



Kern County Sheriff's Office
Investigations Division

TITLE: Ancillary Duties for Detective Sergeants		NO: A-100	
APPROVED: Lieutenant Kenzo Lackey			
EFFECTIVE: 05/15/2008	REVIEWED: 03/24/2023	REVISED: 05/17/2010	UPDATED: 05/26/2026

POLICY

It is recognized that each supervisor in the Investigations Division has daily responsibilities for supervision, case assignments, etc. However, in order for the Division to operate efficiently, each supervisor has been assigned additional duties.

Homicide Sergeant

- Homicide/SVU call-out schedule
- Homicide Investigations
- Inactive homicide investigative case files (Cold Cases)
- Interview Rooms
- Complaint Unit
- U-Visa Application/verification
- In-Custody Death Review Board

Special Victims Unit (SVU) Sergeant

- Missing Persons
- Sexual Assault Kits
- Detective Clerk (SST)
- PREA
- Human Trafficking

Crimes Against Persons (CAP) Sergeant

- Domestic Violence case load
- Real Estate Fraud Grant Coordinator
- G.T.A. Direct Award