

# KERN COUNTY SHERIFF'S OFFICE

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Issue: 25-05

## TRAINING BULLETIN

DATE: February 10, 2025

### KCSOPPM M-500: Field Training Program Revision

The Kern County Sheriff's Office Policy and Procedures Manual (KCSOPPM) M-500: Field Training Program has been revised effective February 6, 2025.

A few key points that have been updated:

**"Procedure B"** now outlines the process for personnel who have been promoted to the rank of Senior Deputy and have failed to maintain their Field Training Status. Those affected personnel would be required to undergo an evaluation period of at least two weeks to ensure they can still competently perform the duties of a patrol deputy before taking their operations assignment as a Senior Deputy.

**"Directive A"** now outlines the process for personnel who initially failed the Field Training Program to submit a memorandum to the Personnel Division Commander outlining how any noted deficiencies during their time in the Field Training Program have been corrected. This memorandum can be taken into consideration during transfers for employees attempting to return to the program prior to 24 months.

**"Directive B"** now mandates Field Training Officers attend quarterly meetings throughout the year to ensure consistent and high-quality training for Deputy Sheriffs.

**"Procedure C"** was created to outline the field training process for Community Service Technicians (CST). The procedure creates a 12-week evaluation period. If the Metropolitan Patrol Sergeant overseeing the CST training feels a CST is excelling, the CST trainee can graduate from the training program earlier at the supervisor's discretion.

KCSOPPM M-500 can be accessed via the link below:

[M 0500 - Field Training Program.docx](#)

All sworn personnel in the Deputy Sheriff Classification ranks and Community Service Technicians are required to review this training bulletin and revised policy. By acknowledging this training bulletin, you certify you have reviewed this bulletin and the revised KCSOPPM M-500. **Your review and acknowledgment of this policy are due no later than March 12, 2025.**