sidearm holster is the only holster authorized for uniform wear.

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EFFECTIVE: March 1, 2003	REVIEWED: 1/17/2019	REVISED: 1/17/2019	UPDATED: 1/17/2019
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Kern County Sheriff's Office **Policies and Procedures**

TITLE: UNIFORM TYPES AND CLASSES		NO: K-400	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: March 1, 2003	REVIEWED: 08/13/2018	REVISED: 02/07/2011	UPDATED: 08/13/2018

The Kern County Sheriff's Office includes members from numerous classifications. There are a wide range of job duties among these classifications and not all of them require the wearing of a uniform. Due to the varying needs of divergent jobs within the Sheriff's Office, it is necessary to authorize several different types and classes of uniforms for Sheriff's personnel.

The Sheriff-Coroner shall determine which personnel shall wear a uniform during their tour of duty. The following are the only authorized types and classes of Sheriff's Office uniforms.

- Deputy Sheriffs
 - Class A
 - Class B
 - Class C
 - Class D
- Detentions Deputies
 - Class A
 - Class B
 - Class C
 - Class D
- Sheriff's Aides
 - Class B
 - Class C

The above listed types and classes of uniforms are the preferred wear for all uniform personnel. However, it is recognized certain job classifications have clothing needs that may not be met by the above uniforms. Therefore, the following personnel are authorized to wear modified uniforms pursuant to this policy.

- Air Support Unit Personnel
- Bicycle Patrol Unit Personnel
- Chaplains of the Volunteer Services Section
- Citizen Service Unit Personnel
- Communications Specialists of the Communications Section
- Sheriff's Explorers
- Honor Guard Unit Personnel
- Off Road Vehicle Team Unit Personnel
- Rangemaster and Assistant Rangemasters of the Firearms Unit
- Recruit Training Officers of the Personnel Division

- Reserve Deputies
- Search and Rescue Unit Personnel
- Sheriff's Emergency Response Team (SERT) Personnel
- Special Weapons and Tactics (SWAT) Unit Personnel
- Identification Technicians with the Technical Investigations Unit

All work units desiring to wear a modified uniform shall demonstrate specific, legitimate needs not addressed by Sheriff's Office Class A, B, C, or D uniforms.

- The Air Support Unit's need for fire retardant clothing is an example of a legitimate need.

Specifics regarding modified uniforms are detailed in other sections of this manual.

Detailed descriptions of italicized uniform items are found in K-300.

All Deputy Sheriffs and Detentions Deputies shall possess and maintain at least a Class A Uniform as described below. Personnel who wear a uniform while on duty shall comply with all specifications as listed in this and other sections of the uniform regulations.

Class "A" or Formal Uniform

The Class A Uniform is to be worn at formal events, including, but not limited to, any official ceremony, funeral, inspection, or when specified by a ranking officer of the Sheriff's Office. A Class A Uniform may otherwise be worn at the wearer's option.

The Class A Uniform shall consist of:

- *Cap, Class A Uniform* with cap piece (Optional depending on circumstances)
- *Jacket, Class A Uniform* with appropriate Sheriff's Office and rank insignia
- *Shirt - basic long sleeve* with appropriate Sheriff's Office and rank insignia
 - Name plate, metal
 - Sheriff's Office Badge, metal
- *Tie with tie bar*
- *Belt, Class A Uniform*
- *Trousers, Class A Uniform*
- *Socks*
- *Footwear, Class A Uniform*
- Utility belt to include the following items only Deputy Sheriffs and authorized Detentions Deputies only:
 - Glock pistol with holster
 - One set of handcuffs with case
 - Baton ring
 - Magazine Pouch with 2 magazines and ammunition

K-400

EFFECTIVE: March 1, 2003	REVIEWED: 08/13/2018	REVISED: 02/07/2011	UPDATED: 08/13/2018
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Class B or Standard Duty Uniform

The Class B Uniform is the standard uniform for general wear. Except as specified under the Class A policy, the Class B Uniform may be worn at the wearer's option.

The Class B Uniform shall consist of:

- *Cap, Class B Uniform* (optional) with cap piece
 - *The Class D* (baseball style) cap shall not be worn with the Class B Uniform.
 - *The Class C* (cold weather) cap may be worn in conjunction with an authorized jacket during periods of extreme cold weather only.
 - *The Class E* (Watch Cap) may be worn conjunction with an authorized jacket in field or detentions environments during periods of extreme cold weather only.
 - *The Class A Uniform cap* is not authorized for wear with the Class B Uniform.
- *Jacket, Class B Uniform* (optional) with appropriate Sheriff's Office and rank insignia. The following jackets are authorized for wear with the Class B Uniform:
 - *Standard Duty*
 - *Alternate Duty*
 - *Cold Weather*
 - *Alternate Cold Weather*
 - *Windbreaker*
- *Shirt - basic or wash and wear, long sleeve or short sleeve* with appropriate Sheriff's Office and rank insignia.
 - Name plate, metal
 - Sheriff's Office badge, metal
- If a protective vest is worn, all visible portions of the vest cover shall be white, black, or tan in color.
- Visible undershirts shall be crew neck, white, clean, and in good repair.
 - Personnel assigned to detentions or field assignments may wear a black undershirt at the discretion of the Section Lieutenant.
- *Uniform tie with tie bar* (optional)
 - The tie and tie bar are authorized for wear with the long sleeve uniform shirt only.
- *Turtleneck* (optional)
 - The turtleneck is authorized for wear under the long sleeve shirt only.
- *Belt, Class A or B Uniform*
- *Trousers, Class A or B Uniform*
- *Socks*
- *Footwear, Class A or B Uniform*
- *Gloves* (optional)
- Utility belt to minimally include the following items (Deputy Sheriffs and authorized Detentions Deputies only):
 - Glock pistol with holster
 - One set of handcuffs with case
 - Baton ring
 - Magazine pouch

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EFFECTIVE: March 1, 2003	REVIEWED: 08/13/2018	REVISED: 02/07/2011	UPDATED: 08/13/2018
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- 2 magazines and ammunition
- The utility belt is not necessary while on duty in jail facilities.

Class C or Alternate Duty Uniform

The Class C Uniform is an optional uniform. It is designed to afford the wearer increased movement, utility, durability, comfort, and cost effectiveness. It is intended for field and custodial assignments where the listed features will enhance the wearer's ability to perform his or her specific job functions. The Class C Uniform is not authorized for wear in assignments such as Bailiff or Court Guard.

The Class C Uniform shirt and Class C Uniform trousers shall only be worn in conjunction with each other. Under no circumstance will either article be mixed with the shirt or trousers specified as Class A or Class B.

The Class C Uniform shall consist of:

- *Cap, Class B (Campaign)* (optional) with cap piece
 - *The Class B Uniform cap* is the preferred headgear while wearing the Class B or C uniforms. However, there are situations when the Class B cap is impractical or unsuitable. These situations include extreme weather conditions such as torrential rain or extreme wind. When the current conditions make the Class B cap temporarily unsuitable, the *Class D (baseball style)* is authorized for wear with the Class C or Class D uniform only.
 - The *Class C (Cold weather)* cap may be worn in conjunction with an authorized jacket during periods of extreme cold weather only.
 - The *Class E (Watch Cap)* may be worn conjunction with an authorized jacket in field or detentions environments during periods of extreme cold weather only.
 - The *Class A Uniform cap* is not authorized for wear with the Class C Uniform.
- *Jacket, Class B Uniform* (optional) with appropriate Sheriff's Office and rank insignia. The following jackets are authorized for wear with the Class C Uniform:
 - *Standard Duty*
 - *Alternate Duty*
 - *Cold Weather*
 - *Alternate Cold Weather*
 - *Windbreaker*
 - The Class A Jacket shall not be worn with the Class C Uniform.
- *Shirt, Class C Uniform* with appropriate Sheriff's Office and rank insignia.
 - Sheriff's Office badge, embroidered
 - Name plate, embroidered
- If a protective vest is worn, all visible portions of the vest cover shall be white, black, or tan in color.
- Undershirt
 - Clean, crew neck, white or black in color and in good repair.
- *Turtleneck* (optional)

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- The turtleneck is authorized for wear under the long sleeve shirt only.
- *Belt, Class B Uniform*
- *Trousers, Class C Uniform*
- Socks
- *Footwear, Class B Uniform*
- *Gloves (optional)*
- Utility belt and accessories (Deputy Sheriffs and authorized Detentions Deputies only).
 - Per Class B Uniform (Above)
 - The Glock pistol with a paddle holster may be worn with the Class C Uniform in lieu of the utility belt only when approved by the concerned section manager.
 - The paddle holster must be of good quality, solid black in color and shall be designed to securely hold the firearm in the holster.
 - The utility belt is not necessary while on duty in jail facilities.

Class D or Optional Uniform

The Class D Uniform is an optional uniform; however, the wearing of this uniform requires pre-approval by the concerned section manager.

The Class D Uniform is intended for use in work environments where the wearer desires to be identified as a member of the Sheriff's Office but is performing duties that are not conducive to the wearing of the Class A, B or C uniform.

Examples include:

- Non-uniformed enforcement (Gangs, Bicycle Patrol, etc.)
- Training personnel
- Casual Sheriff's Office functions (Retiree barbecue, etc.)

The Class D Uniform is not authorized for wear in any uniformed patrol assignment or formal public event.

The Class D Uniform shall consist of:

- Headwear: Except during extreme weather conditions, headwear is not authorized for wear with the Class D Uniform.
 - The Class A and Class B Caps shall not be worn in conjunction with the Class D Uniform.
 - *The Class D (Baseball style) Uniform Cap* is authorized during extreme weather conditions such as torrential rain or extreme wind only.
 - *The Class C (Cold weather) cap* may be worn in conjunction with an authorized jacket during periods of extreme cold weather only.
- (Optional) *Class B Uniform jacket* with appropriate Sheriff's Office and rank insignia. The following jackets are authorized for wear with the Class D Uniform:
 - *Standard Duty*

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- *Alternate Duty*
- *Cold weather*
- *Alternate Cold Weather*
- *Windbreaker*
- The Class A Jacket shall not be worn with the Class D Uniform.
- *Shirt, Class D Uniform*, long or short sleeve.
- If a protective vest is worn, all visible portions of the vest cover shall be white, black, or tan in color.
- Undershirt
 - Clean, crew neck, white or black in color and in good repair.
- *Turtleneck* (optional)
 - The turtleneck is authorized for wear under the long sleeve shirt only.
- *Trousers, Class C Uniform*
- *Belt, Class B Uniform*
- Black socks
- *Footwear, Class B Uniform*
- *Gloves* (optional)
- Utility belt and accessories per Class B Uniform (above) (optional).
 - The Glock pistol with a paddle holster may be worn with the Class D Uniform in lieu of the utility belt when appropriate.
 - The paddle holster must be of good quality, solid black in color and shall be designed to securely hold the firearm in the holster.

