

# KERN COUNTY SHERIFF'S OFFICE

## Detentions Bureau Policies and Procedures

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**TITLE: POPULATION ACCOUNTING**

**A-800**

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<b>EFFECTIVE:</b>	<b>REVIEWED:</b>	<b>REVISED:</b>	<b>UPDATED:</b>
June 30, 1990	07-11-24	03-06-23	07-11-24

**APPROVED BY:** Detentions Bureau Chief Deputy Cindy Cisneros

**REFERENCE:** Title 15, Section 1040, C.C.R.

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### **POLICY**

The daily tracking and recording of prisoner population serves as a valuable aid in planning, budgeting, and statistical analysis. Daily prisoner population accounting is a task performed by the Detentions Bureau Population Management Section.

#### **Procedure A. Compiling and Dispensing Incarcerated People Population Statistics**

Each day between midnight and 0100 hours, the JMS will automatically compile an inmate population statistics report and update a computer file on a network drive. The Compliance Section's Sheriff's Support Technicians will have access to this file, as designated by a Population Management Sergeant.

#### **The Compliance Section Sheriff's Support Technician will:**

- Compile the data for use in completing the monthly, quarterly, and annual jail profile surveys that will be transmitted electronically to the Board of State and Community Corrections.