Policies and Procedures

TITLE: INMATE SICK CALL

EFFECTIVE DATE: 02-16-08

APPROVED BY: Maximum-Medium Facility Manager

REFERENCE: Title 15 Section 1211

POLICY
The medical staff will hold daily sick call for the inmate population. The facility doctor will see inmates in the clinic Monday through Friday.

DIRECTIVE #1
S&E officers will turn in sick call requests to the medical staff.

Procedure A. Nurses Sick Call

The Nurse will:

- Hold nurse’s sick call daily
- Conduct sick call in the nurse’s clinic.

The Housing Officer will:

- Notify the inmates of nurse’s sick call.
- Have the inmate sign a medical refusal slip if the inmate refuses to be seen by the nurse.
- Notify the S&E officer when the inmates are ready for sick call.

Procedure B. Doctor’s Sick Call

The Doctor will:

- See inmates in the clinic several times a week
Only see inmates who have been screened by the nurse, except for emergencies

The Search & Escort Officer will:

- Escort the inmates to the clinic
- Supervise inmates waiting to be seen
- Return Max tier and S-tier inmates to their housing location immediately upon finishing their sick call visit
- Search all inmates coming out of and returning to the dorm housing units
TITLE: FIRST AID KITS

EFFECTIVE DATE: 07-25-05

APPROVED BY: Maximum-Medium Facility Manager

REFERENCE: Title 15, Section 1220; DBPPM H-1300

POLICY

The Maximum-Medium Facility will maintain first aid kits in accordance with Detention Bureau Policy and Procedure Section H-1300

DIRECTIVE #1

First aid kits will be made available in the following areas when inmates are housed or present in those areas within the Facility:

- Dorms 1-4 officers work station;
- Dorms 5-8 officers work station;
- Dorm 9 officers work station;
- Max 1 Work Station
- Dressout

Procedure A. First Aid Kit Inspection

The Utility Officer will:

- Inspect each first aid kit using the list included in the kit to inventory the contents and determine missing items;
- Obtain replacements from the Infirmary for any missing, opened, outdated, or soiled items.
Record the inspection date and time on the inventory list.