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EFFECTIVE: March 1, 2003	REVIEWED: 08/13/2018	REVISED: 02/07/2011	UPDATED: 08/13/2018
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Kern County Sheriff's Office Policies and Procedures

TITLE: Body Armor		NO: K-401	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: June 4, 2018	REVIEWED:	REVISED:	UPDATED:

POLICY

It is the policy of the Kern County Sheriff's Office to maximize officer safety through the use of body armor in combination with prescribed safety procedures. While body armor provides a significant level of protection, it is not a substitute for the observance of officer safety procedures.

PURPOSE AND SCOPE

The purpose of this policy is to provide law enforcement officers with guidelines for the proper use of body armor.

DEFINITIONS

When used in this policy, "Deputy" or "Deputies" shall include Deputy Sheriffs and armed Detentions Deputy Sheriffs.

USE OF SOFT BODY ARMOR

The Sheriff's Office encourages all on-duty Deputy Sheriffs and armed Detentions Deputy Sheriffs to wear soft body armor at all times. Their use in some instances is required. Body armor must be either agency-issued or agency-approved.

ISSUANCE OF BODY ARMOR

The Support Services Division Commander or designee shall ensure that body armor is issued to all Deputy Sheriffs and armed Detentions Deputy Sheriffs when service begins with the Kern County Sheriff's Office and that, when issued, the body armor meets or exceeds the standards of the National Institute of Justice.

The Support Services Division Commander or designee shall establish a body armor replacement schedule based upon the manufacturer's replacement recommendations and shall replace body armor pursuant to that schedule. Additionally, replacement body armor shall be issued whenever the body armor or its carrying case becomes worn or damaged to the point that its effectiveness or functionality has been compromised.

USE OF SOFT BODY ARMOR

Generally, the use of body armor is required subject to the following:

- Deputies shall only wear agency-approved body armor.
- Deputies shall wear body armor anytime they are in a situation where they could reasonably be expected to take enforcement action.

- Armed Detentions Deputies shall wear body armor when working any of the following assignments:
 - Hospital guard;
 - Any off-site inmate transportation;
 - Lerdo jail Main Gate;
 - Any other off-site duties or assignments occurring outside of jail grounds.
- Deputies may be excused from wearing body armor when they are functioning primarily in an administrative or support capacity and could not reasonably be expected to take enforcement action.
- Body armor shall be worn when a deputy is working in uniform or taking part in Sheriff's Office range training.
- A deputy may be excused from wearing body armor when he/she is involved in undercover or plainclothes work that his/her supervisor determines could be compromised by wearing body armor, or when a supervisor determines that other circumstances make it inappropriate to mandate wearing body armor.
- Deputies may be excused from wearing body armor when they are engaging in specific assignments where the wearing of body armor could pose a health risk due to heat exposure or environmental conditions. These assignments can include but not limited to:
 - Air Support
 - Off-Road Highway Team
 - Search and Rescue
 - Any other assignment determined by a supervisor.

Note: Deputy Sheriff's and armed Detentions Deputies, shall be excused from wearing body armor when they are working inside of a jail, unless otherwise directed by a supervisor during an emergency or other exigent circumstance.

INSPECTIONS OF BODY ARMOR

Supervisors should ensure that body armor is worn and maintained in accordance with this policy through routine observation and periodic documented inspections. Annual inspections of body armor should be conducted by an authorized designee for fit, cleanliness, and signs of damage, abuse and wear.

CARE AND MAINTENANCE OF SOFT BODY ARMOR

Soft body armor should never be stored for any period of time in an area where environmental conditions (e.g., temperature, light, humidity) are not reasonably controlled (e.g., normal ambient room temperature/humidity conditions), such as in automobiles or automobile trunks.

Soft body armor should be cared for and cleaned pursuant to the manufacturer's care instructions provided with the soft body armor. The instructions can be found on labels located on the external surface of each ballistic panel. The carrier should also have a label that contains care instructions. Failure to follow these instructions may damage the ballistic performance

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capabilities of the armor. If care instructions for the soft body armor cannot be located, contact the manufacturer to request care instructions.

Soft body armor should not be exposed to any cleaning agents or methods not specifically recommended by the manufacturer, as noted on the armor panel label.

Soft body armor should be replaced in accordance with the manufacturer's recommended replacement schedule.

RANGEMASTER RESPONSIBILITIES

The Rangemaster should:

- Monitor technological advances in the body armor industry for any appropriate changes to Sheriff's Office approved body armor.
- Assess weapons and ammunition currently in use and the suitability of approved body armor to protect against those threats.
- Provide training that educates deputies about the safety benefits of wearing body armor.

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Kern County Sheriff's Office
Policies and Procedures

TITLE: AIR SUPPORT UNIFORM		NO: K-410	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 2/16/2018	REVISED:	UPDATED: 2/16/2018

POLICY

Air Support duties include hazards and tasks not commonly encountered by other Sheriff's Office members. Their unique responsibilities require special safety equipment and apparel. The following uniform is therefore authorized for wear by Air Support personnel.

Detailed descriptions of italicized uniform items are found in K-300.

The standard Air Support Flight Uniform shall consist of the following:

- Nomex CWU-27 Mil Spec 4.5-ounce flight suit, sage color.
 - The Sheriff's Office badge and red shoulder patches will be affixed to the suit in a manner consistent with the Class C uniform shirt.
- White t-shirt
 - Crew neck, white, clean and in good repair.
- *Uniform Turtleneck* (optional)
- Nomex CWU-45/P Mil Spec Winter Flight Jacket, sage green (optional).
 - The Sheriff's Office badge and red shoulder patches will be affixed to the jacket in a manner consistent with the standard uniform windbreaker.
- *Footwear, Class B Uniform.*

Nothing in this policy is intended to prohibit Air Support personnel from wearing appropriate flight safety equipment as needed.



Kern County Sheriff's Office
Policies and Procedures

TITLE: BICYCLE PATROL UNIFORMS		NO: K-415	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 2/16/2018	REVISED:	UPDATED: 2/16/2018

POLICY

It is recognized that the physical demands placed upon Bicycle Patrol Officers make wearing a standard patrol uniform impractical. The Bicycle Patrol uniform is designed so the officer is readily identifiable as a member of the Kern County Sheriff's Office while still being able to safely and effectively perform the functions of bicycle patrol.

Detailed descriptions of italicized uniform items are found in K-300.

The standard Bicycle Patrol Officer uniform shall consist of the following:

- *Shirt, Class D uniform*
- Trousers: Depending on weather conditions and at the individual deputy's discretion, either long pants or shorts may be worn in conjunction with the Bicycle Patrol uniform. The following are approved Bicycle Patrol uniform apparel:
 - *Trousers, Class C Uniform*
 - Olympic Uniforms "Phoenix" shorts, forest green in color, (Model OPS 168) or equivalent.
 - Riding Shorts: Padded riding shorts may be worn under short pants or long pants; however, visible shorts must be black in color.
- Jacket (Optional): *Jacket, Class B Uniform – Windbreaker*
- Footwear: Solid black bicycle or athletic shoes.
- Socks: Solid black
- Gloves: Solid black finger or half-finger bicycle style riding gloves.
- Helmet: Black bicycle helmet with visor. The helmet must be USCPSC safety certified. The helmet will be provided by the Sheriff's Office.



Kern County Sheriff's Office
Policies and Procedures

TITLE: CITIZEN SERVICE UNIT UNIFORMS		NO: K-420	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 09/07/2018	REVISED: 06/28/2012	UPDATED: 06/28/2012

POLICY

It is the intent of this policy to ensure that all members of the Citizen Service Unit (CSU) possess uniforms and dress in accordance with the rules and regulations specified herein so as to present a professional image. All uniform items shall meet the requirements set forth in this and other uniform sections as applicable.

Certain items of clothing have been designated for severe weather. These items will be worn in the field only and will not be worn while attending formal meetings or Sheriff's Office functions. *Detailed descriptions of italicized uniform items are found in K-300.*

The standard CSU Uniform shall consist of:

- *Shirt, Black and White Uniform, long or short sleeve.*
 - The CSU badge will be embroidered on the left upper chest.
 - Name plate, metal (gold)
 - Shoulder Patches: A red Sheriff's Office shoulder patch will be affixed on both sleeves with the top of the patch 1/2" below the sleeve head seam, and in such a manner that a line bisecting the center of the patch would be perpendicular to the ground when the garment is worn. To be sewn on garment with colorfast black thread, not cross-stitched.
 - The Citizen Volunteer rocker patch will be sewn to each sleeve directly under each shoulder patch. The CSU rocker patch shall be supplied by the Volunteer Services Section.

- Service Pin:
 - CSU members may wear the approved service pin while in CSU uniform. The pin is to be a replica of the CSU badge with a removable banner denoting the accumulated years of service with the CSU Unit. The pin will be issued to all members after completing one year of service. Removable number banners, which will be attached to the service pin, will be issued to CSU members annually beginning after two years of service. The pin will be worn on the bottom corner of the right front pocket flap nearest the center of the uniform shirt. No other pins will be worn unless approved by the CSU Coordinator or the Volunteer Services Section Lieutenant.

- *Trousers, Black and White Uniform:*
 - Solid black trousers, straight leg with no outside cuffs, single crease front and back, with belt loops and without pleats is also acceptable. Denim material or patch pockets are not acceptable.
- **Belt:**
 - Black belt with conservative buckle. *Belt, Class A Uniform* is recommended.
- **Footwear:**
 - Black shoes or boots with plain rounded toes. No sharp toes or squared heels. No buckles or straps.
 - If skirt is worn, the shoes shall be black, low heeled, with closed, plain rounded toes.
- **Coveralls (optional):**
 - Navy blue, one-piece, zippered front, long or short sleeve with appropriate CSU patches. To be worn only when necessary to protect the CSU uniform from excessive damage. The coverall is not to be worn in lieu of the CSU uniform.
- *Gloves (optional)*
- **Cap (optional):**
 - Black baseball style hat with 4" bill, adjustable or fitted style. The CSU patch will be affixed to the front of the hat.
 - A Campaign style, 3" brim hat, constructed of hemp braid, navy blue in color may be worn for additional protection from the elements. The hat is to be worn outdoors only.
- The CSU Windbreaker and Severe Weather Jackets as described are authorized for wear with the CSU uniform (optional). Jackets will have the CSU badge affixed as outlined under the CSU shirt criteria.
 - The windbreaker shall be royal blue in color, mid-thigh length with a collar, button up front and flannel lined. It shall have reinforced hand pockets, a draw string bottom and shirred elastic cuffs. "SHERIFF VOLUNTEER" shall be printed on the back of the jacket in white 3" block letters between the shoulder blades.
 - The Severe Weather Jacket shall be the ATC Hooded Security Parka, Style 921G, navy blue. The back of the Severe Weather Jacket does not require any printing.
- **Rain Gear (optional):**
 - A yellow waterproof jacket and pair of trousers are authorized for wear over the CSU uniform during inclement weather. The rain jacket may be full length or hip length. "SHERIFF VOLUNTEER" shall be printed on the back of the rain jacket in black 3" block letters between the shoulder blades.

