



Kern County Sheriff's Office
Policies and Procedures

TITLE: INTRODUCTION – ORGANIZATIONAL STRUCTURE		NO: A-0400	
APPROVED: Donny Youngblood, Sheriff-Coroner			
EFFECTIVE: August 1, 1990	REVIEWED: 5/24/2023	REVISED: 3/11/2020	UPDATED: 5/24/2023

POLICY

The Kern County Sheriff's Office is divided into Bureaus, Divisions, Sections, Units, and Details, to aid in the efficient and orderly performance of its duties. This organizational structure is set in part by the Board of Supervisors (budget units), and by the Sheriff-Coroner, the Undersheriff, and/or the Chief Deputies. No changes shall be made in the organizational structure without written approval by the Sheriff-Coroner or the Undersheriff.

ORGANIZATIONAL STRUCTURE

Chain of Command

- Sheriff-Coroner
- Undersheriff
- Chief Deputy as designated by Sheriff-Coroner
- Commander as designated by the Sheriff-Coroner

The Office of the Undersheriff consists of the following work divisions and sections:

- Financial Services Section
- Professional Standards Section
- Public Information Officer (PIO)

The Support Services Bureau is commanded by a Chief Deputy and consists of the following work Divisions and Sections:

- Personnel Division
 - Human Resources Section
 - Training Section
- Support Services Division
 - Technology Services Section
 - Records Section
 - Civil Section

- Coroner / Public Administration Division
 - Coroner's Section

- Public Administrator Section

The Law Enforcement Bureau is commanded by a Chief Deputy and consists of the following work divisions and sections:

Patrol Division

- Communications Section
- Metro Patrol Section
- Watch Lieutenants Section

Substations Division

- East Area Substation Section
- North Area Substation Section
- Northeast Area Substation Section
- South Area Substation Section

The Investigations Bureau is commanded by a Chief Deputy and consists of the following work divisions and sections:

Investigations Division

- Detectives Section

Special Investigations Division

- Tactical Response Section
- Narcotics Section
- Special Enforcement Section
- Volunteer Services Section

The Detentions Bureau is commanded by a Chief Deputy and consists of the following work divisions and sections:

Lerdo Facilities Division

- Compliance Section
- Detentions Watch Lieutenant Section
- Inmate Services Section
- Population Management Section

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- Lerdo Minimum Facility Section
- Lerdo Pre-Trial Facility Section
- Lerdo Maximum-Medium Facility Section
- Lerdo Justice Facility Section

Downtown Services Division

- Central Receiving Facility Section
- Court Services Section
- Virtual Jail Section

SHERIFF’S OFFICE ORGANIZATIONAL CHARTS

A complete and accurate organizational chart shall be maintained by the Commander in charge of the Personnel Division.

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