

KERN COUNTY SHERIFF'S OFFICE
SUBSTATION HOLDING FACILITY
POLICIES AND PROCEDURES

TITLE: COURT HOLDING FACILITY STAFFING NO: A-103

EFFECTIVE DATE: 03/22/2004

REVISED: 08/06/2020

APPROVED BY: Commander Timothy Posey

REVIEWED: 01/15/2021

REFERENCE: Title 15, Article 3, Section 1027

POLICY:

A sufficient number of personnel shall be employed in each local detention facility to permit intermittent, direct, and visual supervision of all inmates.

DIRECTIVE

At least one (1) deputy will be on duty in the Substation at all times once a prisoner is incarcerated in the Kern County Sheriff's Office Substation Holding Facility.

Whenever one or more female prisoners are held in custody in the holding area, there shall be at least one female employee available and accessible to such female prisoner. When a female employee is not available and accessible, the female prisoner shall be transported forthwith to the Central Receiving Facility.

At no time where there is a prisoner in the Kern County Sheriff's Office Substation Holding Facility, will the assigned officer leave the Kern County Sheriff's Office Substation Holding Facility.

When the Kern County Sheriff's Office Substation Holding Facility is being used as a court holding facility, the Kern County Sheriff's Office Court Services Division will provide the staffing for the facility. The staffing level will be at least one (1) deputy sheriff at all times, and staffing will increase for officer safety in proportion to the number of inmates and inmate classification.