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EFFECTIVE: July 15, 2009	REVIEWED: 09/07/2018	REVISED: 06/28/2012	UPDATED: 06/28/2012
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- Skirt (optional):
 - Black A-line belt-less skirt, no pleats. Side or back zipper. Knee to mid-calf length. Hose shall be worn with the skirt. The skirt is to be worn during non-patrol activities only.
- *Uniform tie and tie bar* (optional):
 - To be worn with the long sleeve shirt only.
- *Uniform Turtleneck* (optional):
 - To be worn with the long sleeve shirt only.

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EFFECTIVE: July 15, 2009	REVIEWED: 09/07/2018	REVISED: 06/28/2012	UPDATED: 06/28/2012
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Kern County Sheriff's Office
Policies and Procedures

TITLE: CHAPLAIN UNIFORMS		NO: K-421	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 09/07/2018	REVISED: 00/00/00	UPDATED: 00/00/00

POLICY

It is the intent of this section to ensure that all members of the Sheriff's Chaplain Program possess uniforms and dress in accordance with the rules and regulations specified herein so as to present a professional image. All uniform items shall meet the requirements set forth in this and other uniform sections as applicable. Members shall maintain their uniform in a clean, serviceable condition, so that it can be worn with dignity and pride and its appearance will produce a favorable impression. Uniforms shall be replaced when they are so worn or damaged that they present an unacceptable appearance.

Any garment purchased pursuant to specifications in effect at the time of purchase may continue to be used on duty until it is no longer serviceable. The uniform shall be worn only during on-duty hours and during travel incidental to duty unless otherwise authorized by the Volunteer Services Division Chaplain Coordinator.

Detailed descriptions of italicized uniform items are found in K-300.

The standard Chaplain Uniform shall consist of:

- *Shirt, Black and White Uniform, long or short sleeve*
 - A red (Deputy Sheriff) Sheriff's Office shoulder patch will be affixed on both sleeves with the top of the patch 1 / 2" below the sleeve head seam, and in such a manner that a line bisecting the center of the patch would be perpendicular to the ground when the garment is worn. To be sewn on the garment with colorfast black thread, not cross-stitched.
 - A Chaplain Rocker patch will be sewn to each sleeve directly underneath each shoulder patch. To be sewn on the garment with colorfast black thread, not cross-stitched.
 - The CSU badge will be embroidered on the left upper chest.
 - *Name plate, metal*
- *Uniform tie and tie bar (optional):*
 - To be worn with the long sleeve shirt only.
- *Uniform Turtleneck (optional):*
 - To be worn with the long sleeve shirt only.
- *Trousers, Class A or Class B Uniform*
- *Belt, Class A Uniform*
- *Footwear, Class A or Class B Uniform*

- *Gloves* (optional)
- *Jacket, Class B Uniform*, to be modified as follows:
 - Chaplain jackets shall have a “CHAPLAIN” patch sewn across the upper back of the jacket, between the shoulder blades. The lettering on the patch shall be white, 3” block letters.
 - The jacket shall have the red shoulder patches as outlined in K-300, but a Chaplain Rocker patch will be sewn to each sleeve directly underneath each shoulder patch. The rockers are to be sewn on the garment with colorfast black thread, not cross-stitched.
 - The CSU badge will be embroidered on the left upper chest of the jacket.
 - *Name plate, metal*

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EFFECTIVE: July 15, 2009	REVIEWED: 09/07/2018	REVISED: 00/00/00	UPDATED: 00/00/00
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**Kern County Sheriff's Office
Policies and Procedures**

TITLE: SHERIFF'S DISPATCHER UNIFORMS		NO: K-0425	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: August 1, 1990	REVIEWED: 08/09/2018	REVISED: 10/05/2015	UPDATED: 08/09/2018

Sheriff's Dispatchers of all ranks shall wear the uniform as described in this section. Their uniform and appearance shall be held to the same standards of cleanliness and grooming as other uniformed members.

Detailed descriptions of italicized uniform items are found in K-300.

The Class A Dispatcher Uniform shall consist of the following:

- *Shirt, black and white uniform*
 - Sheriff's Office Civilian Badge, Metal
 - Name plate, metal (silver)
 - Sheriff's Office shoulder patch
- *Trousers, black and white uniform*
- *Black Uniform Skirt (optional):*
- Belt:
 - Plain black belt, 1 - 1-1/2" wide with metal buckle.
- Footwear:
 - Black plain toed with black soles and low heeled (not to exceed 1-1/2 inches) shoes with no design, no open toe or heel, If the shoe is lace-up, black laces are required.

The Class B Dispatcher Uniform shall consist of the following:

- *Sheriff's Office Polo* with the following modifications:
 - Khaki colored only
 - Long or short sleeve
 - Embroidered Sheriff's Office badge on left breast
 - Embroidered position title on right breast ie; Dispatch Assistant, Dispatcher, Senior Dispatcher, Supervisor
- Sheriff's Office identification card
 - The card will be worn above the waist and in such a way that it is clearly visible
- *Trousers, black and white uniform*
- *Black Uniform Skirt (optional):*
 - .
- Belt:
 - Plain black belt, 1 - 1-1/2" wide with metal buckle.
- Footwear:

- Black plain toed with black soles and low heeled (not to exceed 1-1/2 inches) shoes with no design, no open toe or heel, If the shoe is lace-up, black laces are required.
- Blazer (optional):
 - Plain black blazer or sweater, no design, single breasted.
- Sweater (optional):
 - Solid black, zip-up, sweatshirt with Sheriff's Office logo on the left breast.

FEMALE PERSONNEL

HAIR

- Will be kept clean, neat and well groomed at all times while on duty. It shall not be of a style or length which is offensive to the general public. The color shall not be unusual or bizarre.
- Hair shall not be worn in a manner which will jeopardize the safety to the employee, cause a hindrance in the performance of their duties, or interfere with the use of standard headgear.

Dispatchers are permitted to wear one necklace while in uniform. Females may wear conservative stud or hoop earrings, but dangling earrings are prohibited.

A maximum of four (4) rings may be worn at the same time but in no case shall the wearing of rings interfere with or impair the performance of duties. Dispatchers are subject to the remainder of the provisions found in all other sections of the uniform regulations as applicable.

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EFFECTIVE: August 1, 1990	REVIEWED: 08/09/2018	REVISED: 10/05/2015	UPDATED: 08/09/2018
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Kern County Sheriff's Office Policies and Procedures

TITLE: EXPLORER UNIFORMS		NO: K-430	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 09/07/2018	REVISED: 06/28/2012	UPDATED: 09/07/2018

POLICY

The uniform of the Kern County Sheriff's Office Explorer Post #519 will be worn in the prescribed manner. All members of the Explorer Post will purchase and maintain a complete serviceable uniform prior to the conclusion of their three-month orientation period as described. Explorers are expected to comply with all uniform appearance regulations in other sections of this manual as applicable.

Explorer uniforms may be worn while traveling to, from, and during official Explorer Post functions only. No Explorer will wear any identifiable part of the Explorer uniform unless dressed in the entire uniform. No Explorer will carry or wear any equipment which tends to affiliate them with law enforcement or the Kern County Sheriff's Office except when involved in approved Explorer functions.

Detailed descriptions of italicized uniform items are found in K-300.

The Explorer Class A uniform will consist of the following items:

- Headwear is not authorized for wear with the Class A Explorer uniform.
- *Shirt, Black and White Uniform, long or short sleeve:*
 - Shoulder Patches: A red Sheriff's Office shoulder patch will be affixed on both sleeves with the top of the patch 1 / 2" below the sleeve head seam, and in such a manner that a line bisecting the center of the patch would be perpendicular to the ground when the garment is worn. To be sewn on garment with colorfast black thread, not cross-stitched.
 - The Explorer Rocker patch will be affixed to each sleeve underneath the shoulder patch.
 - Civilian Badge, Metal
 - Name plate, metal (silver)
- *Trousers, Class B Uniform*
- *Footwear, Class A or B Uniform*
- Black socks
- Utility belt to include only the following items:
 - Explorers wishing to carry a flashlight may do so. The flashlight must be black or chrome finish and no longer than 12 inches in length.
 - Radio, if appropriate for the assignment.

- Jacket:
 - Explorer uniform jackets will have red Sheriff's Office shoulder patches and Explorer rocker patches affixed to the shoulders. The following jackets are authorized for wear with the Explorer uniform:
 - *Standard Duty*
 - *Alternate Duty*
 - *Cold weather*
 - *Alternate Cold Weather*
 - *Windbreaker*

Class B uniform:

The Class B uniform is to be worn only when the anticipated Explorer activity will have a tendency to cause excessive soiling or damage to the Class A uniform, and only with permission of the Chief Advisor. The Class B Explorer uniform shall consist of:

- Cap (optional):
 - Black baseball style cap with the approved Kern County Sheriff's Office Explorer Post #519 logo affixed by white screen printing across the front of the cap. The cap is to be worn only by permission of a Post Advisor, and only when needed to protect the wearer from adverse weather.
- *Trousers, Class C Uniform*
- *Shirt, heather grey colored polo shirt*
 - The approved Explorer logo shall be screen printed in black on the front of the shirt, left heart location.
 - "SHERIFF EXPLORER" will be screen printed in black on the back of the shirt in 3" block letters.
- *Footwear, Class B Uniform*
- Black socks
- Utility belt to include only the following items:
 - Explorers wishing to carry a flashlight may do so. The flashlight must be black or chrome finish and no longer than 12 inches in length.
 - Radio, if appropriate for the assignment.

The following Explorer rank insignia may be worn with the Class A uniform only as follows:

- Post Captain: Double silver/chrome bars worn on the shirt collar parallel to the seam on the bottom edge of the collar, one on each collar.
- Post Lieutenant: Single silver/chrome bar worn at the same position on the collar as the Post Captain.

