

KERN COUNTY SHERIFF'S OFFICE

Detentions Bureau Policies and Procedures

TITLE: ISSUE OF PERSONAL CARE ITEMS

D-300

EFFECTIVE:	REVIEWED:	REVISED:	UPDATED:
June 30, 1990	12-27-24	12-27-24	12-27-24

APPROVED BY: Detentions Bureau Chief Deputy Cindy Cisneros

REFERENCE: Title 15, Section 1065, C.C.R.

POLICY

Personal hygiene items will be made available to all incarcerated people. All incarcerated people, who are indigent and unable to purchase personal care items through commissary, will be issued the following items as needed:

- Toothbrush;
- Toothpaste;
- Soap;
- Disposable Razor;
- Comb.

These items are issued to the incarcerated person for their personal use and are not to be shared.

DEFINITION:

For the purpose of this policy, the following definition will apply:

- **Menstruating hygiene items:** Sanitary napkins, tampons, and panty liners.

Procedure A: Dispensing Menstruating Hygiene Items

Menstruating incarcerated people shall be given access to their choice of sanitary napkins, tampons, or panty liners.

Menstruating Hygiene items will be kept in areas readily available without having to request them. Each menstruating person shall be provided with sanitary napkins, panty liners, and tampons with no maximum allowance.

Staff assigned to female housing units will:

- Maintain a supply of sanitary napkins, tampons, and panty liners;
- Supply each menstruating incarcerated person with their choice of sanitary napkins, tampons, or panty liners as requested;
- Monitor and regulate the dispensing of feminine hygiene items to ensure a sufficient quantity is on hand and no waste occurs.

Procedure B: Dispensing Toilet Tissue

Toilet tissue will be provided to the housing units when cleaning supplies are issued.

Deputies assigned to supervise housing units will:

- Maintain a supply of toilet tissue;
- Supply each incarcerated person with toilet tissue as needed;
- Monitor and regulate the dispensing of toilet tissue to ensure a sufficient quantity is on hand and no waste occurs;
- Each cell of each housing unit will be allowed a maximum of two rolls of toilet tissue per toilet at any time.

Any excess rolls of toilet tissue discovered during security checks or housing searches will be removed and returned to the housing unit supply.