

KERN COUNTY SHERIFF'S OFFICE

Detentions Bureau Policies and Procedures

TITLE: TRANSFERS OF INCARCERATED PERSONS MEDICAL INFORMATION H-1000

EFFECTIVE:	REVIEWED:	REVISED:	UPDATED:
September 9, 1996	07-11-24	01-27-03	07-11-24

APPROVED BY: Detentions Bureau Chief Deputy Cindy Cisneros

REFERENCE: Title 15, Section 1206, C.C.R.; H&S Code Sections 131361 and 121362

POLICY

Any incarcerated person transferred from the Kern County Jail system to another correctional facility, medical facility, or mental health facility, will be accompanied by a summary of pertinent medical information. Incarcerated persons without pertinent medical information will be accompanied by a form indicating the lack of such information.

Staff responsible for preparing the paperwork necessary for the transfer of an incarcerated person to the custody of another facility will notify the appropriate Medical Staff of the impending transfer. Such notification will be made as much in advance as possible to allow sufficient time for Medical Staff to process the needed paperwork. This notification will include the name and booking number of each incarcerated person to be transferred, the name of the facility the incarcerated person(s) will be transferred to, and the approximate time of the transfer.

Medical Staff will prepare a medical summary for each incarcerated person scheduled for transfer. The medical summaries will be sealed in envelopes provided for this purpose. The outside of the envelope will indicate any special medical information necessary for the transporting officer to effect the safe transfer of the incarcerated person(s). These medical summaries will be forwarded to security staff prior to the time of the intended transfer.

Security Staff will verify that a medical summary envelope has been received for each incarcerated person to be transferred. These envelopes will be provided to the transporting officer.

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If an incarcerated person to be released or transferred has or is suspected by the Medical Staff of having active tuberculosis disease, the Medical Staff will ensure that the provisions of Health and Safety Codes 121361 and 121362 are met prior to the incarcerated person's release or transfer. If the requirements of this section are not met, the Medical Staff will coordinate with the Shift Supervisor to determine if the transfer must be canceled.

Medical Information received on incarcerated persons transferred into the Kern County Jail System will be forwarded to the medical staff as soon as possible.