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- Post Sergeant: Silver/chrome Chevron of three stripes, worn with the bottom tips of the stripe touching the seam along the bottom edge of the collar on each side.
- Senior Deputy Explorer: Silver/chrome Chevron of two stripes worn at the same position on the collar as the Post Sergeant.

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Kern County Sheriff's Office Policies and Procedures

TITLE: HONOR GUARD UNIFORMS		NO: K-435	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 08/30/2018	REVISED: 00/00/00	UPDATED: 08/30/2018

Detailed descriptions of italicized uniform items are found in K-300.

The standard Honor Guard uniform shall consist of the following:

- Honor Guard Cover with cap piece.
 - The Honor Guard cover shall approximate the *Cap, Class B* (Campaign style) with the following modifications:
 - The Cover will be olive green and be constructed of felt.
 - Manufactured by Stratton
 - Black cap band
 - The brim cord shall be gold color with gold acorns.
- *Jacket, Class A Uniform* with appropriate Sheriff's Office and rank insignia.
 - Name plate, metal
 - Badge, metal
 - Single pin can be worn on uniform, i.e.. American flag, military, SWAT, GTA
 - A scarlet and gold, single strand citation cord with gold tip (Aiguillettes: US Army Service) will be affixed to the left shoulder of the jacket.
- Scarlet bib scarf
- *Shirt - basic long sleeve or short sleeve* with red rank insignia so entire team is uniform.
- White cloth gloves
- *Belt, Class A Uniform or Velcro trouser belt, black*
- *Trousers, Class A Uniform*
 - Red and gold piping will be affixed along the outer seams of the trousers.
- Black socks
- Patent leather or Corfam shoes
 - Shoes may be low or 3/4 -cut shoes.
- Duty belt will consist of traditional black leather Sam Browne basket weave belt, with a silver metal buckle or Bianchi 7960 Accumold Elite Sam Browne Belt, black basket weave belt, with a silver metal buckle. Duty belt is to include the following items only:
 - Glock duty pistol with holster (Current duty holster without light attachment)



**Kern County Sheriff's Office
Policies and Procedures**

TITLE: OFF-ROAD VEHICLE ENFORCEMENT TEAM UNIFORMS				NO: K-440
APPROVED: Donny Youngblood, Sheriff-Coroner				
EFFECTIVE: July 1, 2016	REVIEWED: 09/14/2018	REVISED: 10/17/2018	UPDATED: 09/14/2018	

POLICY

Off Road Law Enforcement duties carry with them hazards and conditions not normally encountered in standard patrol. The nature of these conditions requires modifications to the standard Sheriff's Office uniform in the interest of officer safety, comfort and convenience. Sheriff's personnel working as part of the Off-Road Vehicle Enforcement Team (ORVET) are therefore authorized to wear the modified uniform as detailed in this policy as applicable.

ORVET members, while engaged in off road enforcement duties, are authorized to wear the following:

- White Motocross Helmet, DOT approved (HJC Brand, model CLX4 or similar)
- Shirt, Class E Uniform
- Trousers, Class D Uniform (motorcycle pants) or Trousers, Class C Uniform
- ORVET Uniform
- Black/White Motocross Boots (Alpinestar brand, model Tech 7 or similar)
- Tan Tactical Boots (Under Armour brand, style Valsetz RTS or similar)
- Black or Grey Motocross Gloves
- Black or Grey Motocross Goggles

ORVET Uniform

Shirt:

- Hot Shoppe Designs or L.R. Apparel brand moto style jersey, Khaki in color.
- Material: To be constructed of moisture wicking 100% polyester to prevent fading, wrinkling and shrinking.
- Collar: The collar shall be black V-Neck.
- Sleeves: The sleeves shall be long sleeve, with integrated elbow pads and black rib cuffs.
- Graphics:
 - Sleeves: The shirt will have "KERN COUNTY" in black ¾" tall block letters and "SHERIFF" in black 1 ½" tall block letters, sublimation printed on both sleeves along the length of the arm.

- Back: The shirt will have “KERN COUNTY” in black 1 ½” tall block letters and “SHERIFF” in black 3” tall block letters, sublimation printed on the back of the shirt horizontally between the shoulder blades.
 - The graphics for the sleeves and back will be as follows: “KERN COUNTY” will be above “SHERIFF” with the “K” centered above the “E” in “SHERIFF” and the “Y” ending above the last “F” in “SHERIFF”
 - Refer to graphics sample for reference.
- Badge: Sheriff’s Office Badge, sublimation printed (See Sheriff’s Office Insignia).
 - The badge will be centered on the left breast.
- Shoulder Patches: Sheriff’s Office shoulder patches (see Sheriff’s Office Insignia Specifications) are to be located on both sleeves with the top of the patch ½” below the junction of the shoulder and arm, and in such a manner that a line bisecting the center of the patch is perpendicular to the ground when the garment is worn. The patch will be sublimation printed on the garment.
- Name Plate: The name plate will be sublimation printed in black ¾” tall block letters and centered on the right breast.
- Rank Insignia: Rank insignia shall not be placed on the sleeves of the Class E Uniform Shirt. Instead, the rank will be sublimation printed in black ¾” tall block letters above and centered on the name plate.
- Service Stripes: Service stripes will not be worn on the ORVET Uniform Shirt.
- Pressing and Creasing: The ORVET Uniform shall be maintained in a presentable manner and will not be worn soiled or excessively wrinkled. The shirt shall not be pressed with military creases, nor shall military creases be sewn into the garment.

Trousers, Class D Uniform-OHV

- Solid black, over the boot, off-road style motorcycle pants which allow for the use of knee braces/guards. (Shift Recon, Fly Patrol, or similar)
 - Recognizing the variations between different manufacturers and production years, slight deviations from the solid black requirement, such as for manufacturer name or logo, may be authorized by the sergeant of the ORVET, as long as the deviations do not distract from the overall uniformity of the unit.
 - It is the responsibility of the user to obtain authorization for any such deviation prior to the use of the pants.
- Material: 600D polyester construction (or equivalent).
- Belt Loops: Belt loops shall be able to accept the standard uniform dress belt.
- Pockets: The pants will have a minimum of one cargo pocket on each leg, secured at the top with hook and loop, snap fasteners, or by zipper.
- Pressing and Creasing: The ORVET Uniform trouser shall be maintained in a presentable manner and will not be worn soiled or excessively wrinkled. The pants shall not be pressed or creased.

Trousers, Class C Uniform

- 5.11 Tactical Inc.
 - Style 74326 Men's PDU class B Twill Cargo Pant, Style 64306, 64310W, Women's PDU class B Twill Cargo Pant.
- Design: The pant shall incorporate a plain front, two quarter top front pockets, two hip pockets, two flashlight/utility pockets, two cargo pockets, and one hidden zippered security pocket. The pant must have a one-piece diamond gusseted crotch measuring approximately 19" long and four inches deep. There are bar tacks at the center front and center back of the gusseted crotch.
- Color: Forest Green (878)
- Material: 65% Polyester, 35% Cotton Twill, 7.25 oz./yd²
- Waistband: The pant will be made with the 5.11 Tactical waistbands, which provides 6" elastic panels at each side for better comfort and fit. The waistband shall measure 2" wide when finished. The waistband shall be closed with a PRYM snap and a French fly. The waistband must be topstitched 1/8" along both edges for added strength. Front panel measures 9" and back panel measures 12".
- Buttons/Zippers/Snaps:
 - Fly zipper is metallic YKK zipper with locking slider, on top of the pocket behind cargo pocket, zipper is closed coil reversed tape, and a coil hidden YKK zipper.
 - Velcro 100% Nylon hook and loop closures (non-visible) at cargo pocket flaps.
 - Waistband snap is metal PRYM 5.11 logo snap with extra strong grip.
 - Inside French fly, back pockets and spare placed at wearer's left pocket bag button is Aetna Melamine satin finish button four-hole style and it is cross tacked.
- Belt Loops: Belt loops shall be 1 5/8" wide and have a functional opening 2 1/4". There must be a minimum of five (5) belt loops at the waist.
- Trouser Crease: The leg creases, front and back will have silicone bead to create a permanent crease set with steam press.
- Pockets: The two front pockets will be quarter top style with a minimum opening of 7 1/2" and a minimum depth of 5 1/2" measured from the bottom of the pocket opening. Pockets shall be constructed using a French seam.
- The wearer's right hand front pocket shall have a zippered security pocket set back from the hand pocket opening.
 - The two hip pockets shall have a minimum opening of 5 1/2" and minimum depth of 6 1/2" measured from the bottom of the pocket opening. Hip pockets shall have double welts. The corners of the hip pocket opening shall have triangle bar tacks. Both pockets shall have a tab to button.
 - The two cargo pockets, (one on each side seam) shall be double pockets, (pleated patch pockets with flaps and a zippered under pocket. The pockets will be centered across the side seam. The pocket shall be constructed of the shell fabric. The flapped pocket shall have an elasticized inverted pleat opening extending the

pocket opening an additional 1 ½” and be lined with the 5.11 Back-up-Belt System, a hook and loop material. The loop materials serve as a mounting surface for 5.11’s hook-based material on the accessories pouches. The outside measurements of the pocket are 7 ¼” wide x 10” deep. There shall be a working 1 ½” inverted center pleat on each pocket. The pocket flaps shall be mitered and secured with 1 ½” x ½” hook and loop tabs at each corner. There shall be a coil zipper sewn behind the inner pocket and to the trouser leg so that the zipper is recessed 1” from the top of the pocket flap. There shall be straight vertical bar tacks on all corners of each pocket flap.

- The two flashlight/utility pockets shall be single welt and be 3 ½” wide and 8 ½” deep. These pockets shall have triangle bar tacks at each side
- All garments are to be pressed and folded with the creased lines. There shall be no untrimmed threads and no raw edges inside the trousers.
- Each garment shall have a cloth label sewn to the inside of the waistband containing the name of the manufacturer, the style, size, date of manufacture, and the care instruction. The labels are to be printed in permanent ink to last the life of the garment. A paper label is to be tacked to the outside waistband showing the size, style, and color of the garment.

Note: The 5.11 tactical trousers that had previously been authorized for Class C uniform wear may be worn until they either become unserviceable or until January 1, 2012. In no case will the 5.11 tactical pants be worn with the Class C uniform after January 1, 2012.

Footwear

- Under Armour Brand
 - Style: UA Valsetz RTS, Style #1250234, Color: Desert Sand (290), or similar.



