

KERN COUNTY SHERIFF'S OFFICE
COUNTYWIDE SERVICES SECTION
POLICIES AND PROCEDURES

TITLE: SPECIAL EVENTS

NO. B-300

EFFECTIVE DATE: February 1, 1994

REVISED: August 27, 2025

APPROVED BY: Augustin Moreno, Commander

REVIEWED: August 27, 2025

REFERENCE:

POLICY

The primary purpose of volunteers is to provide support to the Sheriff's Office in its delivery of services to the community. The Countywide Services Section may be requested to have volunteers assist with special events and activities. Such requests may come from within the Sheriff's Office or from the community. The Countywide Services Section will consider all requests for Sheriff's volunteers, but to maintain consistency in response to such requests, the following procedure has been established.

PROCEDURE

Any request for volunteers to provide support for a special event will be forwarded to the Unit Coordinator responsible for the activities of the volunteers being requested.

The Unit Coordinator will review the request taking into consideration the following:

- Does the function or activity genuinely require Sheriff's volunteer assistance as requested;
- Does the function or activity have a broad base of community interest or support;
- Is the function or activity for a non-profit, charitable organization;
- If it is a private function or activity, are the profits from the activity being donated to a local charitable organization or educational institution that benefits the community at large;
- Will providing support for the event present any conflict of interest, violation of any agreements or policies of the Sheriff's Office, or negatively impact any other volunteer group within the Sheriff's Office?
- Will a Memorandum of Understanding (MOU) be required to assist for-profit events?
 - If so, the affected Unit Coordinator will prepare the MOU and follow established guidelines for approval and implementation of the MOU.