



*Kern County*

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**TRAINING BULLETIN**

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## **PREA Inmate Education and Automatic Email Update**

PREA standards require that all inmates receive education on PREA and sign a form indicating they understand it. The PREA education program assignment class code (SOLER PREAED) was established to track inmates who viewed the Inmate Orientation/PREA video. Documentation of inmate education is evaluated during our PREA audits and is an important part of maintaining our PREA Certification.

### **DBPPM P-300, Directive B-2, Comprehensive Education states:**

*Within 30 days of intake, KCSO will provide comprehensive education to inmates in person or through video education KCSO will maintain documentation of inmate participation in PREA education sessions and require inmates to sign a form stating that they have attended and understood these sessions. Inmates will receive comprehensive education upon transfer to a different facility, to the extent that the policies and procedures of the inmate's new facility differ from those of the previous facility.*

To accomplish this requirement, facility staff will be responsible for the following:

- The Inmate Orientation/PREA video will be played in all KCSO Detention Facilities daily and documented in the supervisor's logbook.
- Facility Housing Deputies are responsible for having inmates sign the PREA education signature sheets. They will then forward the completed sheets to the on-duty supervisor.
- The designated staff in each facility shall send and receive the inmates from the PREAED class and then terminate them from the class.
  - The procedure for sending inmates to the class via CJIS and generating the signature sheets can be located on SheriffNet on the Detentions Bureau Post Orders page in "Pre-Trial Receiving Control Post Order Attachment A", or by clicking on the below link:  
<http://sharepoint/Detention/PostOrders/Pre-Trial%20Receiving%20Control%20Post%20Order%20Attachment%20A.pdf>
  - To better facilitate tracking of inmate PREA education, the Compliance Section and TSS have updated the CJIS system. CJIS will now automatically add all inmates to the SOLER PREAED class at the time of booking.

TSS has also developed an email list that will be sent automatically every day to the facility administrative sergeants. The email will list all inmates that have been in custody for more than 20 days and have not attended the SOLER PREAED class. Administrative sergeants will use this list to ensure that each inmate views the video, signs the form, and is cleared from the PREAED class before they have been in custody for 30 days.

If you have questions concerning this Training Bulletin, please contact the PREA Compliance Detentions Sergeant by e-mailing [preacoordinator@kernsheriff.org](mailto:preacoordinator@kernsheriff.org).

**IMPORTANT**

Please **SIGN IN** to acknowledge your reading after reviewing the Training Bulletin  
**21-39 PREA Inmate Education and Automatic Email Update**

I have read and understand Training Bulletin 21-39 PREA Inmate Education and Automatic Email Update dated October 20, 2021.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ CAD ID #: \_\_\_\_\_