Kern County Sheriff's Office
Policies and Procedures

TITLE: RANGEMASTER/ASSISTANT UNIFORMS		RANGEMASTER	NO: K-445
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 2/16/2018	REVISED: 00/00/00	UPDATED: 2/16/2018

POLICY

It is recognized that Range Staff have specific needs that make the standard uniforms impractical. Range staff routinely work with oils and solvents making a light-colored shirt inconvenient. For safety reasons it is important that Range Staff be dressed in attire that tends to make them stand out and be readily recognized as an instructor while running a firing line.

Detailed descriptions of italicized uniform items are found in K-300.

Rangemasters and Assistant Rangemasters are therefore authorized to wear the following Range Staff Uniform:

- **Shirt:**
 - Black colored 5.11 brand performance polo shirt.
 - The Sheriff's Office badge shall be embroidered on the shirt in a manner consistent with the standard *Class D uniform shirt*.
 - The name, rank and sheriff designations shall be embroidered and screened on the shirt in a manner consistent with the standard *Class D Uniform Shirt*. These markings shall be done in a gold color.
- *Trousers, Class C Uniform*
- *Footwear, Class B Uniform*



Kern County Sheriff's Office Policies and Procedures

TITLE: RECRUIT TRAINING OFFICER UNIFORMS		NO: K-450	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 08/30/2018	REVISED: 00/00/00	UPDATED: 08/30/2018

Detailed descriptions of italicized uniform items are found in K-300.

Recruit Training Officers assigned to the POST or STC Training Section are expected to display the highest level of professionalism in appearance and demeanor, so that recruits under their charge may be provided with an example toward which they should strive.

The standard Recruit Training Officer uniform shall consist of the following:

- Honor Guard Cover with cap piece. (See K-435)
- (Optional) *Class B uniform jacket* with appropriate Sheriff's Office and rank insignia. The following jackets are authorized for wear with the RTO uniform:
 - *Standard Duty*
 - *Alternate Duty*
 - *Cold Weather*
 - *Alternate Cold Weather*
 - *Windbreaker*
- *Shirt - basic or wash and wear, Class A long sleeve or Class B short sleeve* with appropriate Sheriff's Office and rank insignia. In the event the long sleeve *Class A* or short sleeve *Class B* shirt is no longer produced by the manufacturer, another style from the same Brand with similar color and make is acceptable.
 - The long sleeve shirt will not be worn without the tie and tie bar.
 - Name plate, metal
 - Sheriff's Office badge, metal
- Visible undershirts shall be crew neck, white, clean, and in good repair.
- *Belt, Class A Uniform*
- *Trousers, Class A Uniform*
- Black socks
- Corfam or similar make highly shined uniform shoes
 - Uniform boots are not authorized for wear with the RTO uniform.
- Utility belt to minimally include the following items:
 - Duty holster and weapon

Recruit Training Officer shall be authorized to wear alternative *Class D* Uniform in accordance with DPPM K-300 & K-400, under the following conditions:

- During Academy Training at the Range, EVOC, and Scenarios
- Upon approval of the Training Section Lieutenant.



Kern County Sheriff's Office Policies and Procedures

TITLE: RESERVE DEPUTY UNIFORMS		NO: K-455	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 2/16/2018	REVISED: 00/00/00	UPDATED: 2/16/2018

POLICY

Kern County Sheriff's Reserves are subject to the same uniform regulations as full-time members except for the specifications and regulations related to uniform rank insignia. All Kern County Sheriff's Reserves shall maintain an approved uniform in compliance with the applicable uniform regulations and specifications listed in this manual.

All reserve rank insignias will be constructed of silver color metal and will be worn by ranking members of the Reserve Organization pursuant to the provisions of this section.

- Collar insignias may only be worn by ranking reserve deputies at the Kern County and Ridgecrest Fairs, Stampede Days Rodeo, Reserve Commissioning Ceremonies, and other occasions as approved by the Volunteer Services Section Lieutenant. The collar insignias are to be worn on the Class A, B, and C Uniform shirts only. Reserve rank insignias will not be worn on any uniform jacket.

Rank Insignias.

- Collar insignias for the rank of **Reserve Commander** will be silver eagles.
 - The insignia shall have a 1" wing span and be ½" high. It shall be fitted with two clutch type metal fasteners, and will be worn in a horizontal position on each side of the shirt collar with the head up, beak to the front, positioned an equal distance of ½" from both the front and side collar edge.
- Collar insignias for the rank of **Reserve Lieutenant** will be single silver bars.
 - The insignia shall be fitted with two clutch type metal fasteners, and will be worn on each side of the collar in a manner consistent with Section K-301.
- Collar insignias for the rank of **Reserve Sergeant** will be three silver chevrons.
 - The insignia worn on the uniform shirt shall be fitted with two clutch type metal fasteners, and will be worn on each side of the collar with the bottom of the chevron approximately 1" from the bottom of the collar point and centered on the bisecting line of the natural "vee" of the shirt collar.
- Collar insignias for the rank of **Reserve Senior Deputy** will be two silver chevrons.
 - The insignia shall be fitted with two clutch type metal fasteners, and will be worn on each side of the collar with the bottom of the chevron approximately 1" from the bottom of the collar point and centered on the bisecting line of the natural "vee" of the shirt collar.



Kern County Sheriff's Office Policies and Procedures

TITLE: SEARCH AND RESCUE UNIFORMS		NO: K-460	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 09/07/2018	REVISED: 06/28/2012	UPDATED: 06/28/2012

POLICY

All sworn members assigned to Search and Rescue (SAR) are subject to section K-400 of this manual.

Non-sworn members of the Sheriff's Office Search and Rescue Unit shall wear the appropriate uniform as outlined in this section. The Class A uniform will be the uniform normally worn during urban Search and Rescue operations, public events and administrative functions.

Detailed descriptions of italicized uniform items are found in K-300.

The SAR "Class A Uniform" shall consist of:

- Orange "Dickies" style long or short sleeve button down type shirt with red Sheriff's Office patches.
 - *Name plate, metal (silver)*
 - A green cloth name strip with silver lettering is permissible in lieu of the metal name tag.
 - Cloth or embroidered SAR badge
- Green BDU or jeans style pants
- Black basket weave belt
- Black leather footwear
- SAR personnel are authorized to wear the following jackets as described in K-300. Jackets worn in conjunction with the SAR uniform shall have "SEARCH AND RESCUE" embroidered across the upper back of the jacket in 3" gold letters.
 - *Standard Duty*
 - *Alternate Duty*
 - *Cold weather*
 - *Alternate Cold Weather*
 - *Windbreaker*

The above "Class A" uniform is the standard uniform for Search and Rescue members. It is recognized that modifications to the above uniform specifications may be necessary due to circumstances encountered such as terrain, adverse weather, etc. Approved clothing modifications are listed in the Search and Rescue Policy Manual. Nothing in this policy is intended to limit the ability of Search and Rescue members to modify any portion of the uniform

or clothing worn due to operational considerations pursuant to the Search and Rescue Policies and Procedures Manual.

K-460

EFFECTIVE: July 15, 2009	REVIEWED: 09/07/2018	REVISED: 06/28/2012	UPDATED: 06/28/2012
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Kern County Sheriff's Office Policies and Procedures

TITLE: SHERIFF'S AIDE UNIFORMS		NO: K-465	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 08/13/2018	REVISED: 02/02/2012	UPDATED: 08/13/2018

POLICY:

Sheriff's aides are authorized to wear a uniform pursuant to this policy and at the appropriate section manager's authorization. While wearing any Sheriff's Office uniform, sheriff's aides shall conform to the "sworn" general appearance regulations as described in DPPM K-200. Additionally, sheriff's aides are subject to the provisions in the K Section of this manual as applicable.

DIRECTIVE A-AUTHORIZED UNIFORMS

The Sheriff's Aide Class "B" or Formal Uniform is to be worn at formal events, including but not limited to, any official ceremony, funeral, inspection, or when specified by a ranking officer of the Sheriff's Office. All sheriff's aides shall possess and maintain a Standard Sheriff's Aide Uniform as described below.

Detailed descriptions of italicized uniform items are found in K-300, K-301 and K-400.

The Sheriff's Aide Standard Uniform shall consist of the following:

- *Sheriff's Office Polo Shirt, forest green in color*
- *Belt, Class A Uniform*
- Black BDU trousers:
 - 511 brand TDU black 019 Ripstop pants or similar.
- Black colored footwear:
 - If shoes are worn, socks must be black.

The Sheriff's Aide Class B Uniform shall consist of the following:

- *Shirt - Basic or wash and wear, long or short sleeve with appropriate Sheriff's Office insignia.*
 - Appropriate Sheriff's Office badge, metal
 - Name plate, metal
- *Trousers:*
 - *Class A or Class B Uniform*
- *Belt, Class A Uniform*
- Black Socks
- *Footwear, Class A or B Uniform*

Sheriff's Aide Utility belt:

Sheriff's aides are authorized to wear the utility belt as described in K-303 as an optional uniform item. Absent the concerned section manager's approval, items worn on the utility belt shall be limited to:

- Key Ring and holder
- Latex glove case
- Flashlight holder and flashlight
- Radio holder and radio
- Pepper spray with holder when authorized

K-465

EFFECTIVE: July 15, 2009	REVIEWED: 08/13/2018	REVISED: 02/02/2012	UPDATED: 08/13/2018
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Kern County Sheriff's Office
Policies and Procedures

TITLE: TECHNICAL INVESTIGATOR UNIFORMS (OPTIONAL)		NO: K-470	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 09/07/2018	REVISED: 00/00/00	UPDATED: 00/00/00

The duties of a Technical Investigator often include climbing into small places, working in difficult and inconvenient surroundings and in environments that are sometimes not conducive to the wearing of traditional office clothing as detailed in the non-uniform dress policy. Technical Investigators are therefore authorized to wear the following optional Technical Investigator Uniform:

Detailed descriptions of italicized uniform items are found in K-300.

- *Sheriff's Office Polo Shirt, forest green in color*
- *Belt, Class A Uniform*
- Black BDU trousers:
 - 511 brand TDU black 019 Ripstop pants or similar.
- Black colored footwear:
 - If shoes are worn, socks must be black.



**Kern County Sheriff's Office
Policies and Procedures**

TITLE: SWAT TEAM UNIFORMS		NO: K-475	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 08/30/2018	REVISED: 00/00/00	UPDATED: 08/30/2018

SWAT team members possess and wear specific uniforms in order to ensure team uniformity and present a professional appearance to the public. SWAT uniforms shall clearly identify SWAT team members as law enforcement officers. It is recognized that certain tactical considerations or conditions may require covert or stealth movement. The uniforms worn by SWAT personnel in such situations may be modified as appropriate.

