



*Kern County Sheriff's Office*  
**Investigations Division**

<b>TITLE:</b> Crime Scene Investigations Unit – A.O.D. Requests		<b>NO:</b> D-200	
<b>APPROVED:</b> Commander Raul Murillo			
<b>EFFECTIVE:</b> 09/26/2009	<b>REVIEWED:</b> 03/24/2023	<b>REVISED:</b> 12/18/2019	<b>UPDATED:</b> 03/24/2023

**POLICY**

Generally, Crime Scene Technicians from the Crime Scene Investigations Unit will respond to requests from allied law enforcement agencies. Requests for service will depend upon the availability of a Crime Scene Technician. Crime Scene Technicians will only respond to assist allied agencies as part of a current Memorandum of Understanding (MOU) on file with the Sheriff's Office (i.e. allied agency OIS MOU). The Kern County District Attorney's Crime Laboratory will respond to all other agencies requesting crime scene assistance.

**DIRECTIVE A**

The allied agency request will be directed to the Sergeant in charge of the Crime Scene Investigations Unit. In his absence, the request will go to the on-call Sergeant from the Investigations Division. In his absence, the request shall be forwarded to the Commander in charge of the Section or the Watch Lieutenant/Commander. The Sergeant in charge of the Crime Scene Investigations Unit will evaluate the type of request, and he will determine the resources needed to complete the assignment.

**DIRECTIVE B**

Depending on the complexity of the incident, the Sergeant in charge may accompany the Crime Scene Technicians on the response. In the event the unit Sergeant is not available, the on-call Sergeant from the Investigations Division may direct a Detective to accompany the Crime Scene Technicians.

**DIRECTIVE C**

The Sergeant will evaluate the current staffing needs of the unit and those of the Department. Assisting other department requests shall not deplete the Sheriff's Office of their responsibility to provide service to members and citizens within our jurisdiction. Requesting agencies will be made aware of the staffing shortage and an estimated response time. Allied agencies may choose to contact the District Attorney's Crime Lab. The DA's Crime Lab can be reached by contacting the Sheriff's Office Communications Center.