

**KERN COUNTY SHERIFF'S OFFICE**  
**SUBSTATION HOLDING FACILITY**  
**POLICIES AND PROCEDURES**

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**TITLE: MINORS – DEATH INVESTIGATION & NOTIFICATION      NO: D-107**

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EFFECTIVE DATE: 07/25/2002

REVISED: 08/07/2020

APPROVED BY: Commander Timothy Posey

REVIEWED: 01/15/2021

REFERENCE: Title 15, Section 1341, DBPPM Section C-900

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**POLICY:**

All staff members will be familiar with and follow the procedures outlined in the Detentions Bureau Policy and Procedure Manual Section C-900. In the event a minor's death occurs, the circumstance and conditions surrounding the death shall be investigated and then referred to the Coroner's Office per Government Code 27491.

**PROCEDURE A:**

- In addition to the notifications required in DBPPM Section C-900, staff will also notify:
  - The on-duty supervisor
  - The Area Substations Section Lieutenant
  - The Shift Supervisor of the facility where the inmate is housed.
- The on-duty supervisor will respond to the scene and initiate an investigation with Homicide Protocol, if necessary. Immediately secure the Substation "Non-Secure of Juvenile" logbook and maintain control of the log for potential use in the investigation.
- The appropriate Facility Shift Supervisor shall make the telephone or in-person notification of the minor's parents, next of kin, or person standing "in loco parentis" (in the place of a parent), and Juvenile Hall in the event of a serious illness, injury or death of a minor.

- The appropriate Facility Shift Supervisor will be responsible for submitting the required written notifications to the Board of Corrections within ten (10) calendar days (Government Code 12525).
- A review team consisting of the facility manager, the health administrator, the responsible physician, and other health care and supervision staff who are relevant to the incident will conduct a medical and operational review of every in-custody death of a minor.
- The Corrections Standards Authority may, within 30 days, inspect and evaluate the institution pursuant to the established standards and regulations.