The Standard SWAT uniform shall consist of the following:

- Cap: baseball-style cap or boonie-style hat as authorized by the SWAT Commander.
- Shirt: 511 Brand TDU MultiCam 190 Ripstop (or similar manufacturer) long sleeve, shirt with subdued SWAT shoulder patches, and a subdued U.S. Flag affixed below the left shoulder patch.
 - The shirt shall be worn "tucked in" to the uniform trousers.
 - A short sleeve MultiCam shirt is acceptable as an alternative to the long sleeve, so long as the subdued SWAT shoulder patches are affixed to both shoulders and a subdued U.S. Flag is affixed below the left shoulder patch.
- Undershirt: Green T-shirt with SWAT emblem as approved by the SWAT Lieutenant.
- Trousers: 511 brand TDU multi-cam 190 Ripstop (or similar manufacturer) pants.
 - The pants shall not be "bloused", but rather worn over the boots.
- Jacket (Optional): Multi-cam colored military style field jacket
 - The subdued shoulder patches, the U.S. flag patch and the name tapes will be affixed to the jacket in a manner consistent with the S.W.A.T. blouse specifications.
- Olive or Coyote brown web or nylon belt
- Tan, green, or a similarly colored tactical boot
- SWAT Operators will have their last name visible somewhere on their vest carrier, at or near chest level, in the form of a dedicated name plate or embroidered piece of nylon or cloth.

The Standard CNT uniform shall consist of the following:

Shirt: A black polo short and/or long sleeve shirt, with the CNT emblem on the left side of the chest, above the heart.

Trouser: The CNT trouser shall be the same trousers as currently approved for the department's approved Class "C" BDU style pant.

Nothing in this policy is intended to limit the SWAT Lieutenant's, or any SWAT Team Leader's authority to modify any portion of the uniform due to tactical considerations during actual SWAT operations as appropriate.

K-475

EFFECTIVE: July 15, 2009	REVIEWED: 08/30/2018	REVISED: 00/00/00	UPDATED: 08/30/2018
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Kern County Sheriff's Office Policies and Procedures

TITLE: S.E.R.T. UNIFORMS		NO: K-480	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 08/30/2018	REVISED: 02/04/2011	UPDATED: 02/04/2011

S.E.R.T. members wear specific uniforms in order to distinguish them from facility staff during operations. The uniform serves to protect S.E.R.T. members from environmental factors the team might encounter during its operations and is designed to allow its wearers freedom of movement. S.E.R.T. uniforms must clearly identify S.E.R.T. operators as law enforcement officers.

It is recognized that certain tactical considerations or conditions may require covert or stealth movement. The uniforms worn by S.E.R.T. personnel in such situations may be modified as appropriate.

During S.E.R.T. operations and training, team members are required to wear the approved S.E.R.T. uniform as described below, unless otherwise directed by the S.E.R.T. Lieutenant or designee.

Detailed descriptions of italicized uniform items are found in K-300.

The Standard S.E.R.T. uniform shall consist of the following:

- Blouse (Optional at discretion of S.E.R.T. Lieutenant or designee): 511 Brand TDU Khaki 162 Ripstop long sleeve shirt (or equivalent) with subdued shoulder patches.
 - A subdued U.S. flag patch will be affixed below the left shoulder patch.
 - The shirt shall have a khaki cloth name tape centered directly above the right shirt pocket with the individual operator's last name embroidered on it. A similar khaki cloth strip with "S.E.R.T." embroidered on it shall be centered directly above the left shirt pocket.
 - Authorized members will wear their appropriate rank insignia on the blouse collar as follows:
 - The Detentions Lieutenant rank insignia shall be a single black bar and will be worn on each side of the collar in a manner consistent with Section K-301.
 - The Detentions Sergeant rank insignia will be three black chevrons and will be worn on each side of the collar with the bottom of the chevron approximately 1 inch from the bottom of the collar point and centered on the bisecting line of the natural "vee" of the shirt collar.
 - The Detentions Senior Deputy rank insignia will be two black chevrons and will be worn on each side of the collar with the bottom of the chevron approximately 1 inch from the bottom of the collar point and centered on the bisecting line of the natural "vee" of the shirt collar.
- Olive drab T-shirt with S.E.R.T. emblem as approved by the S.E.R.T. Lieutenant.

- 511 brand TDU khaki 162 Ripstop pants (or equivalent).
- Jacket (Optional): Khaki colored military style field jacket (M-65 Field Jacket or equivalent).
 - The subdued shoulder patches, the American flag patch and the name tapes will be affixed to the jacket in a manner consistent with the S.E.R.T. blouse specifications.
 - The rank insignia as described under the S.E.R.T. blouse criteria shall be worn on the jacket epaulettes.
- Boots: Tan suede or rough-out leather tactical boots.
- Hat (Optional):
 - *Cap, Class D Uniform*
 - 5.11 Tactical Boonie Hat, TDU Khaki (or equivalent)

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EFFECTIVE: July 15, 2009	REVIEWED: 08/30/2018	REVISED: 02/04/2011	UPDATED: 02/04/2011
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Kern County Sheriff's Office
Policies and Procedures

TITLE: SHERIFF'S CANINE HANDLER UNIFORM		NO: K-485	
APPROVED: Donny Youngblood, Sheriff-Coroner			
REFERENCE:			
EFFECTIVE: March 1, 2021	REVIEWED:	REVISED:	UPDATED:

POLICY

Because Canine Deputies work in varied environments and need to carry specialized equipment, it is recognized they require a uniform that allows them to accomplish their unique tasks. As such, deputies assigned to the Canine Unit are authorized to wear the patrol uniform described below.

Uniform Shirt

Tan, Blauer "Ripstop Armorskin" long or short sleeve base shirt. The shirt weighs approximately 12 ounces and is made of a 65/35 polyester and cotton blend "Ripstop" fabric.

The Blauer uniform shirt will be equipped with red Kern County Sheriff's Office sew-on patches located on both shoulders, an embroidered Kern County Sheriff Office badge (left chest), embroidered Deputy's name (right chest), and an embroidered "K9 Unit" identifier (right chest). The name and unit identifier will be embroidered in gold thread.

The shirt will be worn in conjunction with an external carrier, which will allow Canine Deputies to carry their required Sheriff's Office-issued patrol equipment and additional canine equipment in functional areas on the carrier.

External Armor Carrier

Tan, Safariland "Protech" New Oregon City External Armor Carrier.

The external carrier is custom made to fit each deputy's issued and previously custom-fitted Sheriff's Office issued "Point Blank" soft body armor plates.

The carrier is equipped with dedicated spots for identifiers. The carrier will be equipped with a velcro Kern County Sheriff's Office badge (left chest), unit identifier (left chest/ K9 UNIT) and personnel name identifier (right chest). The front identifier strips will be tan and embroidered with gold thread. The rear "Sheriff K9" identifier will be green, heat pressed and in bold gold lettering.

The carrier is also equipped with molle attachments on the front and upper torso area, which will allow Canine Deputies to carry required equipment such as body worn cameras, electronic collar transmitters, heat alarm/door pop controller, outing tool, and tourniquet.

Uniform Pants

Green, 5.11 Tactical Class C uniform trouser, as described in KCSOPPM Section K-0300.

Footwear

Black, as described under: Footwear, General Specifications in KCSOPPM Section K-0300

Accessories

All items worn on the utility belt, will conform to the specifications described in KCSOPPM Section K-0303

DIRECTIVE 1. UNIFORM-CALLOUTS

In callout situations, canine handlers shall make every attempt to wear the approved canine handler uniform. If wearing the approved uniform is not practical, handlers shall wear clean, appropriate clothing. In addition, at a minimum they shall wear their assigned uniform external ballistic panel carrier. This carrier provides ballistic protection to the wearer and is designed to display “Sheriff K9” identifiers which are necessary to identify the wearer as a canine handler and member of the Sheriff’s Office.

K-485-2

EFFECTIVE: March 1, 2021	REVIEWED:	REVISED:	UPDATED:
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Kern County Sheriff's Office Policies and Procedures

TITLE: NON-UNIFORM DRESS - MALE		NO: K-800	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: November 10, 1990	REVIEWED: 2/16/2018	REVISED: 7/14/2009	UPDATED: 2/16/2018

POLICY

Members of the Sheriff's Office performing duties while not in uniform shall conform to the regulations contained in this section. All clothing and footwear is to be neat, clean, and in good repair. Clothing that is close in coloration, fabric, and style to that of inmates housed in the employee's facility shall not be worn.

Members may be allowed to deviate from established policy only under special circumstances, such as a medical condition with accompanying doctor's note, and with approval of the section manager. Limited exceptions may be made by supervisors on a case-by-case basis, such as authorizing jeans and tennis shoes when a specific job task makes the dress code impractical.

Specialized units whose duties include covert or undercover operations are exempt from the requirements in this section during the performance of their related duties.

Except when in uniform or when doing so would have a tendency to adversely affect their ability to perform an assigned duty, all personnel shall display their Sheriff's Office Identification Card prominently on their person whenever they are on any Sheriff's Office facility.

Detailed descriptions of italicized uniform items are found in K-300.

Male Dress

- Except when necessary for protection from the elements, hats and headwear are generally inappropriate for non-uniform dress. When a hat is necessary, it shall be conservative, clean, in good repair, and free of any slogans or logos.
- Dress shirt or polo shirt, tucked into the waistband of the pants.
 - *The Sheriff's Office polo shirt* is authorized for wear at the discretion of the Section Manager.
 - Discreet clothing logos or approved Sheriff's Office graphics are permitted.
- (Optional) Tie
- (Optional) Sport coat
- (Optional) Suit
- Dress slacks, including Dockers style pants.
 - No jean-style pants, jean cut trousers or cargo pants.
 - No pants with outside pockets and/or outside stitching.
 - When pants are equipped with belt loops, a belt will be worn.

- Hosiery shall be conservative, professional, and appropriate to the rest of the ensemble.
- Footwear will be appropriate to the rest of the ensemble and must not interfere with job duties or safety standards.
 - No sandals.
 - No athletic or running shoes.
 - No shoes with heels or platform soles in excess of three inches measured from the inside of the heel.
 - No flip flops of any type (leather or rubber).
 - No clogs, metal taps, soft-soled moccasins, wooden-soled shoes or bare feet.
- Except when necessary for in-service training classes, undershirts or athletic t-shirts shall not be worn as outer garments.
 - T-shirts or attire worn as outer garments imprinted with any profane, offensive or vulgar logo, slogan, phrase, or graphic are not permitted at any time.

