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Kern County

SHERIFF

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Department Policy and Procedures Manual Section H-300 Critical Incidents – Assisting Other Agencies

The Kern County Sheriff's Office realizes the importance of mutual aid to accomplish the law enforcement mission. The Sheriff's Office will respond to calls for assistance from allied agencies and will request assistance from allied agencies when necessary. To ensure a controlled law enforcement response, teamwork, good communication, and coordination, the following procedures are established.

Please note: In all cases, the final determination on what role the Sheriff's Office takes and what tactics our personnel utilize will be made by a ranking officer of the Kern County Sheriff's Office, not the allied agency.

All requests for assistance from the Sheriff's Office by other agencies will be forwarded to the appropriate Division Commander during a planned response.

All requests for assistance from the Sheriff's Office by other agencies made outside normal working hours, that are in an emergency nature, will be forwarded to the Watch Lieutenant Section. The Watch Lieutenant will:

- Obtain as much information as possible regarding the request;
- Cause the closest available unit to respond to the allied agency's command post;
- Take steps necessary to coordinate a response;
- Assign and brief a sergeant to respond to the allied agency's command post.

The initial unit dispatched to the allied agency's command post will:

- Act as our agency representative (Refer to L.E.I.C.S.);
- Meet with incident commander and determine:
 - Details of situation;
 - Resources needed.
- Remain at command post until relieved or situation is resolved;
- Notify Watch Lieutenant of resources needed;
- Assist the ranking officer who relieves them.

The sergeant assigned will:

- Respond to the command post;
- Assume role of agency representative or operations officer in charge of Sheriff's personnel;

- Assign the initial unit to assist as needed;
 - Keep or cause to be kept a log of Sheriff's personnel deployed and their locations and other resources;
 - Coordinate and assign any other Sheriff's units who respond;
 - Maintain communication on situation status with
 - Assigned Sheriff's personnel;
 - Communications O.I.C.;
 - Watch Lieutenant.
 - Ensure safety of Sheriff's personnel;
 - Maintain communications with the incident commander if the situation escalates or moves;
 - Prepare a written report on the incident;
 - Personnel utilized;
 - Resources used;
 - Action taken.
 - Continue as agency representative until relieved or situation is resolved.
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