K-800 - 2

EFFECTIVE: November 10, 1990	REVIEWED: 2/16/2018	REVISED: 7/14/2009	UPDATED: 2/16/2018
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Kern County Sheriff's Office Policies and Procedures

TITLE: NON-UNIFORM DRESS - FEMALE		NO: K-810	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: November 10, 1990	REVIEWED: 2/16/2018	REVISED: 7/14/2009	UPDATED: 2/16/2018

POLICY

Members of the Sheriff's Office performing duties while not in uniform shall conform to the regulations contained in this section. All clothing and footwear is to be neat, clean, and in good repair. Clothing that is close in coloration, fabric, and style to that of inmates housed in the employee's facility shall not be worn.

Members may be allowed to deviate from established policy only under special circumstances, such as a medical condition with accompanying doctor's note, and with approval of the section manager. Limited exceptions may be made by supervisors on a case-by-case basis, such as authorizing jeans and tennis shoes when a specific job task makes the dress code impractical.

Specialized units whose duties include covert or undercover operations are exempt from the requirements in this section during the performance of their related duties.

Except when in uniform or when doing so would have a tendency adversely affect their ability to perform an assigned duty, all personnel shall display their Sheriff's Office Identification Card prominently on their person whenever they are on any Sheriff's Office facility.

Detailed descriptions of italicized uniform items are found in K-300.

Female Dress:

- Except when necessary for protection from the elements, hats and headwear are generally inappropriate for non-uniform dress. When a hat is necessary, it shall be conservative, clean, in good repair, and free of any slogans or logos.
- Dress slacks, including Dockers style slacks are authorized for wear.
 - No jean-style pants, jean cut trousers or cargo pants.
 - No pants with outside pockets and/or outside stitching.
- Skirt or dress
 - No strapless, spaghetti strap, backless or tube top dresses or blouses unless covered by a jacket at all times while on duty.
 - In general, dresses or skirts will be no shorter than 3" above the knee. Due to physical characteristics, the 3" limit may be excessively short and the unit supervisor or Section manager may use his/her discretion to prohibit specific clothing items.
 - Conservative judgment is to be exercised in clothing with slits or vents.

- Blouse
 - *The Sheriff's Office polo shirt* is authorized for wear at the discretion of the section manager. The Sheriff's Office polo shirt will be worn tucked into the waistband of the pants.
 - Discreet clothing logos or approved Sheriff's Office graphics are permitted.
- While on duty, a brassiere that provides adequate support shall be worn.
- Hosiery, if worn, shall be conservative, professional, and appropriate to the rest of the ensemble.
- Footwear will be appropriate to the rest of the ensemble and must not interfere with job duties or safety standards.
 - Sandal wear of a professional appearance may be worn.
 - No athletic or running shoes.
 - No shoes with heels or platform soles in excess of three inches measured from the inside of the heel.
 - No flip flops of any type (leather or rubber).
 - No clogs, metal taps, soft-soled moccasins, wooden-soled shoes or bare feet.

The following clothing items are not conducive to a professional work environment and are therefore prohibited:

- Tube tops, halter-tops, tank tops, strapless tops, culottes, skorts, Capri pants, leggings, tights worn as outer garments and all outer garments constructed of sheer, mesh or transparent fabrics.
- Shorts (including Bermuda shorts and biking pants), sweat suits, jogging suits or gym clothing except when necessary for in-service training classes.
- Excessively open or low-cut garments
- Bare midriffs
- Revealing or skin-tight clothing
- Spaghetti strap tops or dresses
- Backless sun dresses
- Except when necessary for in-service training classes, undershirts or athletic t-shirts shall not be worn as outer garments.
 - T-shirts or attire worn as outer garments imprinted with any profane, offensive or vulgar logo, slogan, phrase or graphic are not permitted at any time.

K-810 - 2

EFFECTIVE: November 10, 1990	REVIEWED: 2/16/2018	REVISED: 7/14/2009	UPDATED: 2/16/2018
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Kern County Sheriff's Office
Policies and Procedures

TITLE: DRESS – TRAINING COURSES		NO: K-820	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 2/16/2018	REVISED: 00/00/00	UPDATED: 2/16/2018

POLICY

All Sheriff's Office personnel attending training classes are expected to dress in a manner conducive to a professional learning environment, and will comply with the specific clothing criteria on the training or travel orders. Personnel are responsible for ensuring that their clothing choice will be suitable for the type of training assignment in advance. No training exceptions or allowances will be made based on the clothing choice of the attendee.

Personnel attending general training courses, regardless of the location of the training, shall dress according to the following guidelines:

- Shirts must have a collar and button front.
 - Conservative polo shirts are acceptable wear.
 - No t-shirts, tank tops, sweatshirts, or similarly casual clothing.
- Long pants
 - Cargo pants or clean jeans not faded and in good repair are acceptable.
 - No shorts, cut-offs, sweat pants, surfer pants, swim wear, or similarly casual clothing.
- Casual or athletic shoes are permitted.
 - No flip-flops, shower shoes, house slippers, or similarly inappropriate footwear.

Personnel attending Arrest and Control training will dress according to the following guidelines:

- Long sweat pants, t-shirts, sweat shirts, and loose fitting, long athletic-type shorts are acceptable.
- T-shirts or any other attire worn as an outer garment imprinted with any profane, uncouth, offensive or vulgar phrases or graphics are not permitted at any time.

Specialized Training:

- Personnel attending specialized training (e.g. bicycle patrol) where other non-conforming clothing may be more appropriate may wear the clothing specified on the training order for the particular training activity.

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EFFECTIVE: July 15, 2009	REVIEWED: 2/16/2018	REVISED: 00/00/00	UPDATED: 2/16/2018
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Kern County Sheriff's Office
Policies and Procedures

TITLE: DRESS – COURT APPEARANCE		NO: K-830	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2009	REVIEWED: 2/16/2018	REVISED: 00/00/00	UPDATED: 2/16/2018

POLICY

Personnel who attend any court proceeding arising as a result of their duties as a member of the Sheriff's Office shall dress in a manner that reflects the highest level of pride and professionalism upon themselves and the Sheriff's Office. Clothing shall be conservative in nature and commensurate with the dignity of the court.

Personnel shall comply with all appearance requirements and will wear the following clothing items when appearing in court:

Male:

- Suit and tie, or
- Sport coat, dress slacks, and tie.
- Formal footwear to match the rest of the ensemble

Female:

- Pants suit, or
- Dress (consistent with the non-uniform dress requirements), or
- Skirt and blouse.
- Formal footwear to match the rest of the ensemble

Uniform personnel may wear their uniform to non-jury court hearings when the court appearance is during, or will overlap with, a regular scheduled work day.



Kern County Sheriff's Office Policies and Procedures

TITLE: DRESS – CASUAL DRESS DAY		NO: K-0840	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: November 23, 2010	REVIEWED: 2/16/2018	REVISED: 11/10/2010	UPDATED: 2/16/2018

POLICY

Various uniform, dress and personal appearance policies are established to ensure that all members of the Sheriff's Office present a professional image and dress in a manner that is appropriate for the employee's work situation. However, it is recognized that an occasional departure from the directives established in K-800 and K-810 can serve to promote the morale of Sheriff's Office members without adversely affecting the Sheriff's Office's professionalism. This policy is established so that one day per month may be set aside as a casual dress day for appropriate non-sworn members.

All Sheriff's Office personnel are expected to dress in a manner conducive to a professional work environment. As such, supervisors will continue to monitor their personnel and ensure that their clothing choices are suitable for their work environment.

This policy makes adjustments to the style of shirts and pants that specific non-sworn members may wear on designated casual dress days only. All other clothing and appearance policies remain in effect.

PROCEDURE A – SCHEDULE

Division Commanders are responsible for establishing the specific day of casual dress within their division pursuant to the following considerations.

- Each division may designate one casual dress day per calendar month.
- If equitable for the involved members, the division's casual dress day should be scheduled on the last Friday of each calendar month.
 - Division commanders will consider special events and operational needs when scheduling casual dress days.
 - Division commanders should attempt to make reasonable adjustments for those members who work in divisions that do not operate on a Monday-Friday, 0800-1700 schedule, so that every non-sworn member may be afforded the opportunity to participate in this program on a monthly basis.
 - Division commanders will attempt to schedule casual dress days so that members of the same work unit participate during the same 24-hour period when feasible.

DIRECTIVE A – ELIGIBLE EMPLOYEES

Only non-sworn members of the Sheriff's Office who are not required to wear a uniform as part of their duties are eligible to participate in casual dress days.

DIRECTIVE B – CASUAL DRESS

Participating personnel may relax their attire from the K-0800 and K-0810 requirements that specifically address shirts and pants, and instead adhere to the following guidelines on designated casual dress days:

- Shirts
 - Conservative polo shirts or similarly casual attire is acceptable wear.
 - No T-shirts, tank tops, sweatshirts or similarly inappropriate casual clothing.
- Pants
 - Denim jeans, jean style pants, or non-denim capri pants are acceptable
 - Pants shall not be excessively faded and must be in good repair.
 - No shorts, cut-offs, sweat pants, cargo pants, surfer pants, swim wear, excessively baggy pants or similarly inappropriate clothing.

EFFECTIVE: November 23, 2010	REVIEWED: 2/16/2018	REVISED: 11/10/2010	UPDATED: 2/16/2018
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Kern County Sheriff's Office Policies and Procedures

TITLE: Use of Badge, Patch and Insignia		NO: K-0850	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: July 15, 2013	REVIEWED: 2/16/2018	REVISED: 7/15/2013	UPDATED: 2/16/2018

PURPOSE

Law enforcement officers are necessarily granted specified powers under the law. These powers include, but are not limited to, the power to make detentions and arrests under certain circumstances, the power to enforce certain court orders and the authority to conduct traffic stops, among others. In order to minimize conflict and gain voluntary compliance, the Sheriff's Office utilizes traditional symbols of law enforcement authority when dealing with the public. It is important these symbols are readily recognized as official Sheriff's Office insignia, and the symbols are possessed and used only by authorized persons. In order to generate voluntary compliance and minimize conflict, members of the public must be assured that any person who displays a symbol of the Sheriff's Office is authorized to do so.

Kern County Ordinance 2.76.060 makes it unlawful for any person who is not a deputy or employee of the Kern County Sheriff's Office to wear any uniform or insignia which is substantially similar to any official uniform or insignia of the Sheriff's Office.

POLICY

The Kern County Sheriff's Office badges, uniform patches and insignias, as well as the likeness of these items and the name of the Kern County Sheriff's Office are the property of the Kern County Sheriff's Office and their use shall be restricted as set forth in this policy.

As used in this policy, the term "official symbol" means all logos, stars, emblems, badges, patches, insignias, or symbols that were created by, or at the request of the Sheriff's Office for official law enforcement use. It shall specifically include any official Sheriff's Office badge, patch, or insignia as described in Sheriff's Office DPPM K-301 to include the Sheriff's Office metal and embroidered badge, the Detentions metal and embroidered badge and the Civilian metal and embroidered badge, uniform patches, uniform Cap Pieces and likenesses thereof.

DIRECTIVE A-PROHIBITED USES

Use of Kern County Sheriff's Office official symbols by members of the Sheriff's Office or others is prohibited unless authorized by policy or statute. Other than for official law enforcement purposes, the use of any Sheriff's Office official symbol on any written or printed material, posters, advertisements, merchandise, films, movie or television programs, photographs, clothing, internet web sites, video presentations or any other display or communication medium is strictly prohibited unless authorized pursuant to this policy.

Sheriff's Office official symbols may not be used in any unofficial capacity and/or where it may erroneously portray an official sponsorship or association with the Sheriff's Office and the user of the symbol.

PROCEDURE A- OBTAINING AUTHORIZATION, OTHER THAN OFFICIAL USE

Any outside entity, vendor, individual, agency or organizations wishing to use any Sheriff's Office official symbol, must obtain authorization from the Sheriff-Coroner prior to doing so. Similarly, members of the Sheriff's Office or members of units the Sheriff's Office participates in who wish to use any official symbol for a non-official purpose must first obtain the Sheriff-Coroner's authorization (such as for Sheriff's Office related shirts, jackets, hats, etc.).

Members of the Sheriff's Office desiring such authorization will:

Submit a memorandum to the Sheriff-Coroner, via the chain of command. The memorandum will minimally include a complete description of the proposed use of the symbol, the specific symbol to be used and any other relevant details.

Members of the chain of command who receive such a request will review the request for completeness, compliance with law and policy and ensure the requested use of the symbol does not compromise the reputation, status or prestige of the Sheriff's Office before forwarding the request through the chain.

The Sheriff's Confidential Administrative Assistant will inform the Personnel Division Commander of the Sheriff-Coroner's decision. The Personnel Division Commander will notify the requestor, in writing, of the Sheriff's decision without unreasonable delay. A copy of the written notification, along with the requestor's memorandum, will be placed in the requestor's personnel file.

PROCEDURE B – OFFICIAL USE

Members of the Sheriff's Office who wish to use a Sheriff's Office official symbol for on-duty, official County business such as during the Sheriff's Office sponsored or related events, training, speaking engagements, presentations or any other event that includes the distribution of publications handouts etc. that include the depiction of an official symbol are authorized to do so in the normal course of their duties.

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EFFECTIVE: July 15, 2013	REVIEWED: 2/16/2018	REVISED: 7/15/2013	UPDATED: 2/16/2018
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Kern County Sheriff's Office Policies and Procedures

TITLE: LAPEL INSIGNIA		NO: K-0900	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: August 1, 1990	REVIEWED: 06/20/2020	REVISED: 06/20/2020	UPDATED: 06/20/2020

POLICY

Uniformed members of the Sheriff's Office may wear lapel insignias on their uniform provided they comply with the specifications and regulations listed below.

Authorized lapel pins are to be worn on the Class A, Class B and Class C uniform on the right front shirt or jacket pocket, centered on the corner of the pocket flap nearest to the center of the shirt or jacket (Fig. 1). Only one (1) lapel pin will be worn at a time with the exception of the U.S. flag or Military pin. The U.S. flag or Military pin may be worn in conjunction with any other single lapel pin. In the event two pins are worn, the US Flag shall be on the area of the pocket nearest the shirt center (Fig. 2). The Sheriff may designate a temporary authorized pin for special events or purposes.



Fig. 1- One insignia



Fig.2 – Two insignias

Special Weapons and Tactics Team (SWAT) Members Authorized Lapel Insignia

- The requirement for wearing the Sheriff's Office approved SWAT team pin on the Sheriff's uniform is limited to current SWAT team members who have successfully completed the requirements set forth in the SWAT manual.

Sheriff's Emergency Response Team (SERT) Members Authorized Lapel Insignia

- The requirement for wearing Sheriff's Office approved SERT team pin on the Sheriff's uniform is limited to current SERT team members who have successfully completed the requirements set forth in the SERT manual.

Canine Handlers Authorized Lapel Insignia

- The requirement for wearing the Sheriff's Office approved K-9 team pin on the Sheriff's uniform is limited to current K-9 team members who have successfully met the requirements as set forth in the Canine manual.

Critical Incident Stress Management (CISM) Team Authorized Lapel Insignia

- Members of the Sheriff's Office CISM team may wear the lapel pin of the International Critical Incident Stress Foundation (ICISF). They must be active members authorized by the CISM commander (J-400 of this manual).

Search and Rescue Authorized Lapel Insignia

- Those completing the California State Office of Emergency Services Search Management Course may wear the lapel insignia earned at either the winter or summer course.

Field Training Officer (FTO) Authorized Lapel Insignia

- Those authorized to wear the Sheriff's Office approved FTO lapel pin on the Sheriff's uniform is limited to those members assigned to the Field Training Program as Field Training Officers.
- The Sheriff's Office approved lapel insignia for Field Training Officers is a clutch back pin with gold 5/16" letters reading "FTO."

Detention Training Officer (DTO) Authorized Lapel Insignia

- Those authorized to wear the Sheriff's Office approved DTO lapel pin on the Sheriff's uniform is limited to those members assigned to the Detention Training Program as Detention Training Officers.

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- The Sheriff’s Office approved lapel insignia for Detention Training Officers is a clutch back pin with gold 3/8” letters reading “DTO.”

United States (U.S.) Flag Insignia

- Members of the Sheriff’s Office are authorized to wear a U.S. flag pin on their uniform or non-uniform clothing. The U.S. flag pin may be worn in addition to one other authorized pin. The U.S. flag pin is to be metal or hard plastic and no larger than 1” x 1”. For non-uniform clothing, the U.S. flag pin is to be worn on the clothing in the upper chest area.

United States (U.S.) Military Insignia

- Members of the Sheriff’s Office who previously served in, and were honorably discharged from, or who are currently serving in a reserve capacity in any branch of the US Armed Forces, may wear the U.S. Military Pin of their branch of service in lieu of the United States Flag Pin.
- The Military pins shall be approximately 1”-1 ¼ “wide, brass metal, to depict the US flag next to the appropriate military branch’s flag. Prior service brand pins as depicted in Fig. 3 or equivalent.



Fig. 3

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Special Assignment Insignia

Insignia designating special assignments other than those listed above are to be worn on the uniform shirt or jacket of the Class A or Class B uniform, ½ inch above the nameplate.

- Bomb Technician authorized Lapel Insignia
 - Those authorized to wear the lapel insignia must have the Sheriff's Office - approved training, and be officially designated as a current Bomb Technician.
- Air Support Unit authorized Lapel Insignia
 - Those authorized to wear the lapel insignia must be officially designated as current Command Pilots or Tactical Flight Officers.

Contract City Lapel Insignia

- Those deputies assigned to a contract city are authorized to wear a lapel pin depicting the city to which they are assigned. The lapel pin will be approved by the Division Commander and authorized by the Chief Deputy Sheriff.

LEGACY PIN PROGRAM

The Legacy Pin Program is a means to identify former members of specialized units and honor them with Legacy Pins to be worn on their uniforms. All Legacy Pins will be purchased personally by each eligible employee, if they choose to participate in the program.

To wear a Legacy Pin there will be a set criteria and approval process;

1. Sheriff's employee will submit a memo, via chain of command, to the specialized unit's Commander for review (Attachment A sample memo)
2. Employee will receive an e-mail either approving or denying their request
3. Once approved, the employee may wear the Legacy Pin on their uniform in compliance with DPPM Section K-0900

The following is the eligibility criteria for each specialized unit;

Bomb Squad

1. Must have completed the FBI HDS School and have been a certified Bomb Technician
2. Must have been an active member on the Bomb Squad for at least 5 years
3. Left the team in good standing

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4. Approved by the Bomb Squad Unit Commander

Current Bomb Squad Pin

The current bomb squad pin for a bomb tech is a gold colored “Bomb Crab”

Legacy Bomb Squad Pin

The Legacy Pin will be the same design with a gray flat mat finish

Air Support Unit

1. Must have been assigned to the ASU in a part-time and/or full-time capacity for a total of at least 5 years
2. Left the air unit in good standing
3. Approved by the Air Unit Commander

Current ASU Pin

The current ASU pin for active ASU members is;
Pilots wear gold colored wings with the Sheriff’s Office star in the middle
Non-Pilots (all other crew members) wear silver colored wings with the Sheriff’s Office star in the middle

Legacy ASU Pin

The Legacy Pin will be the same design with the wings being a gray flat mat finish

SWAT

1. Must have completed SWAT school
2. Must have been an active operator on the SWAT team for a total of at least 5 years
3. Left the team in good standing
4. Approved by the SWAT Commander

Current SWAT Pin

The current SWAT pin for active operators is round with a gold wreath on the outer edge, red outer circle with the words, “Kern County Sheriff’s Office,” a blue center with the words, “SWAT”

Legacy SWAT Pin

The Legacy Pin will be the same design with the center being gray in color instead of blue

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K-9

1. Graduated initial required training with their respective K-9 partner
2. Must have had 5 years of deployment with a K-9, or the service life of their K-9 partner
3. Left the team in good standing
4. Approved by the K-9 Unit Commander

Current K-9 Pin

The current K-9 pin for an active K-9 handler is gold with the letter and number “K-9”

Legacy K-9 Pin

The Legacy Pin will be the same design with a gray flat mat finish

SERT

1. Must have completed the SERT Basic Operator Academy or have been selected to The team before the SERT Basic Operator Academy was established
2. Must have been an active operator on SERT for a total of at least 5 years
3. Left the team in good standing
4. Approved by the Lerdo Division Commander

Current SERT Pin

The current SERT pin for a SERT member is gold with the letters “S.E.R.T.”

Legacy SERT Pin

The Legacy Pin will be the same design with a gray flat mat finish

CNT

1. Must have gone through Basic Negotiations School
2. Must have been an active member on the team for a total of at least 5 years
3. Left the team in good standing
4. Approved by the CNT Unit Commander

Current CNT Pin

The current CNT Pin for a negotiator is square with a dark blue background and gold trim and the words “Hostage Negotiator”

Legacy CNT Pin

The Legacy Pin will be the same design with a white background and gray lettering and trim

EFFECTIVE: August 1, 1990	REVIEWED: 06/20/2020	REVISED: 06/20/2020	UPDATED: 06/20/2020
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